

Little Suamico Sanitary District #1
Monthly Meeting Minutes
Monday, August 18, 2014 – 6:30 p.m.

The meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, Dennis Steigenberger from Cedar Corp., and Phil Korth from Foth. Elmer Ragen arrived at approximately 7:30 p.m.

Approve agenda for August 18, 2014 meeting – A motion was made by Dave Szela to approve the agenda as presented for the August 18, 2014 meeting. There was no cause to change the sequence of the agenda or delete items from the agenda. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Pagel, and Szela in favor.

Approve minutes from July 14, 2014 meeting – Darrel Pagel made a motion to approve the minutes from the July 14, 2014 as presented. The motion was seconded by Chad Fischer. The motion carried with Fischer, Pagel, and Szela in favor.

Reading of Correspondence – There wasn't any correspondence to be read.

Agenda Item #1/ Wastewater treatment facility phosphorus planning update and discussion with Phil Korth of Foth and Dennis Steigenberger of Cedar Corporation. Any needed action by board – Phil Korth provided a draft of the Facilities Planning Status Report Wastewater Treatment Plant Modifications. Phil reviewed the work scope and options to meet phosphorus limits. The alternatives on page 16 will be evaluated further. Pages 6 & 7 of the report provide data regarding the historical flows of the influent. The DNR code indicates an average household emits 60 to 70 gallons per day/per person. Chapter three of the report provides phosphorus treatment alternatives. Phil explained Adaptive Management noted in Section 3.1.16 and Water Quality Trading and Water Quality Standards Variance are explained in sections 3.1.7 and 3.1.8

Discussion took place with regard to the median household income of the sanitary district versus the median household income of the township. Phil will inquire as to whether the median household income can be calculated only for the households in the district, as the users living in the district will be the source of monies (user fees, tax levy, etc.) to be costs associated with upgrading and treating for phosphorus. Phil will also inquire as to the methods used to conduct an income survey.

Further discussion of the report will be had at the September 15th meeting. Comments and edits to the report are to be provided by the board members. The report needs to be submitted to the DNR by 9/30/14.

Agenda Item #2/ DNR Inspection Report – discussion and action – The compliance inspection checklist was reviewed. It was noted that over the last five years the effluent averages 25% higher than the influent and rainfall or evaporation can't account for this difference. The effluent flume should be checked. Phil also recommends checking the flows coming in the lift-stations. Ken Yost and Chad Fischer will check the pump readings of the two main lift-stations against the mag meter. A report will be provided at the September 15th meeting.

The rest of the compliance checklist was reviewed and Ken Yost worked with Bruce Oman of DNR to address issues noted in the report (#8, #10, #21 (pond sludge analysis) and #31 (CMOM by August of 2016)

Agenda Item #3/Maintenance and Operations Report - The following was noted by Ken Yost:

- Heaters placed in Lilac Rd. lift-station
- The manhole on Rost Road is in the center of the road. It has been blacktopped over.
- Both capacitors blew on the #4 lift-station. There were a lot of "rags". Monitoring of the lift-station will continue.
- On 8/3/14 there was a power outage that affected the #5 lift-station.

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- The seal fail light activated on the #1 pump in the Krause Rd. lift-station.
- A customer on Ball Park Road desires to build a shed and Ken inquired if this affected a nearby customer in a mobile home. Elmer Ragen explained the layout of the land and easement and there appears to be no issue.
- The failed computer on the door at the treatment plant is not able to be repaired. PJ Kortens suggested purchasing another desktop. The last computer purchased cost approximately \$3,000.00. The board authorized Ken to acquire another computer for a cost of \$3,500.00. If the price is more than that, it will be discussed at the September meeting.

Agenda Item #4/Review liability insurance policy renewal questionnaire for policy period effective November 1, 2014 to October 31, 2015. Approve questionnaire for submission to agent – The questionnaire from the insurance company was reviewed and approved. Terry will e-mail to the agent.

Agenda Item #5/Approval of Expenditures - The expenses were presented to each board member via a printed checkbook register from the operations and maintenance checking account. A motion was made by Dave Szela to approve the expenses as outlined on the checkbook register. The motion was seconded by Chad Fischer. The motion carried with Fischer, Pagel, and Szela all in favor.

Agenda item #6/ Set next meeting date – There being no conflicts for any members, the next meeting date will occur as normally scheduled, Monday, September 15, 2014 at 6:30 p.m.

Agenda item #7/Motion to adjourn - A motion was made by Dave Szela to adjourn the meeting at 8:00 p.m. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Pagel, and Szela all in favor.

Recorded by Terry Malcheski.