

Little Suamico Sanitary District #1
2016 Budget Hearing Minutes and Minutes of Monthly Meeting
Monday, November 16, 2015 – 6:30 p.m.

The monthly meeting was called to order at 6:35 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Dennis Steigenberger from Cedar Corporation.

Approve agenda for November 16, 2015 meeting – A motion was made by Darrel Pagel to approve the agenda for the November 16th meeting, The motion was seconded by Chad Fischer and the motion carried with Fischer, Pagel, and Szela in favor.

Approve minutes from October 19, 2015 meeting – Dave Szela made a motion to approve the minutes from the October 19, 2015 meeting as presented. The motion was seconded by Darrel Pagel. The motion carried with Fischer, Pagel, and Szela in favor.

Reading of Correspondence – There wasn't any correspondence to be read.

Agenda Item #1 and 2/Maintenance and operations report and any needed action and discussion and action on pump needs for lift-station #3 – Ken Yost provided the following report:

- The home at 1311 Krause Rd. and owned by Dave VanLanen was disconnected on November 10, 2015.
- The call list for alarms was revised to include the account numbers of the lift-stations as assigned by the power companies. Ken will provide the document to Terry Malcheski and phone numbers will be updated. Terry will e-mail to members for their review.
- Discharging is presently being done and can continue through December.
- Sabel Mechanical will be on site this week to look at lift-station #3 on Grosse Rd. near Post Office. Place this topic on the December agenda for further discussion. Advisement will be sought from them regarding pump needs.

Agenda Item #3 Discussion and action regarding requirements of Capacity, Management, Operation, and Maintenance (CMOM) Program of the Wisconsin Department of Natural Resources (WI DNR).

Ken reported he registered for a class on the Capacity, Management, Operation, and Maintenance (CMOM) program of the DNR. The class is on December 11, 2015. Dennis Steigenberger indicated the CMOM plan is due August 2016. Cedar Corp. is available to assist with it or complete in its entirety. The cost would be approximately \$3,000 to \$5,000.

Agenda Item #4/ Discussion and action on revising language used in connection/disconnection permits

Dennis Steigenberger provided drafts of revised permits. The board approved, but suggested adding a line to record the connection charge paid at the time of permit issuance. Dennis will have 50 copies of each permit made and in three part format (white, yellow, and pink).

Agenda Item #5/Continued discussion and action Phosphorus Removal/Facility Plan. Any needed action by board – No report/update at this time.

Agenda Item #6/Approval of Expenditures – Each board member was supplied with a print of the checkbook register indicating the checks completed for payment of expenses. Dave Szela made a motion to approve the expenditures as presented. Chad Fischer seconded the motion and the motion carried with all in favor.

Agenda item #7/ Set next meeting date – There being no conflicts for any members, the next meeting date will occur as normally scheduled, Monday, December 21, 2015 at 6:30 p.m. Agenda items will include: Discussion and action on purchasing a new pump for lift-station #3

Agenda item #8/Motion to adjourn - A motion was made by Dave Szela to adjourn the meeting at 7:05 p.m. The motion was seconded by Darrel Pagel. The motion carried with all in favor.

Recorded by Terry Malcheski.