

Little Suamico Sanitary District #1  
Minutes of Monthly Meeting  
Monday, June 20, 2016 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dave Szela, Ken Yost, Terry Malcheski, and Dennis Steigenberger from Cedar Corporation. Absent: Darrel Pagel

**Approve agenda for June 20, 2016 meeting** – A motion was made by Chad Fischer to approve the agenda for this meeting. The motion was seconded by Dave Szela and the motion carried with all in favor.

**Approve minutes from May 16, 2016 meeting** – Dave Szela made a motion to approve the minutes from the May 16, 2016 meeting. The motion was seconded by Chad Fischer. The motion carried with Fischer and Szela in favor.

**Correspondence:** Dave Szela received solicitation from a pump/equipment vendor.

**Agenda Item #1/Operations and Maintenance Report and any needed action.**

Ken Yost provided the following report:

- A commercial type mop head was in lift-station #2 (County S). Sabel Mechanical came to rectify for a charge of \$734.00
- The electric company wired the treatment plant for remote meter reading.
- The radio in #5 lift-station (Rustic Acres Mobile Home Park) malfunctioned. PJ Kortens repaired.
- The refrigerator at the treatment plant had a refrigerant leak and this was repaired.
- Holtger Bros. did some boring on County J and County S. Ken Yost was present at the time.
- The televising report was received from Great Lakes T.V. Seal. There is a hole in the main, about the size of a pin, between manholes 155 & 156. There are four laterals showing flows about 5 gallons per minute and 1 lateral showing a flow of about 3 gallons per minute. Dennis Steigenberger will review the televising report/tape.
- Ken telephoned Pensaukee Sanitary District maintenance personnel and inquired about getting a generator operational, in the event LSSD#1 Needs to use it. LSSD#1 has an agreement with PSD#1 that they will supply a generator for emergency use. Dave Szela will follow-up with one of the PSD commissioners.
- Dave Szela noted another sanitary district requires the below ground connection of the back water valve be air-tight. They have an ordinance that addresses this. Discuss this further at the July meeting.

**Agenda Item #2/Compliance Maintenance Annual Report for 2015** - Ken Yost reviewed the CMAR for 2015. It is submitted to the DNR online. The board reviewed and accepted the report. Resolution 062016 submitted with CMAR: No further action is needed at this time, as the CMAR scores were satisfactory in all areas. The status quo of operations will be maintained. Dave Szela made a motion accept this resolution and approve the 2015 CMAR for submission. Chad Fischer seconded the motion and the motion carried with Fischer and Szela in favor.

**Agenda Item #3/Phosphorus reduction – Work of scope, update, discussion and action.** – Dennis Steigenberger reported work is still being done on the phosphorus reduction and an update will be provided at the July meeting. A full report will be available for approval at August meeting, with submission to WI DNR by the September due date.

**Agenda item #4/Compliance, Management, Operations, and Maintenance (CMOM)** – Dennis Steigenberger thoroughly reviewed each section of the CMOM with the board. Content of each area was confirmed by the board and suggestions were provided with regard to information that should be added or deleted. Dennis will provide 5 copies.

**Agenda item #5/Approval of Expenditures** - Each board member was supplied with a print of the checkbook register indicating the checks completed for payment of expenses. Dave Szela made a motion to approve the expenditures as presented. Chad Fischer seconded the motion and the motion carried with all in favor.

Set next meeting date: The next meeting will be held on Monday, July 18, 2016 at 6:30 p.m.

A motion was made by Dave Szela to adjourn the meeting at 8:10 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.