

Little Suamico Sanitary District #1
Monthly Meeting
Monday, May 18, 2015 – 6:30 p.m.

In the presence of a quorum, the monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, Dennis Majeski, and Dennis Steigenberger and Dean Zanon from Cedar Corporation.

Approve agenda for May 18, 2015 meeting – A motion was made by Darrel Pagel to approve the agenda as presented for the May 18, 2015 meeting. There wasn't any cause to change the sequence of the agenda or delete items from the agenda. The motion was seconded by Chad Fischer and the motion carried with all in favor.

Approve minutes from April 20, 2015 meeting – Chad Fischer made a motion to approve the minutes from the April 20, 2015 meeting as presented. The motion to approve the minutes was seconded by Darrel Pagel and the motion carried with all in favor.

Agenda Item #1/ Discussion and action regarding connection to sewer and applicable fees for a new building to be constructed on Majeski property located on Grosse Rd. – Dennis Majeski, a Grosse Rd property owner, has plans to construct a 30x56' detached garage/workshop on his property. The building is for personal use and not commercial. He would like to have plumbing inside. The lateral for his home is on the NW corner of home. It is 70' for him to connect the proposed building to this lateral or a 200 to 250' distance if building connects to manhole. Dennis Steigenberger indicated the DNR regulations require the building to have a separate lateral if the property with the building can be split off from the parcel and exist on its own. Property owner indicated it likely would not be able to be split off from existing parcel. The board reviewed an aerial picture of the property and a sketch of the proposed building. If the lateral will lie < 5' underground it will need frost cover. Dennis Majeski will contact Terry Malcheski for permit to connect when he has secured excavator/plumber. The board determined the property owner will not be assessed an additional residential unit equivalency charge (quarterly sewer use fee) for the garage, as long as it is for personal use. The additional bathroom in the proposed building is equivalent to placing another bathroom inside the home. However, if the building would convert to commercial use, then an additional quarterly use charge is applicable.

Agenda Item #2/ Discussion and action on current sewer use fees assessed for a property on County S Sobieski – Sewer use charges currently assessed against a property on County S and Market St. were discussed. After reviewing the history of the property and determining its current zoning is commercial, the board determined the current status of two units is applicable; one unit for home and one unit for outbuilding. There is plumbing in the outbuilding and it is zoned commercial (can be used as a business). This is the justification for two units for this property. To alleviate the building from the additional charge the plumbing fixtures would need to be removed from the building.

Agenda Item #3/ Discussion and action Phosphorus Removal/Facility Plan – Contract ID#4911, Addendum 2-1 was presented for authorization by board. It was noted the facility planning consists of four parts and two have been completed thus far. A report is due to the DNR in September which will need to have all facility plan alternatives stated. Dean Zanon reported the median household income of the district is in the process of being calculated by DNR. A motion was made by Chad Fischer to execute Contract ID #4911, Addendum 2-1 and the motion was seconded by Darrel Pagel. The motion carried with Fischer, Pagel, and Szela in favor.

Agenda Item #4/Maintenance and operations report and any needed action – Ken Yost noted the following:

- All pumps (three) have been obtained from Vacuum, Pump & Compressor. Board authorized Ken Yost to contact Sable Mechanical to assess if one of the pumps can be brought back to a three-phase power status.
- There was a power outage on May 2nd which affected the lift-station on Lilac Rd. There was high water the next day and Chad Fischer resolved issue.
- There was an excessive run alarm from Riverview Estates lift-station.

- With discharging, the ponds are down to 7 million gallons. Board discussed current design of treatment plant and noted with the phosphorus removal planning process it would be prudent to look at the current plant design and assess if a different design would better suit the needs and also assist with phosphorus removal. Dean Zanon will visit treatment plant and look at current laboratory results.

Agnda Item #5/Financial Statements from 2014 Audit – A copy of the financial statements from the 2014 audit was provided to each board member. Members will review between meetings and questions if any can be addressed at the June meeting.

Agnda Item #6/Approval of Expenditures - A copy of the checkbook register was provided to all board members for their review. The expenditures, as noted on the checkbook register, were approved. Dave Szela made a motion to pay all expenditures and the motion was seconded by Darrel Pagel. The motion carried with all in favor.

Dave Szela made a motion to adjourn the meeting at 8:00p.m.and the motion was seconded by Chad Fischer. The motion carried with all in favor. The next meeting is Monday, June 15, 2015 at 6:30 p.m.

Recorded by Terry Malcheski