

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, July 18, 2016 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Dennis Steigenberger from Cedar Corporation.

Approve agenda for July 18, 2016 meeting – A motion was made by Chad Fischer to approve the agenda for this meeting. The motion was seconded by Dave Szela and the motion carried with all in favor.

Approve minutes from June 20, 2016 meeting – Dave Szela made a motion to approve the minutes from the June 20, 2016 meeting. The motion was seconded by Chad Fischer. The motion carried with Fischer and Szela in favor. Pagel abstained as he was absent from the June 20th meeting.

Correspondence: An e-mail was received from a customer regarding the rates. A reply was sent with an invitation to review the budget by appointment. The customer was also given information regarding meeting times. The customer did not reply or request an appointment. A telephone call was received from a resident in the mobile home park with regard to a concern about a sewer smell in the mobile home park and they were concerned there was sewage leaking from underneath a mobile home. The customer was advised that the mobile home park is private property and they should contact the park owner.

Agenda Item #1/Operations and Maintenance Report and any needed action.

Ken Yost provided the following report:

- The CMAR was submitted and certified.
- There were quite a few located over the last month.
- Three lateral connections in River Run were inspected.
- Amp readings of all of the lift-stations were recorded.
- There was a power outage that affected the lift-station on Allen and Lilac Roads. Stordeur came and pumped the lift-station.

Chad Fischer provided data on run times recorded at Krause Rd, Rustic Acres, and Riverview Estates lift-stations. Data included the number of times the pumps started, gallons pumped, precipitation, and temperature. It was suggested to monitor the start times and gallons pumped during the month of August. August is typically a dry month and this can provide a benchmark. It was also suggested to obtain pumping data from the mobile home park if need be. In April the ponds were at 14 million gallons. Presently there are 7 million gallons in the ponds, which is higher than usual for this time of year. It was suggested to contact Bruce Oman with WI DNR to inquire if discharging can be extended. Dennis Steigenberger will telephone him. He will also update Bruce regarding the status of the district's CMOM.

Dennis Steigenberger reported he reviewed the televising tapes and reports. There is a 5 gallon per minute leak on Lilac Rd. It is possible this is a broken Y branch involving the lateral at 816 Lilac Rd. Dennis suggests televising the line and also the lateral to find out where the issue is (private lateral or district main). The leak that was thought to be a "pinhole" leak on Lilac Rd. is likely a rust spot on the pipe. Damage possibly occurred during construction and was patched. It is not leaking. There is a steady flow coming from a duplex on Rosewood Ct. It is recommended to televise this lateral. The board indicated to have Great Lakes TV Seal come back again soon or in September when it is wetter. All board members were in favor. It was also suggested to televise Riverview if Great Lakes can come with their bigger truck.

Dave Szela indicated he spoke with a representative of the Pensaukee Sanitary District and they indicated the batteries for the generators are expensive and they don't plan to replace. They suggested jump starting the generator. Ken indicated he did try to jump start and it wasn't successful. Darrel and Ken will go together to the generator location and see if they can get it started. The expectation of the LSSD#1 board is that a generator will be in "ready" status, given the \$1200 annual fee being paid to PSD #1.

Agenda Item #2/Further discussion of installation requirements for backwater valves and any needed action – As indicated at the last meeting, Dave Szela is aware of a sanitary district that, by ordinance, require a below ground water tight seal/sleeve on backwater valves. The board briefly discussed and opted not to require this at this time.

Agenda Item #3/Phosphorus reduction – Work of scope, update, discussion and action. – Dennis Steigenberger reported work is still being done on the phosphorus reduction report and an update will be provided at the August meeting. A full report is due for submission to WI DNR in September. At the August meeting 90% of the report will be completed.

Agenda item #4/Compliance, Management, Operations, and Maintenance (CMOM) – Dennis Steigenberger provided final copies of the CMOM report and as indicated above he will let Bruce Oman of WI DNR know that the report has been completed. Copies will be kept at the treatment plant. Darrell Pagel made a motion to accept the final CMOM report and the motion was seconded by Dave Szela. The motion carried with all in favor.

Agenda item #5/Approval of Expenditures - Each board member was supplied with a print of the checkbook register indicating the checks completed for payment of expenses. Dave Szela made a motion to approve the expenditures as presented. Chad Fischer seconded the motion and the motion carried with all in favor.

Set next meeting date: The next meeting will be held on Monday, August 15, 2016 at 6:30 p.m.

A motion was made by Dave Szela to adjourn the meeting at 8:05 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.