

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, February 15, 2016 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Dean Zanon from Cedar Corporation.

Approve agenda for February 15, 2016 meeting – A motion was made by Darrel Pagel to approve the agenda for this meeting. The motion was seconded by Chad Fischer and the motion carried with Fischer, Pagel, and Szela in favor.

Approve minutes from January 18, 2016 meeting – Dave Szela made a motion to approve the minutes from the January 18, 2016 meeting as presented. The motion was seconded by Darrel Pagel. The motion carried with Fischer, Pagel, and Szela in favor.

Agenda Items #1 & 2 - Update on operational needs of lift-station #3 located on Grosse Rd. and installation of new air release valves – any needed action. – Ken Yost reported the Ebara pump was placed on 1/19/16. The gallons per minutes being pumped by both pumps is still down by about 10 to 15%. New air release valves are to be installed on Thursday, February 18. This may help increase the pumping rate.

Agenda item #3/ Update on recommendation from insurance company regarding St. Pius Church on County J and any needed action – Darwin from Continental Western telephoned Dennis Steigenberger on February 1, 2016 and Dennis provided Darwin with the history of the lift-station #3 (Grosse Rd.) operations and the panel installation/wiring.

Agenda item #4/Update on repair work done on lateral for Old Crow Bar and response from utility contractor – any needed action – Dave Szela contacted the contractor that did the boring in the right-of-way in front of the Old Crow Tavern. They agreed to pay two-thirds of the costs associated with the repair work performed by Jackie Foster Inc. They indicated to Dave they felt the marking system of the sanitary district was insufficient, but nevertheless they would pay two thirds of the invoice (one third for them and one third for their client – Nsight). When incidents of this nature happen in the future, it was recommended that pictures be taken. Terry Malcheski will send an invoice to the contractor for two thirds of the costs invoiced to the district by Jackie Foster. Inc.

Agenda Item #5/Operations and Maintenance Report and any needed action.

Ken Yost provided the following report:

- The county may be able to come to the lagoons in the future and cut the brush with a tractor. They were cutting brush in the township, but the equipment they were using wouldn't have been able to cut at the lagoons.
- Robert E. Lee (engineering firm hired by town) was looking for information on the location of manholes on Cross Road in preparation of future road work that will be done.
- It was noted the county slid the casting off of a manhole on Cross Rd. when they were snow plowing. The manhole is near Martin Kroll residence. A snowplow also hit the concrete pedestal of a lift-station on Krause Road. A resident informed the county of it and they indicated to the resident they would take care of it.
- The ponds are at 7 million gallons.

Agenda Item #6/ Compliance, Management, Operations, and Maintenance (CMOM) plan - presentation by engineer and any needed action – Dean Zanon provided a handout of the CMOM requirements from the WI DNR. Dean reviewed the general standards that are required to be met and the goals set need to be consistent with the general standards. The CMOM needs to identify the organization, legal authority, operations and maintenance, design and performance, emergency response, system evaluation, and capacity assurance plan. The EPA checklist coincides with the CMOM. Chad and Ken will review the DNR CMOM guidelines and the EPA checklist and provide feedback to Dean with regard to what currently applies to the sanitary district. Dave Szela indicated someone from WI senator Dave Hansen's office is supposed to get back to him in a few weeks regarding the phosphorus issue.

Agenda item #7/Review and approve expenditures - Each board member was supplied with a print of the checkbook register indicating the checks completed for payment of expenses. Dave Szela made a motion to approve the expenditures as presented. Chad Fischer seconded the motion and the motion carried with all in favor.

Set next meeting date: The next meeting will be held on Monday, March 14, 2016 at 6:30 p.m. as the secretary has a conflict with the normal meeting date of Monday, March 21, 2016. A motion was made by Dave Szela to adjourn the meeting at 7:30 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.