

Little Suamico Sanitary District #1  
Minutes of Monthly Meeting  
Monday, September 19, 2016 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Dennis Steigenberger, Dean Zanon and George Thompson from Cedar Corporation.

**Approve agenda for September 19, 2016 meeting** – A motion was made by Darrel Pagel to approve the agenda for this meeting. The motion was seconded by Chad Fischer and the motion carried with all in favor.

**Approve minutes from August 15, 2016 meeting** – Dave Szela made a motion to approve the minutes from the August 15, 2016 meeting. The motion was seconded by Chad Fischer. The motion carried with all in favor.

**Agenda Item #1/Operations and Maintenance Report and any needed action.**

Ken Yost provided the following report:

- Refrigerant was added to the refrigerator at the treatment plant.
- Two lift-stations have corroded batteries (Mobile Home Park and Lilac Rd.).
- Lift-station #3 experienced some operational issues. Alarms were being sent and levels went up to the high float. This occurred a day after a storm that produced lightning.
- Locates were performed on Cross Road.
- Great Lakes TV Seal televised some main and laterals in the district. Two private laterals were found to be leaking (one home on Krause Rd. and another on Rosewood Court). Letters will be sent to the property owners alerting them to make the repairs within 60 days. Dennis Steigenberger will assist with draft of letter.
- Run times of the pumps will be analyzed to assess if there are any spikes in pumping. There is presently 14 million gallons in the treatment ponds.

**Item not on agenda** – Tom Kussow presented to discuss with the board the status of some property he owns, which the sanitary district has an easement on the property to access the treatment plant. The board indicated to Mr. Kussow the issue couldn't be discussed at this meeting, as it is not on the agenda. Discussion will be had at the October meeting. Darrel Pagel will try to secure a copy of the easement from Oconto County.

**Agenda Item #2/ Phosphorus reduction – update, discussion and action** – George Thompson of Cedar Corporation reviewed the final report, which needs to be submitted to the WI DNR by 9-30-16. Upon approval of the report by the board, George will submit by the due date and this is the final report of the facility planning process. The options/alternatives to reduce phosphorus were reviewed again. Sewer use rates will be impacted by the phosphorus rule, with an expected increase of \$17.00 per month for alternative 3B. The Notice of Intent to the Clean Water Fund is due at the end of October. Construction plans will need to be submitted by 6/30/2017. Rates will need to be considered at adoption of the 2017 budget, as well as engineering and chemical costs. Dennis Steigenberger indicated he can assist with drafting of a letter that will provide information to the customers of the district as to why the sewer rates will increase. A motion was made by Chad Fischer to submit the final report to the WI DNR and the motion was seconded by Darrel Pagel. The motion carried with Szela, Pagel, and Fischer in favor.

**Agenda Item #3/ Business at 849 East Frontage Road – new owner – review sewer use ordinance and determine applicable Residential Unit Equivalent (RUE)** – The board determined the business, Environmental Drilling, which purchased the property at 849 E Frontage Rd. (formerly Helmle Construction/Badger Bouncers) will be assessed one residential unit for billing purposes. The company will have less than 15 employees. Dave Szela will contact the property owner about waste that will be discharged to the sewer.

**Agenda Item #4/Review and approval of expenditures** – Each board member was supplied with a print of the checkbook register indicating the checks completed for payment of expenses. Dave Szela made a motion to approve the expenditures as presented. Darrel Pagel seconded the motion and the motion carried with all in favor.

Set next meeting date: Due to a conflict for one of the board members, the next meeting will be held on the 4<sup>th</sup> Monday in October (October 24<sup>th</sup>) at 6:30 p.m. The budget hearing will also be conducted at that time. Dave Szela will call Tom Kussow to let him know the change in the date.

A motion was made by Dave Szela to adjourn the meeting at 8:07 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski