

Approved 11/14/16

MEETING MINUTES  
Little Suamico Town Board of Supervisors Meeting  
5964-A COUNTY RD S  
MONDAY, OCTOBER 10, 2016  
6:00 P.M.  
www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen and Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 16 persons

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Meeting called to order at 6:00pm by Chairman Ragen. Ragen read the opening meeting statement. The agenda was properly posted to notice the meeting.

Approval of Agenda

- a. Change in Sequence –None
- b. Removal of Items- None

A motion to approve the agenda as printed was made by Allen, seconded by Pribyl. Motion passed.

Ayes - 3 Nays- 0 Abstained – 0

A motion to accept the September 28, 2016 TBOS Special meeting minutes as presented was made by Allen, seconded by Pribyl. Motion passed.

Ayes- 3 Nays - 0 Abstained – 0

Correspondence –A meeting of the Oconto County Unit of Wisconsin Towns Association is being held on Wednesday, October 19<sup>th</sup> at 7:00pm for the Town Officers at the Town of How Community Building.

3 Minute Public Comment(s)

-Frank Nowak-Concerns regarding the special meeting held on 9/28/16 and the discontinuance process of Clay and Park Street.

-Michael Trudell-Maintenance Assessment Concerns with R & R-the process was not done fairly and without proper notification.

Business # 1: Carl Bowers-Agent/Applicant Michael Havercorn-to rezone from Rural Residential to General Commercial located at Lots 6 & 7 Wood Brook Reserve, Little Suamico, WI 54141 in Section 27, T26N, R20E-Action May Be Taken-Mike Havercorn presented his request to rezone 2 lots, so the 3 lots he is interested in purchasing all match as General Commercial. A public comment was stated, with no public objection. Tolzman read 1 correspondence from Lee Nelson into record supporting the request. The Board closed testimony and went into deliberation. Pribyl made a motion with no objection to forward this request along to the County for approval, seconded by Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 2: Joanne Doolittle-Agent/Applicant Robert Doney-for a conditional use permit for a wood and foam manufacturing sign facility located at 259 E Frontage Rd, Little Suamico, WI 54141 in Section 35, T26N, R20E-Action May Be Taken-Robert Doney presented his CUP request to the Town Board with explanation of the type of work that would be going into this property. No public objection stated. The Board closed testimony and went

into deliberation. Allen made a motion with no objection to send this request to the County for approval, seconded by Pribyl. Motion passed.

1. Office hours are 8:00a.m. - 6:00p.m. Monday thru Friday
2. No changes to outdoor lighting (dusk to dawn)
3. Signs must have Oconto County Zoning Department approval
4. Dumpsters provided for waste disposal

Ayes - 3 Nays - 0 Abstained – 0

Business # 3: Jim Diederich, Comfort Pro Properties, LLC-Agent: Rob Harris, Harris & Assoc., Inc-for a land division located at 760 W Frontier Rd, Little Suamico, WI 54141 in Section 27, T26N, R20E-Action May Be Taken-Rob Harris presented on behalf of Jim Diederich's land division request to divide 1 lot into 3 lots. There was no public objection stated. TBOS closed testimony and went into deliberation. A motion with no objection was made Allen, seconded by Pribyl to approve the land division request and forward onto Oconto County. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 4: Jim Oskey/Glen Calewarts, Big Sky Real Estate, LLP-Hogan's Norway Pines-First Addition, A County Plat to create 14 residential lots and 1 outlot located at Allen Rd and Maple Leaf Trl, Little Suamico, WI 54141 in Section 29, T26N, R20E-Action May Be Taken-Jim Oskey had discussion with the TBOS regarding his First Addition, A County Plat request. No public objection was stated. The Town Board closed testimony and went into deliberation. A motion with no objection was made by Pribyl, seconded by Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 5: Halloween Trick or Treating Hours-Action May Be Taken-The TBOS reviewed a written request to change the date and a survey of other local municipalities Halloween hours. 6 of the 8 municipalities surveyed hold Trick or Treating on October 31<sup>st</sup>. They discussed options, including safety and consistency. A motion was made by Pribyl to hold Trick or Treating on October 31<sup>st</sup> from 4-6:30pm, seconded by Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 6: 2016-17 Appointed Election Workers-Action May Be Taken-Tolzman read the list of workers out loud. Allen made a motion to approve the list, seconded by Pribyl. Motion passed.

-Karen Pinkston, Kathryn Stein, Kathryn Kobylarczyk, Sharon Bonk, Theresa Leja, Jo Ann Hogan, Connie Yost, Patty Barrett, Chris Kozub, Linda Coopman, Beverly Ragen, Vicki Gooding, Kathy Proctor, Barb Eagle, Diane Steier, Kim Szela, Barb Kleczka, Donna Foster, Lillian LaRue, Marie Coopman and Joyce Cartwright

Ayes - 3 Nays - 0 Abstained – 0

Business # 7: 2016-17 Class B Combination Liquor and Beer License Application-Action May Be Taken- A motion to approve the Class B Combination application made by McDougal Investments, LLC-Geano Beach Bar & Grill was made by Allen, seconded by Pribyl. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 8: 2016-17 Operators' License Application(s) Request-Action May Be Taken-Tolzman read out loud the list of 6 below named applicants. Town Board discussion took place. A motion was made by Pribyl to approve the list, seconded by Allen. Motion passed.

-Jordan M Hazaert, Timothy J Rueckl, Angie R Van De Yacht, Allyson M Costello, Molly M Berger, Jonah R Thomas

Ayes - 3 Nays - 0 Abstained – 0

Business # 9: Oc Cty Program Recycling Proposal 3-yr Intergovernmental Agreement-Action May Be Taken-Board discussion took place. A motion to postpone until further notice was made by Pribyl, seconded by Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 10: Purchase of Office Laptop and Projector screen-Action May Be Taken-Following discussion, a motion was made by Pribyl, seconded by Allen to purchase the laptop and projector screen as presented. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 11: R & R Assessing Services/Board Discussion regarding recent Town Maintenance Assessment-Information Only-No Action To Be Taken-Ryan Raatz presented to the Town Board a recap on this past year's assessment work in the process of performing their typical maintenance building permits, etc. They discovered quite a few property's where work had been done or missed and picked up. Statistically Ltl Suamico is in compliance with State mandates. Statutorily, Ltl Suamico does not need a revaluation. R & R's professional opinion is a physical of all properties within the municipality in the future should take place. At this time, a maintenance contract for 3 years has been signed through 2018. Much discussion took place between the TBOS and R & R. A 2016 Property Assessment Process Guide for Municipal Officials was submitted into record by R & R.

Business # 12: Review 2017 Preliminary Budget-Action May Be Taken-The TBOS reviewed the Preliminary Budget for 2017. A few changes will be made and brought back at the Public Budget Hearing on November 14<sup>th</sup>. No Action Was Taken-Information Only.

Business # 13: Fire Department Update-Chief John Zak reported 3 calls last month; Cross Rd-smoking toaster, Kroll's Bar-fire in the upstairs oven and Melissa Blvd, complaint of an illegal burn. The equipment is in good order-no tires are needed. Much discussion took place regarding the generator electrical hookup for the Town Hall and the Fire Station. The LSFd should lay concrete for the generator per previous board meeting discussion. John will get quotes on wiring the generator to the fire station and also the Town Hall once Nikki finds out from WTA what type of service this falls under to justify a bid or a proposal.

Business # 14: Road Report-Ragen reported we are done with storm sewers on Cross Rd. Next week, they will start with curb and gutter. Oc Cty is currently conducting winter maintenance such as shouldering and blacktop is being put on Bucks Lane, Deckard and Brown Rd. Pribyl spent time with Tom Kapla reviewing ditches/shoulders. Grindings are no longer available because it can now be recycled. Wedging and resurfacing may take place on W. Frontier and Cross Road. Discussion took place regarding several town roads and future timelines.

Business # 15: Planning Commission Report- Ragen mentioned the small businesses that are coming into Town.

Business #16: Approval Paying Bills – A motion to pay all the bills except for check # 16259 and replace it with 2 individual checks was made by Pribyl, seconded by Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business #17: Set Next Meeting Date - Next meeting will be held on November 14, 2016 at 6:00pm.

Business #18: Adjournment- A motion to adjourn was made by the Chair at 8:37p.m.

Respectfully Submitted,  
Nikki Tolzman  
Clerk/Treasurer