

Little Suamico Sanitary District #1  
Monthly Meeting  
Monday, August 17, 2015 – 6:30 p.m.

In the presence of a quorum, the monthly meeting was called to order at 6:30 p.m. Present were: Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, Dennis Steigenberger from Cedar Corporation, Courtney Helmle and Lee Helme. Chad Fischer was absent.

**Approve agenda for August 17, 2015 meeting** – A motion was made by Darrel Pagel to approve the agenda as presented for the August 17, 2015 meeting. There wasn't any cause to change the sequence of the agenda or delete items from the agenda. The motion was seconded by Dave Szela and the motion carried with all in favor.

**Approve minutes from July 20, 2015 meeting** – Darrel Pagel made a motion to approve the minutes from the July 20, 2015 meeting as presented. The motion to approve the minutes was seconded by Dave Szela and the motion carried with all in favor.

**Agenda Item #1/ Discussion and action regarding connection of proposed new home near Ball Park Road and County J (east side of County J)** – Courtney Helmle plans to construct a home on the east side of County J, south of Ball Park Road and north of the residence of Fred Helmle. There isn't any sewer main on County J, but the lateral of Fred Helmle proceeds through the property and proceeds north to connect to the main on Ball Park Road. Because there isn't a main on County J, it is proposed for the home of Courtney Helmle to connect to the lateral of Fred Helmle. A map of the proposed home was provided. It would not be conducive to place another line parallel to the lateral of Fred Helmle, as the board indicated doing so could disturb the integrity of Fred Helmle's lateral. **ACTION:** Because there is not a sewer main on County Road J and because connecting another lateral to the sewer main on Ball Park Road is not a viable option, due to wetlands and easements from Ball Park Road property owners would need to be obtained, a motion was made by Dave Szela to permit a variance/exception to the ordinance and permit Courtney Helmle to connect new home lateral to the 4" lateral of Fred Helmle, but this easement needs to be recorded with the Register of Deeds as a private interceptor/warranty deed. Once this document is received by the sanitary district, a permit to connect can be issued upon receipt of insurance documents needed (license and permit bond \$10K and certificate of liability insurance), payment of connection fee (\$2800) and permit fee based on lateral length (\$250 for lateral <100'). The motion was seconded by Darrel Pagel and the motion carried with Pagel and Szela in favor.

**Agenda Item #2/Continued discussion and action Phosphorus Removal/Facility Plan** – Dennis Steigenberger reported work is still being done on the facility plan to be submitted to the WI DRN with regard to phosphorus removal. Phil Korth of Foth is also involved. The facility plan will address options available, which includes estimated cost to upgrade the existing treatment system to a mechanical plant. The cost effectiveness of all of the options needs to be assessed. The median household income of the district is still being calculated. The median household income of the state of Wisconsin is \$52,413. To be eligible for monetary assistance the median household income of the sanitary district needs to be at or below 80% of the state median household income. The DNR is still finalizing rules and pollution trading may be an option. The sanitary district generates approximately 365 lbs. of phosphorus per year and there may be opportunities in the district's watershed to participate in pollution trading. A draft facility plan report will be provided one week prior to the September 21<sup>st</sup> meeting, where continued discussion and action on this topic will occur.

**Agenda Item #3/ Maintenance and operations report and any needed action** – Ken Yost provided the following report:

- An estimate of \$8400 was received to place a fence on the lagoon property (up to the tree house) and the existing fence would be moved 200' on each side.
- The transducer in the Krause Road lift-station was changed, but then PJ Kortens had to make a computer adjustment. No calls were received from that lift-station.

- PJ Kortens is still working on the radios. Before raising the tower at the treatment plant, they are going to trial a tower at Riverview to see what results they obtain. Ken Yost will speak with them to ensure best decisions are made with regards to placement of radio antennas.

**Agenda Item #4/Hunting and trespassing on property owned by Little Suamico Sanitary District #1** – Darrel Pagel and Dave Szela visited the lagoon property and concurred at this point in time the trespassing issue at the plant will not be pursued, but it will continue to be monitored. The board may have a forester come and assess if any trees can be removed. Attorney Eslien is unavailable for consult at this time, but an inquiry of him may be made in the future. This topic can be removed from future agendas, unless monitoring of the situation indicates further discussion should be had.

**Agenda Item #5/Approval of Expenditures** - A copy of the checkbook register was provided to all board members for their review. The expenditures, as noted on the checkbook register, were approved. Dave Szela made a motion to pay all expenditures and the motion was seconded by Darrel Pagel. The motion carried with Pagel and Szela in favor.

Adjournment: Darrel Pagel made a motion to adjourn the meeting at 8:00p.m.and the motion was seconded by Dave Szela. The motion carried with all in favor. The next meeting is Monday, September 21, 2015 at 6:30 p.m.

Recorded by Terry Malcheski