

Little Suamico Sanitary District #1
Monthly Meeting
Monday, September 21, 2015 – 6:30 p.m.

In the presence of a quorum, the monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Cedar Corporation representatives Dennis Steigenberger and Dean Zanon.

Approve agenda for September 21, 2015 meeting – A motion was made by Darrel Pagel to approve the agenda for this meeting, as presented. There wasn't any cause to change the sequence or delete items from the agenda. The motion was seconded by Chad Fischer and the motion carried with all in favor.

Approve minutes from August 17, 2015 meeting – Darrel Pagel made a motion to approve the minutes from the August 17, 2015 meeting as presented. The motion to approve the minutes was seconded by Dave Szela and the motion carried with Pagel and Szela in favor. Chad Fischer abstained, as he didn't attend the August meeting.

Agenda Item #1/Continued discussion and action Phosphorus Removal/Facility Plan – Dennis Steigenberger and Dean Zanon reviewed the document titled, Preliminary Facilities Plan Wastewater Treatment Plant Modifications, which is to be submitted to the DNR by 9/30/15. Table 3-1 on page 24 was reviewed. It outlines the phosphorus compliance alternatives, of which there are five viable ones. The capital cost, O&M cost, and total present worth of each alternative is given. Alternative #1: Tertiary Disc Filtration – The use of this technology has proven it can get phosphorus to .075. Alternative #2: Regional Treatment – This is not a cost effective, as it would entail exporting wastewater to Green Bay Metropolitan Sewer via Suamico. Alternatives 3A, 3B, and 4 have similar costs and rely on the actions of others. Alternative #4: Multi-Discharger Variance, has not yet been approved, as it is still being evaluated by DNR and EPA. If it is approved, it could be a favorable method. Alternative 3A, is strictly a trading of phosphorus credits. It has an estimated capital cost of 190,000 (lowest of all alternatives) and involves strictly trading phosphorus credits, which are obtained via best management practices (tillage, barn yard, land out of production, etc). There is a lot of momentum behind this course. If this route is chosen, the county would be involved. Alternative 3B: Water Quality Trading, is also a credit trading method, but also includes using chemical treatment to get phosphorus to 1.0. Fewer credits are needed, as something proactive is being done to get the phosphorus level down. Alternatives 3A and 3B would only involve the watershed of our area. Upstream levels of phosphorus need to be higher than 0.75. It was noted once credits are secured; they are out of circulation and belong to the district.

The last phase of the facility plan will be submitted to the DNR by September 30, **2016**. Between now and that time, work will be done by the county with regard to farm operations available, credits, and costs. The final facility plan report to DNR will give the final recommendation of the method to use to obtain phosphorus reduction, as required by the discharge permit.

Dennis reported he has confirmed with the DNR the median household income of the sanitary **district** is \$74,770. The median household income of the entire town is \$83,000.00. He reported they calculate a mean from a sample size and use data from the most recent census.

A motion was made by Chad Fischer to approve the Preliminary Facilities Plan Wastewater Treatment Plant Modifications report for submission to the DNR by 9/30/15. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Pagel, and Szela in favor.

Agenda Item #/ Maintenance and operations report and any needed action – Ken Yost provided the following report:

- Pumps tripped out at the Grosse Rd. (#3) lift-station. Ken will follow-up with vendor tomorrow regarding the temporary fix done to keep it from tripping out. The jumper needs to get off - bypass high temperature.

- Ken reported the property at 1060 County J, owned by Courtney Helmle, completed its connection. Dave Szela indicated a Release and Indemnification should be signed so the district is not held liable for insufficient insulation material laid. Ken Yost will secure. Ken Yost will also secure the originals permits, as they were not present at job site the day he inspected.

Agenda Item #3/Snowplowing for 2015/2016 winter – discussion and action – In preparation of the upcoming winter months, Dave Szela noted snowplowing for the season should be secured. If the vendor (Mahr) from last season is willing to do for the same price, perhaps the board should secure their services again. The board was in agreement with this. A motion was made by Dave Szela to secure the services of Mahr’s Snowplowing for the 2015/2016 snowplowing if the price is the same as last season (\$50 a plow). The motion was seconded by Chad Fischer and the motion carried with all in favor.

Agenda Item #4/Shouldering of Road by Lagoon – The board noted the road at the treatment plant (travels from the white building to the main building) should be shouldered, as there is quite a drop-off. The board approved shouldering of the road if a price of \$2,000 or less can be obtained. Motion was made by Dave Szela to construct 3’ shoulder with a stop for a price not to exceed \$2,000.00. The motion was seconded by Chad Fischer, and the motion carried with all in favor.

Agenda Item #5/Consider revising language used in connection permits – discussion and action – It was noted language in the connection permits should be changed, as the current language is specific to “plumber” and does not address “excavator”. Dennis and Dean indicated they can have a draft of revised permits for review at the October 19, 2015 meeting.

Agenda Item #6/Upgrade Quickbooks Accounting Software – Discussion and Action – Terry Malcheski noted the accounting/bookkeeping software currently used is Quickbooks version 2012 and inquired of the board if they approve of purchasing upgrade. The board approved an upgrade purchase and Terry can determine what version to acquire (2015 or 2016), as the 2016 version may be issued soon.

Agenda Item #7/Review and Approval of Expenditures – A copy of the checkbook register will all of the expenses paid through the meeting date was provided to each board member. The expenses paid were reviewed. A motion was made by Darrel Pagel to approve the expenditures and the motion was seconded by Chad Fischer. The motion carried with all in favor.

The next meeting is Monday, October 19, 2015 at 6:30 p.m. At which time, a budget hearing for the proposed 2016 budget will be conducted. Terry will mail another copy of the budget to the members.

Adjournment: Darrel Pagel made a motion to adjourn the meeting at 7:45 p.m. and the motion was seconded by Dave Szela. The motion carried with all in favor.

Recorded by Terry Malcheski