

Little Suamico Sanitary District #1  
Monthly Meeting  
Monday, March 16, 2015 – 6:30 p.m.

In the presence of a quorum, the monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Dean Zanon and Dennis Steigenberger from Cedar Corporation.

**Approve agenda for March 16, 2015 meeting** – A motion was made by Darrel Pagel to approve the agenda as presented for the March 16, 2015 meeting. There wasn't any cause to change the sequence of the agenda or delete items from the agenda. The motion was seconded by Chad Fischer and the motion carried with all in favor.

**Approve minutes from February 16, 2015 meeting** – Dave Szela made a motion to approve the minutes from the February 16, 2015 meeting with a clarification. It was reported at the February meeting that the pumps in lift-station #4 were not alternating, but it was found after the meeting they were alternating, but they were not recording. It was also noted the pump from #6 lift-station, which had been placed in #4 as a temporary pump to use while #4 lift-station pumps were being repaired, faulted due to water that had got into the wire. The motion to approve the minutes was seconded by Chad Fischer and the motion carried with all in favor.

**Agenda Item #1/ Update from Chad Fischer regarding Pump Repair Discussion with Vacuum, Pump, and Compressor (VPC) and any needed action** – Chad reported he called VPC two times to discuss the pump repair issue and the individual wasn't available and Chad didn't receive a return call. An invoice was received from VPC for a pump that was fixed, but then found to be wired incorrectly. The invoice is #61670-00 in the amount of \$5,923.37. The wiring in this pump was apparently corrected and is now able to go to three phase. Dean Zanon suggested inviting VPC to a meeting to discuss the work they have done and invoices. Dean will draft a letter and send to Terry Malcheski for signature by Dave Szela.

**Agenda Item # 2/Installation of Computer and Software at Treatment Plant – Update and any needed action.**  
**Action** – Ken Yost reported installation of the computer and software is complete and is functioning. Total cost was \$6,900.00.

**Agenda Item #3/Maintenance and operations report and any needed action** – Ken Yost noted the following:

- A sump pump has been placed in the pond to help with ammonia after ice melt.
- Handles on the pumps in lift-station #5 were replaced with stainless steel handles.
- Sabel repaired a pump for the cost of \$3,102.00
- Next year a filter replacement will be needed, so one should be acquired in the near future.
- Hoses were purchased from Teledyne. An invoice has not been received.
- Preparations are being made for discharging. There is approximately 11 million gallons in the ponds.
- A summary of discharging was received from DNR. It is to be reviewed and returned to them. They will then send an invoice for the discharging fee. The estimated fee per the report they sent is \$796.00, which is about double of last year's fee.
- Dennis Steigenberger indicated Phosphorus removal and Facilities planning will be reported at the April and/or May meeting. Per the compliance schedule the draft report is due to be submitted by 9/30/15. Dennis reported he will be retiring by year end and is transitioning Dean Zanon into the position. It was suggested for Dean to tour the treatment plant with Ken Yost.

**Agenda Item #4/Approval of expenditures** – A copy of the checkbook register was provided to all board members for their review. The expenditures, as noted on the checkbook register, were approved. Darrel Pagel made a motion to pay all expenditures and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Dave Szela made a motion to adjourn the meeting at 7:10 p.m. and the motion was seconded by Darrel Pagel. The motion carried with all in favor. The next meeting is Monday, April 20, 2015. Recorded by Terry Malcheski