

Little Suamico Sanitary District #1  
Monthly Meeting Minutes  
Monday, April 21, 2014 – 6:30 p.m.

The meeting was called to order at 6:30 p.m. Present were: Darrel Pagel, Dave Szela, Chad Fischer, Ken Yost, Terry Malcheski, and Phil Korth from Foth.

**Agenda Item #1/ Approve agenda for April 21, 2014 meeting** – Motion made by Darrel Pagel to approve the agenda for the April 21, 2014 meeting. The motion was seconded by Dave Szela and motion carried with all in favor.

**Agenda Item #2/Approve minutes from March 17, 2014 meeting** – Dave Szela made a motion to approve the minutes from the March 17, 2014 meeting. The motion was seconded by Darrel Pagel. The motion carried with Szela and Pagel in favor. Chad Fischer abstained.

**Agenda Item #3/Report results of election held on Tuesday, April 1, 2014 for sanitary district commissioner and any needed action.** – Chad Fischer was elected as commissioner of the sanitary district for a six year term (April 2014 to April 2020). Chad replaces Mark Fischer, whose term expired April 2014.

**Agenda Item #4/Selection of officers and any needed action** - Mark Fischer had been the vice president of the commission. Dave Szela made a motion to nominate Darrel Pagel as vice president. The motion was seconded by Chad Fischer. The motion carried with Fischer and Szela in favor. Pagel abstained. Dave Szela will continue as the president.

**Agenda Item #5/ Continued discussion and action regarding phosphorous removal and preliminary contract cost** – Phil Korth was present to continue discussion regarding phosphorus removal and provided an overview of the WPDES permit and phosphorus facility planning. The options to reduce phosphorus were reviewed. Dave Szela made a motion to enter into Cedar Project Contract ID#4911, dated 3/17/14, Project - WWTF Phosphorus Facilities Planning Status Report in the amount of \$9,350.00. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Pagel, and Szela all in favor. Dave Szela signed for the district and Dennis Steigenberger signed for Cedar Corporation.

**Agenda Item #6/Operations and Maintenance Report** – The following report was provided:

- Operational issues with lift-station #4 seem to have been related to a capacitor issue. The contacts were stripped down. Ken will monitor the situation over the next few weeks. It was suggested there may possibly be a short in the motor. The starting contacts don't kick out soon enough. The emergency contacts list was reviewed and Darrel Pagel and Chad Fischer will be added.
- Discharging will start this week. There are 10.5 million gallons in the ponds.
- Amp readings have been done on all the lift-stations.
- Vacuum, Pump, and Compressor pulled pump
- A resident on Lake Street had been running their sump pump into the manhole and Ken put a card in their door reminding them it is not allowed. It seems to have stopped now.
- A wet test will have to be done in June. This is done downstream from the discharge point.
- A sewer break occurred on Rosewood Ct. Diggers Hotline flagged Ken to this.
- Dave Szela inquired about the permit process. Terry Malcheski will e-mail him the information.

**Agenda Item #7/Approval of Expenditures** – The checkbook register of all the expenditures were distributed to each commissioner for review. A motion was made by Dave Szela to approve the expenditures as presented. The motion was seconded by Chad Fischer. The motion carried with all in favor.

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**Agenda Item #8/other Business** – Dave Szela provided information via internet regarding phosphorus removal by other facilities and a filter process, which the filter is, \$325,000 without installation. This would get the phosphorus to 0.075. Strand & Associates is the engineering firm. A pilot test will be done at a treatment plant in the southern part of the state May 12 through May 23 if anyone is interested in going to see it.

**Motion to adjourn** - A motion was made by Dave Szela to adjourn the meeting at 7:25 p.m. The motion was seconded by Darrel Pagel and the motion carried with all in favor.

The next meeting is Monday, May 19, 2014.

Recorded by Terry Malcheski