

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, March 14, 2016 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Dennis Steigenberger from Cedar Corporation.

Approve agenda for March 14, 2016 meeting – A motion was made by Darrel Pagel to approve the agenda for this meeting. The motion was seconded by Chad Fischer and the motion carried with Fischer, Pagel, and Szela in favor.

Approve minutes from February 15, 2016 meeting – Dave Szela made a motion to approve the minutes from the February 15, 2016 meeting as presented. The motion was seconded by Darrel Pagel. The motion carried with Fischer, Pagel, and Szela in favor.

Correspondence: Correspondence was received from the following: Schneider Electric notifying of possible faulty circuit breakers with an explosion hazard. The district may be in possession of some. Continental Western letter dated 3/7/16 they are denying claim made by St. Pius Catholic Church. Robert E Lee provided information regarding Cross Rd. upgrade. Mead & Hunt has provided Dennis Steigenberger with information about Grosse Road bridge replacement. Staab sent a pamphlet to propose supply district with maintenance services. WI DNR sent effluent data for 2015 to be reviewed, signed and returned to them. Check was received from contractor that performed boring in ROW at Old Crow Bar and damaged sewer pipe.

Agenda Item #3/Operations and Maintenance Report and any needed action.

Ken Yost provided the following report:

- Cross Rd. was surveyed by Robert E Lee (engineering firm). A letter from them dated 2/23/16 needs to have a reply along with a map of sewer. Dennis Steigenberger indicated 800' from Sandalwood Rd. there isn't any sewer main. Question was raised if sewer should be extended with Cross Road upgrade. A preliminary resolution to levy special assessments would need to be done. Chad Fischer will inquire of the residents that would be affected if they're interested in sewer service.
- Two laterals were connected and inspected.
- Sabel did air releases on 2/19/16. Tibbet Creek force main was jetted on 3/3/16 by Great Lakes and the lift stations were cleaned.
- Ken is monitoring the gallons per minute being pumped at Grosse Road lift station. Dave Szela indicated vendor is now stating the head isn't enough. Vendor had indicated would pump 300 gallons per minute, but is only pumping 222.
- The radio in the lift station at Rustic Acres will be repaired on 3/17/16.
- Ken purchased a sump pump to assist with aeration of the ponds and to help with ice melt.
- PJ Kortens fixed pumps in Krause Rd. lift station as they weren't alternating properly.
- Ken will investigate manholes for clear water. There is 11 million gallons in the ponds.

Agenda Item #4/ Compliance, Management, Operations, and Maintenance (CMOM) plan - presentation by engineer and any needed action – Chad and Ken reviewed the DNR CMOM guidelines and the EPA checklist and provided feedback to Dean Zanon with regard to what currently applies to the sanitary district. The information will be incorporated into the report that will be prepared by Cedar Corporation.

Agenda Item #5/ Phosphorus reduction and any needed action – There wasn't any new update with regard to phosphorus reduction.

Agenda item #6/Review and approve expenditures - Each board member was supplied with a print of the checkbook register indicating the checks completed for payment of expenses. Dave Szela made a motion to approve the expenditures as presented. Chad Fischer seconded the motion and the motion carried with all in favor.

Set next meeting date: The next meeting will be held on Monday, April 18, 2016 at 6:30 p.m. A motion was made by Darrel Pagle to adjourn the meeting at 7:58 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.