

MEETING MINUTES
Little Suamico Town Board of Supervisors Meeting
5964A COUNTY RD S
MONDAY, SEPTEMBER 8, 2014
6:00 P.M.
www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen, Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 10 persons

Meeting called to order at 6:00pm by the Town Chairman, Elmer Ragen. Elmer read the opening meeting statement. The Agenda was properly posted to notice the meeting.

Approval of Agenda

- a. Change in Sequence –None
- b. Removal of Items- None

A motion to accept the agenda as presented was made by Douglas Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays- 0 Abstained - 0

A motion to accept the meeting minutes from the August 18, 2014 Town Board of Supervisors monthly meeting as presented was made by David E. Pribyl, seconded by Douglas Allen. Motion passed.

Ayes- 3 Nays - 0 Abstained – 0

Correspondence-None

Public Comment(s)-None

Business # 1: **Bonnie Corrick-Petition for Variance from 1 ½ acre minimum**–This item of business was postponed at the September Planning Commission meeting until further information is brought to the Planning Board for recommendation.

Business # 2: **Bonnie Corrick-Land Division located at 185 Dekard Lane-** This item of business was postponed at the September Planning Commission meeting until further information is brought to the Planning Board for recommendation.

Business # 3: **Kenneth and Gina Umentum-Land Division located at 613 Mourning Dove Road** – On behalf of the Umentum’s, Paul Shallow presented a CSM map along with an explanation of the request to the Board. Following discussion, a motion to approve the land division with no objections was made by Douglas Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 4: **Kenneth and Gina Umentum-Rezone of 2.111 acres from AG to R.R. located at 613 Mourning Dove** – Following the Planning Commission recommendations and Town Board discussion, a motion with no objection to rezone from AG to R.R. and forward on to Oconto County was made by David E. Pribyl, seconded by Douglas Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 5: **Review Audit Book sample**-Nikki presented a recent sample to the Board per their August request. After review, the Town Board decided there is no need to have individual deposits and to continue with the approved sample; therefore no further samples need to be presented to the Board. To help save on expenses and be consistent with other municipalities, the Town will discontinue the printed bound version of the Audit book and go with stapled copies provided by the Clerk/Treasurer.

Business # 6: **Approve closing of office or schedule Deputy Clerk on Tues, September 16, 2014 due to conflict of interest**– Following discussion, a motion to close the office on the 16th of September was made by Douglas Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 7: **Approve Clerk/Treasurer to attend MTAW Treasurer Workshop and closing of office or schedule Deputy Clerk on Wed, September 24, 2014 in Green Lake, WI**– Following review and discussion, the

Town Board made a motion to close the office and send the Clerk/Treasurer to training on September 24, 2014 by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 8: Discuss/Approve Deputy Treasurer position during tax payment season— After Board discussion, a motion was made to accept the recommendation of the Clerk/Treasurer to appoint Eileen Bardouche as the Deputy Treasurer for the 2014 tax payment season on an as needed basis as determined by the Town's Clerk/Treasurer. This motion was made by Douglas Allen, seconded by David E. Pribyl. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 9: Discussion/Approval for Clerk/Treas to attend Oc Cty Muni Clerk/Treas Training of GCS on 10/10/14— After discussion, the Town Board made a motion to approve the Clerk/Treasurer to attend the full day of training and the Deputy Treasurer to attend the first half of the GCS training and to bring an assessment report back to the board was made by David E. Pribyl, seconded by Douglas Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 10: Approve 2014 Budget Revisions – Nikki presented to the Board the 2014 revisions. Following discussion, a motion was made to approve the 2014 budget revisions as Resolution 2014-1 by David E. Pribyl, seconded by Douglas Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Business # 11: Review Recycling Center Town Fees –The Board reviewed the proposed fee list. It was asked that the Clerk/Treasurer bring the fee list to the October meeting with the updates discussed.

Business # 12: Discuss/Approve Updated Operator License Application and Approval Process-The Board discussed the change in the Town's approval process to include utilizing the St of Wisconsin Department of Justice website to conduct background checks and updating the license fee to \$15.00 for renewal and new license. A Temporary license would cost \$10.00. It was decided to include the online background checks into the license process. The Board asked for the Clerk/Treasurer to bring this back with a Resolution to the October meeting for approval.

Business # 13: Road Report-Elmer reported Cty Rd E will be opening soon and County J will be blacktopped. The Board asked for a letter to be sent to Mahr's Snowplowing requesting his services again this 2014-2015 winter season for the same cost as 2013-2014.

Business # 14: Fire Dept Update- Todd Zuge reported 4 calls in the month of August; 1-Cty Rescue assist, 1 car accident on Hwy 41, 1 truck fire on Hwy 41 and 1 MABAS call. There are 31 active members and we are looking for volunteers, especially in the morning. Elmer thanked the LSF that helped on the previous Thursday night with all the down trees. He also asked that the LSF maintain the batteries in the overhead doors annually.

Business # 15: Planning Commission – Elmer reported the Town has had a few CSM's, CUP's and the building is going well.

Business # 16: Approval of Paying Bills – A motion to approve the bills as presented was made by David E. Pribyl, seconded by Doug Allen. Motion passed.

Ayes - 3 Nays - 0 Abstained – 0

Motion to adjourn was made by the Chair.

Next meeting will be held on October 13, 2014 at 6:00pm.

Nikki Tolzman
Clerk/Treasurer