

Approved 1/8/18

MEETING MINUTES

Little Suamico Town Board of Supervisors Regular Meeting

Little Suamico Town Hall

5964-A COUNTY RD S

MONDAY, DECEMBER 11, 2017

6:00 P.M.

www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen and Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 20 persons

The opening meeting statement was read and the Town Board of Supervisors monthly meeting was called to order at 6:00PM by Town Chairman Elmer Ragen at the Town Hall. The meeting agenda notice was properly posted.

Approval of Agenda

a. Change in Sequence –None

b. Removal of Items- None

A motion to approve the agenda as printed was made by Allen, seconded by Pribyl. Motion carried, voice vote.

A motion to approve the November 13, 2017 regular meeting and public budget hearing minutes as printed was made by Pribyl, seconded by Allen. Motion carried, voice vote.

Correspondence –None

Business #1: Charles R Detiege, Jr.-Agent: Steve Beida, Mau & Associates-Request a Land Division located at Parcels 024-371800413A & 024-371801124B1 in the SW¼ of the NE¼ of Sec 18, T26N, R21E-Action May Be Taken-Agent Bieda presented the land division request into 2 lots to the Town Board. Bieda shared this unique property held existing setbacks from years past and this was the best way to split the land. Any additions or structures in the future will need to be applied with a variance through Oconto County. No public objection was stated. The Board closed testimony and went into deliberation. Following discussion, a motion was made by Pribyl with no objection to approve and send on to Oconto County, seconded by Allen. Motion carried, voice vote.

Business #2: Charles R Detiege, Jr.-Agent: Steve Beida, Mau & Associates-To Rezone Parcels 024-371800413A and 024-371801124B1 from Agricultural to Residential Single Family located in the SE¼ of the NW¼ of Section 18, T26N, R21E-Action May Be Taken-Agent Bieda presented this Ag to R1 rezone request to the Board. R1 was selected for this parcel due to its size. No development on this parcel is planned. No public objection was stated. The Board closed testimony and went into deliberation. Board discussion took place. A motion was made by Allen with no objection, seconded by Pribyl to approve this rezone request. Motion carried, voice vote.

Business #3: Charles R Detiege, Jr.-Agent: Steve Beida, Mau & Associates-To Rezone Parcel 024-371800413A from Forest to Rural Residential located in the SW¼ of the NE¼ of Section 18, T26N, R21E-Action May Be Taken- Agent Bieda shared this rezone request specifics with the Town Board. This rezone from F to RR meets the 3.5 minimum acreage. No public objection was stated. The Board closed testimony and went into deliberation. Board discussion took place. A motion was made by Pribyl with no objection, seconded by Allen to approve. Motion carried, voice vote.

Business #4: Big Sky Real Estate, LLP-Owners-Jim Oskey & Glen Calewarts -Preliminary Plat review of Shady Lawn Estates First Addition, A Cty Plat, Parcels 024-263205741, 024-263200814, 024-263200713 located in part of the SW¼-NE¼, SE¼-NE¼, NE¼-SE¼ of Section 32, T26N, R20E-Action May Be Taken- Agent Bieda on behalf of Oskey and Calewarts conducted a review of the 2nd phase of the preliminary plat for Shady Lawn Estates 1st Addition to the Town Board which includes 39 lots. All adjustments necessary have been made to ensure all lots are able to be built on. The final plat with Town acceptance will include a 7 acre outlot which recognizes it is not buildable at this time and can be sold and combined to a neighboring parcel in the future. All lots meet acreage requirements. No public objection took place. The Board closed testimony and went into deliberation. The outlot will need to come back to the Town's Planning Committee at the time of the final plat. However at this time, the Town Board saw no problems with an outlot. Allen made a motion with no objection to forward onto Oconto County, seconded by Pribyl. Motion carried, voice vote.

Business #5: Big Sky Real Estate, LLP-Owners-Jim Oskey & Glen Calewarts -Final Plat review of Norway Pines Second Addition, A Cty Plat, Parcel 024-23290132126 located in part of the NE¼ of the NW¼ of Section 29, T26N, R20E-Action May Be Taken-Agent Bieda presented the final plat for Norway Pines 2nd Addition which includes an addition of 5 lots where the sand pile has been removed at the cul de sac. No public objection stated. The Board closed testimony and went into deliberation. A motion with no objection was made by Allen, seconded by Pribyl. Motion carried, voice vote.

Business #6: New Town Road Names-Norway Pine Court and Shady Lawn Circle-Action May Be Taken- Jim Oskey shared with the Board the new road names and concerns that were addressed and resolved with Oconto County. A motion was made by Allen, seconded by Pribyl to approve road names, Norway Pine Court and Shady Lawn Circle. Motion carried, voice vote.

Business #7: Fire Department Building Roof Repair-Action May Be Taken- Two proposals were received for the repair of the fire department roof; VL Roofing & Sheet Metal, Inc-\$15,720.00 and Schwartz Siding & Roofing, Inc.-\$16,500.00. Following Board discussion, a motion was made by Allen, seconded by Pribyl to accept VL Roofing & Sheet Metal proposal to repair the roof for the \$15,720.00. Motion carried, voice vote.

Business #8: 2018-19 Election Worker Appointment-Action May Be Taken-The following list of election worker names were read by Tolzman; Karen Pinkston, Kathryn Stein, Sharon Bonk, Theresa Leja, Jo Ann Hogan, Connie Yost, Patty Barrett, Linda Coopman, Beverly Ragen, Vicki Gooding, Kathy Proctor, Barb Eagle, Diane Steier, Kim Szela, Barb Kleczka, Donna Foster, Marie Coopman and Norine Walters. A motion was made by Allen to approve the list of appointed election workers for 2018-19, seconded by Pribyl. Motion carried, voice vote.

Business #9: Ord 1-2017- Ordinance Establishing Election Official Split Shifts, Appointment, Training and Certification and Change of Election Officials Numbers-Action May Be Taken-Tolzman read the ordinance to all. Pribyl made a motion to adopt ordinance 1-2017, seconded by Allen. Motion carried, voice vote.

Business #10: 2017-18 Operators' License Application(s) Request- Action May Be Taken-Tolzman read the applicant names, Megan VanderVelden and Donna Gottheardt in to record. Allen made a motion to approve the 17-18 Operators' License candidates, seconded by Pribyl. Motion carried, voice vote.

Business #11: Award Mourning Dove Road Project Engineer-Action May Be Taken-Mark Schuster with Robert E Lee provided a proposal for engineering design services for the reconditioning the north mile of Mourning Dove Road to the Town Board. TRIP monies are planned to be used. All TRIP regulations will be followed. Construction is planned for 2018. The design and bidding service cost is \$29,000, construction oversight cost is \$15,000 and the possibility of a delineation is estimated at \$7,000. A motion was made by Allen, seconded by Pribyl to proceed with Robert E Lee to recondition the north mile of Mourning Dove Road. Motion carried, voice vote.

Business #12: Fire Department Update-Chief John Zak reported 5 calls this past month; 2-CO, 1-Hwy grass fire, 1 residential gas leak and 1-car accident on Geano Beach Rd. The tires for Tender 1212 have been ordered. One proposal came in to replace the fire station entry doors at approximately \$1,032 per door from Entry Doors, LLC. A motion was made by Pribyl, seconded by Allen to award the door replacement to Entry Doors, LLC per the proposal. Motion carried, voice vote. Zak will work with Tolzman on the documentation of the 2% Fire Dues for 2017.

Business #13: Road Report-Ragen reported Mourning Dove Rd reconditioning will be starting. Others will begin next spring. Snowplowing will be starting. Brush cutting will continue when it freezes good. State expense report is in to the State and approved. Hwy Aids and Transportation aids increased a little.

Business #14: Planning Commission Report-Ragen shared housing is good. A couple more land division next month. The Board will continue to work with Oconto County Economic Development for small businesses to come into the Town. Inquiry regarding the old BMO Harris Bank took place.

Business # 15: Approval of Paying Bills-A motion to pay the bills was made by Pribyl, seconded by Allen. Motion carried, voice vote.

Business # 16: Set Next Meeting Date-The next regular meeting will be held on January 8, 2018 at 6:00pm.

Business # 17: Adjournment- The regular meeting was adjourned by Ragen at 7:16pm.

Respectfully Submitted,
Nikki Tolzman
Clerk/Treasurer