

MEETING MINUTES
Little Suamico Town Board of Supervisors Meeting
5964A COUNTY RD S
MONDAY, MAY 12, 2014
6:00 P.M.
www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen, Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 10 persons

Meeting called to order at 6:00pm by the Town Chairman, Elmer Ragen. Elmer Ragen read the opening meeting statement. The Agenda was properly posted to notice the meeting.

Approval of Agenda

- a. Change in Sequence –None
- b. Removal of Items-None

A motion to accept the agenda as presented was made by Douglas Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays- 0 Abstained - 0.

A motion to accept the meeting minutes from the April 14, 2014 Town Board of Supervisors monthly meeting as presented was made by David E. Pribyl, seconded by Douglas Allen. Motion passed.

Ayes- 3 Nays - 0 Abstained – 0

Correspondence-Elmer Ragen mentioned on Friday, May 9th the Pulaski Community Middle School presented the Town with a check of \$76 from funds they had raised and distributed to multiple townships. Also, Elmer and the Recycling Center staff will be attending an informative meeting put on by the Oconto County Solid Waste Department held at Romy's Holiday Inn, Kelly Lake on Thursday, May 15th. Nikki Tolzman read a Thank You from the Walter Kroll family. Nikki also presented the cost of a postage meter. It was discussed there may be a possibility to share the usage and expense with the Sanitary District.

Business # 1: **Will Liebergen – CSM Review – 1270 County J – Lot Division**–Will presented to the Board his desire to split one lot into 3 lots and relocate the current house to one of the three lots. A Wetland Delineation would need to be completed. He would need to stay within the Town lot specifics. Will would need to proceed with the County procedures. A motion was made with no objection to accept the land division as it follows the Town lot specifics made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 2: **Robert DeMuth, Town Assessor-Discuss Annual quote for 1 license of Apex v5 Pro Software –** Robert DeMuth presented this information and his research from one other local Assessor. A motion was made with no objection to accept the quote provided by Robert DeMuth of \$445 by Douglas Allen, seconded by David E. Pribyl to. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 3: **Discuss/Approve Advisory motion made at the Annual Town of Electors meeting to add to the Town Board of Supervisors monthly meetings a 3 minute Public Comment session at the beginning of the agenda** - The Board's discussion included, those that wished to publicly comment, would be required to sign a Sign In book before the meeting, also the 3 minute Public Comment session would be placed at the beginning of the agenda immediately following the Correspondence. A motion to accept the Sign In book and the 3 minute Public Comment session to be placed immediately following the Correspondence was made by Doug Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 4: **Approve Clerk/Treasurer to attend Municipal Clerk Institute July 13-18, 2014 in Green Bay, WI** - A motion was made to accept the Clerk/Treasurer's attendance to the Clerk Institute by Douglas Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 5: Approve Renewal of 9 Town Annual Alcohol Beverage License Applications- The following Class B License applications were reviewed for approval for the July 1, 2014-June 30, 2015 period.

-Luigi's Pizza Palace II-1326 W. Frontier Rd, Ltl. Suamico

-CZ's Geano Beach Bar & Grill, LLC – 2060 Sand Bar Way, Ltl. Suamico

-Lester Kroll – 6061 Cty Rd S, Sobieski

-Debra Bushman, 6104 Cty Rd S, Sobieski

-Kill Ann Lambert – 1192 Cty Rd J, Ltl. Suamico

-41 Red Rocket, LLC – Cassi Pierquet, Agent – 213 E. Frontage Rd., Ltl. Suamico

-David Charles Van Lanen – 6065 Cty Rd S, Sobieski

-Wouters Sports Bar & Grill – Michael J. Wouters, Agent – 1360 W Frontier Rd., Ltl. Suamico

-R & S Tool, Inc. – Rodney P. Smits, Agent – 6078 Cty Rd S, Sobieski

A motion was made with no objection to accept all the applicants for Class B Retail License for the period ending June 30, 2015 was made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 6: Review Proposed Updated Fee Schedule-No Action To Be Taken – The last fee update was in 2008. This proposed fee schedule does not include administrative fees. Another draft is being worked on and will be discussed further at the next meeting.

Business # 7: Roads –Weight limits have been removed. Some ditching is being done. The Board will meet on Monday, May 19th at 8:00am to inspect the Town roads.

Business # 8: Fire Dept. Update- John Zak reported there were 2 calls this past month and a couple control burns. On May 13th, the Fox Valley Technical College is burning at the end of Allen Road for a club. FEMA started giving out money; we are waiting to hear if we have been selected. There will be a 50/50 DNR grant available for 2014. Deadline to apply for this grant is July 1st, 2014. WS Darley was here to fix on Engine 1212. While Darley was here, LSF D sent Engine 1211 back with them for inspection while staying within budget. The pumping system of Engine 1211 tested out good, but needs close watch; however the truck itself is in good order. Future cost to repair the defective pumping system could cost \$15-\$16,000. Engine 1211 is 14 yrs old.

Business # 9: Planning Commission – This past month there were a couple of inquiries on Conditional Use Permits for Small businesses looking to startup in the area.

Business # 10: Paying Bills – A motion to approve the bills as presented with no objection was made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Meeting adjourned at 7:35pm by Chairman Elmer Ragen.

Next meeting will be held on June 9, 2014 at 6:00pm.

Nikki Tolzman

Clerk/Treasurer