

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, February 20, 2017 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, Dean Zanon of Cedar Corporation, and Mike Ortner representing Inlays Ink – Scott Kubiak owner.

Approve agenda for February 20, 2017 meeting – A motion was made by Dave Szela to approve the agenda for the meeting. The motion was seconded by Darrel Pagel and the motion carried with all in favor.

Approve minutes from January 16, 2017 – A motion was made by Darrel Pagel to approve the minutes from the January meeting. The motion was seconded by Chad Fischer. The motion carried with all in favor.

Agenda Item #1/ Contractor and/or future buyer seeking information with regard to connecting Lot 1 within the property known as Sobieski Land Development (located on East Frontage Road and County S). Contractor was advised to attend meeting to discuss proposed use of building (light industrial with painting of pool tiles and will have approximately eight employees) and how its proposed use fits with the Sewer Use Ordinance of the Little Suamico Sanitary District #1. Also seeking information with regard to presence of stub lateral and its location, as well as sewer use charges and connection fees. Discussion and any needed action by board – Mike Ortner presented a letter from Scott Kubiak, owner of Inlays Ink, which outlined the type of business Mr. Kubiak would like to build on Lot 1 of Sobieski Land Development (County S and East Frontage Rd.). Mr. Ortner explained tile used in and around swimming pools is shipped in and painted and then shipped back out. A water jet cutter is used and approximately 20 gallons of water a day is used. The business is presently operating in Ashwaubenon. Dean Zanon suggested contacting Green Bay Metropolitan Sewage District (GBMSD) to obtain the rating. Questions with regard to the waste that will be generated need to be answered before the board can determine if a catch basin versus an interceptor will need to be present. There will be approximately eight employees with an office and a warehouse, with a total size of approximately 12,000 sq ft. The sewer use ordinance states industrial/commercial businesses are determined on a case-by-case basis. Dean will follow-up with GBMSD, village of Ashwaubenon, and the owner to get answers regarding the particulars. The board approved Dean Zanon providing an update to Dave Szela outside of the meeting, so the owner can make a decision with regard to purchasing the lot and not have to wait until the March 20th meeting.

Agenda Item #2 /Maintenance and Operations Report- Ken Yost provided the following update:

- A sump pump was purchased to control water flow by check valve.
- The radio is working o.k.
- The WPDES permit application is validated. A plant drawing needs to be submitted with it. Dean Zanon will follow-up with George Thompson regarding this, as Ken indicated George was going to assist with this. The renewal of the permit gets submitted in the same manner as the DMR.
- The temperature in the refrigerator is up a bit. A new refrigerator may need to be ordered soon.
- Ken will purchase batteries tomorrow for approximately \$400.00 – They will be purchased with the debit card.
- A new lock for the gate was purchased and a key was provided to the vendor that does the plowing.
- Flow rates are up a bit since the temperatures have warmed. There is about 9 million gallons in the ponds. One week there were flows of about 100,000 gallons per day. Sump pumps could be a source Laterals should be televised and need to enforce no connection of sump pumps.
- The WI DOT will be performing work along the highway corridor and they have asked for a map of our sewer area. Dean Zanon will send them the information.

OVER

Agenda Item #3/Update with regard to lateral repair on Krause – Note for the minutes that payment has been received from property owner for Jackie Foster invoice – It was noted the property owner has remitted payment to the sanitary district for the repair work that was done to the lateral at 1335 Krause Rd. The district had made payment to the vendor, Jacki Foster.

Agenda Item #4 /Update from Chad Fischer regarding units in Rustic Acres Mobile Home Park and any needed action – Chad reported on February 1 he counted 67 units in the mobile home park and on February 20 he counted 66 units. He will confirm an accurate count later in the week.

Agenda item #5/ Update on Phosphorus Removal/Facility Plan and any needed action – Dave Szela indicated he received correspondence from Clean Water Fund program regarding the project priority list. Dean Zanon also received this information. The communication relays the scoring of the project relative to the PERF the district submitted. Bruce Oman has retired. The temporary representative for this area is Kelly O'Connor. Dave noted there was an article in the Green Bay Press Gazette about the multi-discharge variance, but this is tied to median household income. Cedar Corp will evaluate to see if it is applicable to LSSD. The list of potential property owners to participate in trading has been trimmed from 20 to about 12. It is hoped modeling by the county will take place within the next month. Aerial shots did show signs of obvious erosion, stream banks, etc. The list of potential property owners was reviewed. It was noted there are video presentations available via Godfrey & Kahn Law Firm with regard to multi discharge variance, which was approved by the EPA.

Agenda Item #6 Approval of Expenditures – Each board member was supplied with a check register of all of the checks issued since the last meeting. Bank statements and their associated reconciliation reports are available for review, as well. The list of expenditures for the month was reviewed. Darrel Pagel made a motion to approve the expenditures as indicated on the checkbook register and the motion was seconded by Chad Fischer. The motion carried with all in favor.

The next meeting date is Monday, March 20, 2017. Commissioner Pagel is unable to attend the March meeting.

A motion was made by Dave Szela to adjourn the meeting at 7:35 p.m. and seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.