

Little Suamico Sanitary District #1  
Monthly Meeting  
Monday, November 17, 2014 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dave Szela, Ken Yost, Terry Malcheski, Pat Day, and Dennis Steigenberger from Cedar Corporation.

**Approve agenda for November 17, 2014 meeting** – A motion was made by Darrel Pagel to approve the agenda as presented for the November 17, 2014 meeting. There wasn't any cause to change the sequence of the agenda or delete items from the agenda. The motion was seconded by Chad Fischer and the motion carried with Fischer, Pagel, and Szela in favor.

**Approve minutes from October 20, 2014 meeting** – Darrel Pagel made a motion to approve the minutes from the October 20, 2014 meeting as presented. The motion was seconded by Chad Fischer. The motion carried with Fischer and Szela in favor. Pagel abstained.

**Reading of Correspondence** – Terry Malcheski reported correspondence was received from Schenck regarding contracting with them to perform the 2014 financial audit. Dave Szela signed the reply to them. Terry also reported on correspondence sent to a customer that left a large cash payment with the town clerk. A letter was sent to the customer informing them cash payments are not accepted.

**Agenda Item #1/Phosphorus Removal/Facilities Planning - Discussion and Action on Notice of Intent and Priority Evaluation Form to be completed and submitted to WI Department of Natural Resources (DNR)** – Dennis Steigenberger reported a letter was received from the DNR regarding the facilities status planning report and they found it acceptable. They noted the district should be aware that alternatives not considered may be feasible in the future. With regard to calculating the median household income of the district, the notice of intent and the priority evaluation ranking form need to be submitted, along with a map of the sanitary district. The DNR will then perform the process for determining the median household income. Dennis will have these documents prepared for action at the December 15, 2014 meeting. Other items that need to be done include estimating the population of the district without commercial users, the change in limits for the project, and an estimate of the project.

**Agenda Item #2 Update from Chad Fischer and Dave Szela regarding submission of lift-station and mag meter data and any needed action.** – Chad Fischer reported the mag meter was provided to Dave Szela today. Dave will forward to Bruce Oman with WI DNR.

**Agenda Item #3/Update from Ken Yost regarding purchasing of computer for treatment plant and any needed action by board.** – Ken Yost reported he purchased a new printer and ink for use at the treatment plant. The cost was \$156.00. Effort is still being directed at securing a computer.

**Agenda Item #4/Discussion and action regarding replacing pump in Grosse Rd. lift-station – No discussion.**

**Agenda Item #5/Maintenance and Operations Report** - The following was noted by Ken Yost:

- A float was replaced in #2 lift-station (County S).
- The pump was placed back in lift-station #4 on 10/23. The Flygt pump needs a relay that is not stocked. Dennis Steigenberger will check with Flygt. Per Troy, the Krause Road lift-station is capable of handling a 20 hp pump. The board agreed to rebuild the pump if parts can be obtained.
- A lateral was connected in River Run for Tycore Built.
- Dennis reviewed the tape from Great Lakes TV Seal and indicated there is deterioration in the pipe (River St.). If it continues to be a problem, the pip can be lined. Ken will follow up with Great Lakes TV Seal. Ken will inquire if the line can be plugged as that portion is not being used. The only lateral going into that section of the line is not being used.

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**Agenda Item #6/Electricity Use Comparison** – Terry provided a comparison report of the electricity use to date, comparing 2013 to 2014. It appears there is about a \$45.00 increase from the prior year.

**Agenda item #7/ Approval of Expenditures** – Prior to the meeting, Day Enterprises submitted an invoice for placing rock at the treatment plant. The amount of the invoice is \$8,427.00. The board approved paying this invoice. More rock is needed at the second pond, which is bigger. The estimate to do this is about an additional \$6,000.00. The board approved finishing the project and the expense to finish. It is alright to use 3 to 4” rock as long as there are not a lot of fines in it. The remaining expenditures, as outlined on the checkbook register that was supplied to each board member, were approved. Motion made by Dave Szela to approve all expenditures, including \$8,427.00 to Day Enterprises. The motion was seconded by Chad Fischer and the motion carried with Fischer, Pagel and Szela in favor.

**Agenda item #8/Motion to adjourn** - A motion was made by Chad Fischer to adjourn the meeting at 7:30 p.m. The motion was seconded by Dave Szela. The motion carried with all in favor.

The next meeting is Monday, December 15, 2014.

Recorded by Terry Malcheski.