

Approved 9-8-14  
MEETING MINUTES  
Little Suamico Town Board of Supervisors Meeting  
5964A COUNTY RD S  
MONDAY, AUGUST 18, 2014  
6:00 P.M.  
www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen, Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 14 persons

---

Meeting called to order at 6:00pm by the Town Chairman, Elmer Ragen. Elmer read the opening meeting statement. The Agenda was properly posted to notice the meeting.

Approval of Agenda

- a. Change in Sequence –None
- b. Removal of Items-
  - i. Business # 8 -Vicki Storzer-Representatives of residents of Havenwood Hills Estates-Re: Use of pavilion at 347 W. Frontier Rd owned by Kline Land Company, LLC

A motion to accept the agenda as presented was made by Douglas Allen, seconded by Elmer Ragen. Motion passed.

Ayes - 2 Nays- 0 Abstained - 0. Dave absent

A motion to accept the meeting minutes from the July 21, 2014 Town Board of Supervisors monthly meeting as presented was made by Douglas Allen, seconded by Elmer Ragen. Motion passed.

Ayes- 2 Nays - 0 Abstained – 0 Dave absent

Correspondence-Nikki shared information regarding the Oconto Humane Society as they are looking for donations to remain open. Oconto County is providing a refresher course for the County municipalities on the new tax system, GCS in October. Pulaski Pantry is also looking for donations to help support their move. Municipal Treasurers Association of Wisconsin is offering a workshop on September 24, 2014.

Public Comment(s)-

1. Harold Grimes-Concerns regarding the wedding venue and the land division request
2. Jack Brickner- Subject of discussion covered by Harold

**Business # 1: Rustic Acres MHP-Allan Murphy-CUP for 634 E. Frontage Road, Lot #35** – Allan Murphy presented his Conditional Use request to place a manufactured home in his current manufactured home community that is older than 15 years old as per County rule. The County will make an exception to the rule by Variance. There was no public objection stated. A motion with no objection was made to forward on to the County by David E. Pribyl, seconded by Douglas Allen. Motion passed

Ayes- 3 Nays - 0 Abstained – 0

**Business # 2: Comfort Pro Insulators-Jim Diederich-CSM Division of 6.19 acres into 2 lots-Lot #1 to be 2.50 acres located at 804 W Frontier Rd** – Jim Diederich presented a CSM map to the board along with his plans to divide his property and divide and sell to a prospect customer. No public objection stated. Following board discussion and the Planning Commission recommendation, a motion was made with no objections to forward on to the County was made by David E. Pribyl, seconded by Douglas Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

**Business # 3: Garrow Oil & Propane-Woody Garrow-CUP for Bulk Propane Storage tank located at 804 W Frontier Rd** – Woody Garrow presented a CSM map along with an operations plan. He would like to install a 30,000 gallon LP tank. One public objection and one public of support were stated. Discussion followed. A motion to approve the CUP per the Planning Commission recommended conditions and to forward to Oconto County with no objections was made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

**Business # 4: Kline Land Company LLC-Allison Kline-CSM Division of 15.27 acres into 2 lots-Lot #1 to be 4.81 acres located at 347 W Frontier Rd** – A motion to postpone until further notice given by Kline Land Company LLC

was made by Douglas Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

**Business # 5: Discuss and approve the reformation of the Annual Audit Book** -Nikki presented and discussed with the board the requested sample made at the July meeting. The Board reviewed the sample. Nikki will check with the bank on the cost of deposit slips, number used and the possibility of entering individual deposits vs split deposits. Following discussion, a motion was made to approve the sample provided including previous month's accounts bank balances and allowing document adjustments as needed was made David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

**Business # 6: Discuss and Approve Oconto MABAS Division 137 Agreement/Mutual Aid**– Tim Magnin, Oconto County EM/Division 137 President presented a detailed explanation of the MABAS agreement. Todd Zuge, LSF D Asst Fire Chief spoke on behalf of the agreement as well. A motion to sign the agreement was made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

**Business # 7: Discuss and Approve Planning Commission Member Applicant for Brett Jensen** – Brett Jensen expressed to the Board his desire to be a Planning Commissioner for the town. His resume was provided for board review. Following review and discussion, the Town Board made a motion to appoint Brett into the Planning Commission from now until April 2015. This motion was made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

**Business # 8: Vicki Storzer-Representatives of residents of Havenwood Hills Estates-Re: Use of pavilion at 347 W. Frontier Rd owned by Kline Land Company, LLC**– Vicki Storzer was not in attendance-“Removal of Items”.

**Business # 9: Mike Trudell-Re: Bank Accounts** – Mike presented his concern that the Town is not transparent. Mike discussed with the Board his concerns regarding a Treasurer's report. The Board mentioned that the Annual Audit book sample that was approved earlier this evening would also be used at each monthly meeting effective Sept 8<sup>th</sup>, 2014 as a printed Treasurer's report.

**Business # 10: Roads** – Crack sealing had started, however the rain is holding up the process. A portion of Brown Road had to be dug up. We may have to lay an overlay from the overpass on Brown Road to Deckard Lane. Elmer will check on the condition of the speed bump on Wood Brook Circle.

**Business # 11: Fire Dept. Update**- Todd Zuge reported there were 5 calls in the month of July, 3 MABAS to include 1 in Abrams and 2 in Pulaski, a car fire on Hwy 41 and an unattended brush fire on Cty J. Fire calls are up half a dozen calls from last year at this time. The LSF D currently has 31 active members. The FEMA grant was denied.

**Business # 12: Planning Commission** – New member Brett Jensen was appointed to the Planning Commission at tonight's meeting. The town is getting a few new businesses along with a few rezones. Building is pretty good with housing.

**Business # 13: Paying Bills** – A motion to approve the bills as presented with the correction of Sandra Pagel's check with the corrected amount of \$493.75 minus withholding was made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Motion to adjourn was made by the Chair.

Next meeting will be held on Sept 8, 2014 at 6:00pm.

Nikki Tolzman  
Clerk/Treasurer