

Little Suamico Sanitary District #1  
Monthly Meeting  
Monday, January 19, 2015 – 6:30 p.m.

In the presence of a quorum, the monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dave Szela, Ken Yost, Terry Malcheski, Pat Day, and Dean Zanon from Cedar Corporation. Resident Tom Kapla attended part of the meeting. Absent: Darrel Pagel

**Approve agenda for January 19, 2015 meeting** – A motion was made by Dave Szela to approve the agenda as presented for the January 19, 2015 meeting. There wasn't any cause to change the sequence of the agenda or delete items from the agenda. The motion was seconded by Chad Fischer and the motion carried with Fischer and Szela in favor.

**Approve minutes from December 15, 2014 meeting** – Dave Szela made a motion to approve the minutes from the December 15, 2014 meeting as presented. The motion was seconded by Chad Fischer. The motion carried with Fischer and Szela in favor.

**Agenda Item #1/ Phosphorus Removal/Facilities Planning – Continued Discussion and any needed action** - Dean Zanon reported there wasn't an update with regard to phosphorus removal. Documents executed at the December 2014 meeting were submitted.

**Agenda Item # 2/Maintenance and operations report and any needed action** – The following was noted:

- Ken reported discharging is completed.
- There was a malfunction of lift-station #4 over the weekend. The station was operating on one pump, as the other pump was pulled around New Year holiday and is still with Vacuum, Pump, and Compressor awaiting repair. The pump was full of "rags". Board discussed issue and indicated a new type of pump may be needed to handle the rags. The pump was completely rebuilt in 2007. Starts and runtimes of the pump(s) were noted. Dean Zanon indicated other communities use a pump from Flygt that has a new impeller and has worked for them. Dean will check if there is a better pump that can handle the rags. The pump needs to be 7 to 7.5 h.p. and single phase. Ken Yost will inquire of Vacuum, Pump, and Compressor regarding pump costs and Ken and Dean will collaborate on the issue. The panel (wiring) needs to be cleaned up and don't save any parts that are no longer functional.
- Dean Zanon spoke with a representative of PJ Kortens with regard to the computers at the treatment plant. A revised quote from PJ Kortens in the amount of \$6,900.00 was received for costs of purchasing computer and Wonderware software, as prior possible solutions reported at earlier meetings will not work. The only option is to replace the industrial computer that failed with the software. If the existing system(s) were to be upgraded to be compatible with each other, the cost would be approximately \$17,300.00. For future computer needs, it was suggested to budget approximately \$1,000.00 per year. A motion was made by Dave Szela to accept the proposal from PJ Kortens in the amount of \$6,900.00 and the motion was seconded by Chad Fischer. The motion carried with Szela and Fischer in favor. Dave Szela signed the proposal for submission to PJ Kortens.
- Day Enterprises has completed stone work at the ponds/treatment plant.
- Dave Szela spoke about Capacity, Management, Operation, and Maintenance (CMOM) program of WI DNR. Dean Zanon indicated this will need to be completed by August 2016, but should begin working toward that completion date this spring. Further discussion of this will be had at a spring meeting with Dennis Steigenberger able to attend.
- Dean Zanon will follow-up with Dennis Steigenberger regarding the renewal of the FCC license.

**Agenda item #3/ Advisory Agreement for years 2015 and 2016 with Cedar Corporation – Discussion and needed action** – The advisory agreement between LSSD#1 and Cedar Corporation was presented for execution. The fee is \$5,580.00 per year for the two year agreement. Payments are to be made in 6 month increments of \$2,790.00. A

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motion was made by Dave Szela to enter into the agreement and the motion was seconded by Chad Fischer. The motion carried with Szela and Fischer in favor. Dave Szela signed for the district.

**Agenda item #4/Approval of Expenditures - A checkbook register of the expenses that occurred since the previous meeting was provided to each board member and the expenses were reviewed.** A motion was made by Dave Szela to approve all expenditures and the motion was seconded by Chad Fischer. The motion carried with Fischer and Szela in favor.

Dave Szela made a motion to adjourn the meeting and the motion was seconded by Chad Fischer. The motion carried with Szela and Fischer in favor. The meeting adjourned at 7:23 p.m. The next meeting will be held on Monday, February 16, 2015.

Recorded by Terry Malcheski.