

Little Suamico Sanitary District #1
Monthly Meeting Minutes
Monday, July 14, 2014 – 6:30 p.m.

The meeting was called to order at 6:30 p.m. Present were: Darrel Pagel, Dave Szela, Chad Fischer, Ken Yost, Terry Malcheski, and Dennis Steigenberger from Cedar Corp.

Approve agenda for July 14, 2014 meeting – A motion was made by Darrel Pagel to approve the agenda as presented for the June 14, 2014 meeting. There was no cause to change the sequence of the agenda or delete items from the agenda. The motion was seconded by Chad Fischer and the motion carried with Fischer, Pagel, and Szela in favor.

Approve minutes from June 16, 2014 meeting – Dave Szela made a motion to approve the minutes from the June 16, 2014 as presented. The motion was seconded by Darrel Pagel. The motion carried with Fischer, Pagel, and Szela in favor.

Reading of Correspondence – There wasn't any correspondence to be read.

Agenda Item #1/Wastewater treatment facility phosphorus planning update – discussion and any needed action – Dennis Steigenberger reported Phil Korth continues to work on the phosphorus removal plan. Phil's intent is to attend the August meeting with a report. Phil needs to know number of hook-ups in the district. Terry Malcheski will send this information to Phil and Dennis.

Dennis reported Cedar Corporation has hired an engineer and this individual has 20 years of experience with wastewater treatment. As requested at the June meeting, Dennis made an inquiry as to whether clinical treatment (chemicals) of the ponds will assist with reducing the green appearance due to presence of algae. There is limited success with this.

Dennis presented six copies of the ordinance/user charge system and copies were distributed to members needing a copy.

Agenda Item #2/Maintenance and Operations Report:

The following was noted by Ken Yost:

- The WET (whole effluent toxicity) test was submitted three times. The copies of the results were provided to Dennis Steigenberger and Ken also has kept a copy. All results passed. Ken noted samples are sent of river and also of the effluent. The schedule for conducting these tests per the permit was reviewed. Tests are to be conducted 4/1 to 6/30 2014, July 1 to September 30, 2015, and October 1 to December 31, 2016. There have never been any issues with WET test results in the past. By January 2015 a heavy metals (PCBs) test of the sludge needs to be done. The cost is approximately \$1,000.00. Ken noted the current phosphorus measure of the influent is 5.50 and the lowest measure of phosphorus in the effluent is 2.80.
- The dissolved oxygen meter acquired in 2002 was sent in for maintenance.
- The refrigerator for storing samples was repaired on June 19th.
- The leads on the pump at the Lilac Rd lift-station were switched. They tripped out once and excessive run times have been reported. After discussing this ongoing issue, the board concluded it appears the panel in the lift-station is the issue.
- Ken provided reports of power outages that occurred in the district.
- All of the batteries that serve as alternate power sources in the lift-stations were changed.
- Bruce Oman paid a visit and he indicated to acquire buffer for the PH meter.

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Agenda Item #2/Maintenance and Operations Report Continued:

The following was noted by Dave Szela:

- The weeds were sprayed at the ponds.
- The grass is being cut weekly at the plant and biweekly at the lift-stations
- There is a manhole on Rost Road, but it has been covered by road material. This needs to be located.

Agenda Item #3/Approval of Expenditures - The expenses were presented to each board member via a printed checkbook register from the operations and maintenance checking account. A motion was made by Dave Szela to approve the expenses as outlined on the checkbook register. The motion was seconded by Chad Fischer. The motion carried with Fischer, Pagel, and Szela all in favor.

Agenda item #4/ Set next meeting date – There being no conflicts for any members, the next meeting date will occur as normally scheduled, Monday, August 18, 2014 at 6:30 p.m.

Agenda item #5/Motion to adjourn - A motion was made by Dave Szela to adjourn the meeting at 7:10 p.m. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Pagel, and Szela all in favor.

Recorded by Terry Malcheski.