

Approved 9/30/15

MEETING MINUTES  
Little Suamico Town Board of Supervisors Meeting  
5964-A COUNTY RD S  
MONDAY, SEPTEMBER 14, 2015  
6:00 P.M.  
www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl and Nikki Tolzman-Clerk/Treasurer

Board Members Absent: Douglas Allen

Others Present: 15 persons

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Meeting called to order at 6:00pm by the Town Chairman, Elmer Ragen. Elmer read the opening meeting statement. The Amended Agenda was properly posted to notice the meeting.

Approval of Agenda

- a. Change in Sequence –None
- b. Removal of Items- None

A motion to accept the agenda as presented was made by David E. Pribyl, seconded by Elmer Ragen. Motion passed.

Ayes - 2 Nays- 0 Abstained – 0

Motions to accept the August 10, 2015 TBOS monthly minutes as presented was made by David E. Pribyl, seconded by Elmer Ragen. Motions passed.

Ayes- 2 Nays - 0 Abstained – 0

Correspondence – Elmer shared a letter from Oconto County Highway Commission informing the Town Board of a scheduled Local Road Improvement Program (LRIP) meeting on Tuesday, September 22, 2015.

3 Minute Public Comment(s) – None

**Business # 1: Brock Biwer & Gail Coleman-Request for Land Division of 4.175 acres located at 350/362**

**Beaumier Ln-Parcels # 024-253103423A & 024-253103523B**– Representative, Paul Shallow, Shallow Surveying LLC, presented a CSM and description to the Town Board. There was no public objection stated. Following review and Planning Commission’s recommendation, a motion was made with no objection to approve the land division request by David E. Pribyl, seconded by Elmer Ragen. Motion passed.

Ayes - 2 Nays - 0 Abstained – 0

**Business # 2: Gary Van Den Heuvel-Request for Land Division of 10.034 acres located at 6887 County Rd S-**

**Parcel # 024-142001322A1**-Paul Shallow with Shallow Surveying, LLC was in attendance and explained the request to the Town Board. No public objection stated. The request was reviewed by the Town Board. A motion of no objection to accept the land division request as presented was made by David E. Pribyl, seconded by Elmer Ragen. Motion passed.

Ayes - 2 Nays - 0 Abstained – 0

**Business # 3: Gary Van Den Heuvel-Request for Rezone of 10.034 acres located at 6887 County Rd S-Parcel #**

**024-142001322A1 from A to RR**- Paul Shallow presented on behalf of Gary Van Den Heuval. No public objection was stated. A motion of no objection to accept this rezone request was made by David E. Pribyl, seconded by

Elmer Ragen. Motion passed.

Ayes - 2 Nays - 0 Abstained – 0

**Business # 4: Ronda Hugo-Request for CUP of 7.300 acres located at 5805 Cty Rd S-Parcel #024-162201212A3-** Ronda Hugo presented to the Board her conditional use request for additional storage units. There was no public objection stated. Following Board discussion and Planning Commission's recommendation, a motion of no objection to the Conditional Use Permit request along with the following conditions and pending Oconto County's number of units requested within their conditional limits was made by David E. Pribyl, seconded by Elmer Ragen. Motion passed.

- Surrounding area to be mowed and trimmed on a regular basis
- No business of any kind to be ran out of any unit or living quarters
- No outside storage of any kind
- Sufficient outside lighting
- Hours of Operation-24/7
- Snow to be cleared on a regular basis

Ayes - 2 Nays - 0 Abstained – 0

**Business # 5: Approval of Operator's License Application-Sass, Danielle; Anschutz, Kali-** Following review and discussion, a motion was made to approve the following named 2015-16 Operator's License applications by David E. Pribyl, seconded by Elmer Ragen. Motion passed.

Danielle M Sass

Kali M Anschutz

Ayes - 2 Nays - 0 Abstained – 0

**Business # 6: Approve Clerk/Treasurer to attend Unemployment Ins Seminar on Tues, Sept 29<sup>th</sup> and office closure-** A motion was made by David E. Pribyl to close the office at noon and for the Clerk/Treasurer to attend the UI seminar on Tues, Sept 29th, seconded by Elmer Ragen. Motion passed.

Ayes - 2 Nays - 0 Abstained – 0

**Business # 7: Discuss Town Assessor hiring process-** It was determined that research will be conducted and recommendations collected from Oconto County and a survey of other municipalities within the County. A selection process will take place. Those selected will be contacted and proposals submitted will be reviewed by the Town Board at a meeting.

**Business # 8: Discuss Engineer Selection for Cross Rd Design-** An authorized list of approved engineers will be collected from Oconto County and the State of Wisconsin. Following Board review, the proposal process will be conducted.

**Business # 9: Approval of Intergovernmental Extension Recycling Agreement with Oconto County for one year-** A motion was made by David E. Pribyl to extend the Oconto County Recycling Agreement for one year, seconded by Elmer Ragen. Motion passed.

Ayes - 2 Nays - 0 Abstained – 0

**Business # 10: Adoption of Revised Resolution #2014-3 Recycling Center Fees-** Following review and discussion, a motion to revise the Recycling Center Fee Schedule and increase Computer Monitors to \$12.00 and Televisions to \$15.00 according to the Oconto County charges effective October 1, 2015 was made by David E. Pribyl, seconded by Elmer Ragen. Motion passed.

Ayes - 2 Nays - 0 Abstained – 0

Business # 11: **Approval of 2015-16 Snowplowing Contract for Town Property**-A motion was made by David E. Pribyl, seconded by Elmer Ragen that the 2015-16 Snowplowing Contract for Town Property be put out on proposals and received in the Clerk/Treasurer's office by October 1, 2015. Motion passed.  
Ayes - 2 Nays - 0 Abstained – 0

Business # 12: **Road Report**- Elmer reported the town ditches are getting their second cutting of the year. The PACER reports came in.

Business # 13: **Fire Dept. Update** – Todd Zuge reported there have been 32 calls for 2015. There were 10 calls in August. No updates on the grants that were applied for. Manitowoc Ice Co has donated an ice machine to the LSFD. The Open House is on October 10<sup>th</sup>.

Business # 14: **Planning Commission Report** – Elmer mentioned there has been a couple of Rezone and CUP inquiries. Building is pretty good throughout and the Workforce Development is busy.

Business #15: **Approval Paying Bills** – A motion to approve payment of the bills as presented was made by David E. Pribyl, seconded by Elmer Ragen. Motion passed.  
Ayes - 2 Nays - 0 Abstained – 0

Business #16: **Set Next Meeting Date** - Next meeting will be held on October 12, 2015 at 6:00pm.

Business #17: **Adjournment**- Adjourned by the Chair at 7:04pm.

Respectfully Submitted,  
Nikki Tolzman  
Clerk/Treasurer