

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, December 19, 2016 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, and Dean Zanon and George Thompson of Cedar Corporation

Approve agenda for December 19, 2016 meeting – A motion was made by Darrel Pagel to approve the agenda for the meeting. The motion was seconded by Chad Fischer and carried with all in favor.

Approve minutes from November 21 and October 24, 2016 meetings – At the November meeting, approval of the October minutes was deferred until the December 19, 2016 meeting. The minutes were presented with the requested changes. A motion was made by Chad Fischer to approve the October minutes as presented and the motion was seconded by Dave Szela. The motion carried with all in favor. Chad Fischer made a motion to approve the minutes from the November meeting. The motion was seconded by Darrel Pagel. The motion carried with all in favor.

Agenda Item #1/ Maintenance and Operations Report and any needed action – Ken Yost provided the following update:

- There is no concern with the sludge depth in the ponds. Ken took a measurement.
- ON 12/9/16 Ken did an inspection of one lateral connection in River Run Estates (Allen Rd.)
- The WET tests have been completed. Tests had to be shipped overnight to Superior, resulting in additional expense. Eleven tests for metals were also done, as required by the permit.

Board noted the generator agreement with Pensaukee Sanitary District #1 (PSD) is up for renewal via payment of yearly \$1,200 fee. The board indicated to send payment to PSD for 2017, but it would be prudent to look into other options for the future. When the weather warms up, the PSD generator should be updated with plug that will enable connectivity to all of the lift-stations and maintenance done to ensure operability.

Dave Szela noted there were recreational vehicles (RVs) parked in Rustic Mobile Home Park over the summer. At this time there are approximately five RVs parked there and in summer there were about nine. Chad Fischer will pay a visit to the mobile home park tomorrow and count the number of units in Rustic Acres Mobile Home Park.

Agenda Item #2 Update on leaking laterals and deadline to notify district of repair - Any needed action

- At the September 2016 meeting it was noted the televising reports indicated there was a leak in the lateral at 1335 Krause. Rd. It was suspected there were roots coming through the lateral. The customer was notified via letter to have the lateral repaired due to leak. Jackie Foster came and repaired. There weren't any roots or leak, but rather the lateral pipe was flattened and the camera couldn't proceed any further due to the narrowing of the pipe and a rock lying underneath it. The invoice from Jackie Foster for the work performed came to the sanitary district, but it was the understanding of the board the repair costs were to be paid for by the customer. The invoice is \$658.79. Ken will follow-up with Foster as the invoice should have been sent to the customer. Payment to Foster will be held for now.
- Ken reported the leak in the lateral at the duplex on Rosewood Ct. has been repaired and the customer has paid for that repair.

Agenda Item #3 Update on WPDES Permit renewal and any needed action.

– As noted above, the sludge depths of the ponds are of no concern. Ken Yost will note this on the WPDES permit. The permit renewal will be reviewed for missing information and submitted.

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Agenda Item #4 Update on Phosphorus Removal/Facility Plan and any needed action by board – George Thompson reported he has a meeting with Oconto County tomorrow. A listing of properties in the watershed was provided by George. The board members spent quite a bit of time reviewing the list and identifying potential property owners that may want to participate in land management practices to help reduce phosphorus in the watershed. George noted a memorandum of understanding would need to be entered into with Oconto County with regard to the scope of work they would be involved with and the associated costs.

Agenda item #5/Approval of Expenditures – Each board member was supplied with a print of the checkbook register indicating the checks completed for payment of expenses. Dave Szela made a motion to approve the expenditures as presented. Darrel Pagel seconded the motion and the motion carried with all in favor. Check #2848 issued to Jackie Foster in the amount of \$658.79 will be held at this time.

The next meeting date is Monday, January 16, 2017

A motion was made by Darrel Pagel to adjourn the meeting at 8:10 p.m. and seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.