

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, January 15, 2018 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Ken Yost, Terry Malcheski, Charity Bayer and Jeremy, and George Thompson of Cedar Corporation.

Approve agenda for January 15, 2018 meeting – A motion was made by Darrel Pagel to approve the agenda for the meeting. The motion was seconded by Chad Fischer and the motion carried with Fischer and Pagel in favor.

Approve minutes from December 18, 2017 meeting – Chad Fischer made a motion to approve the minutes from the December 18, 2017 meeting as presented. The motion was seconded by Darrel Pagel. The motion carried with Fischer and Pagel in favor.

Agenda item #1/Charity Bayer – Kurt Pagel property Allen Rd. questions regarding sewer service for these lots.

Any needed action by board – Charity Bayer attended the meeting to obtain information about servicing property on Allen Road currently owned by Kurt Pagel. The property is east of the highway and is on the south side of Allen Road. The board and the engineer explained the process for tapping the main, as the plans indicate there are not stub laterals for the property. When the special assessments were levied on Allen Road, Kurt Pagel did not request a stub lateral. The district hire's the contractor to tap the main and the property owner would bear the expense and place money in escrow. It is estimated the sewer main is at a depth between 12' and 16'. The property owner would also have the expense of the connection fee (currently \$2,800 per residential unit equivalent) and permit fee.

Agenda item #2/Maintenance and Operations – Ken Yost noted the following:

- Discharging is completed. Discharging will start again on April 1, 2018.
- There were some operational issues with lift-station #4 pumps (possible clog in pump). Sabel Mechanical came and assessed, but the situation had rectified itself.
- It was noted by the board it would be prudent to have a back-up operator for Ken. Darrel or Chad will contact Electrical Service Supplies to inquire if they would be able to provide this service under contract.

Agenda item #3/ Continued discussion and action with regard to analysis of flow data by Cedar Corp – There was no information to report at this time. More data will be available in spring. This will remain a standing agenda item.

Agenda item #4/Update on submission of Phosphorus Removal/Facility Plan to WI DNR and any needed action.

– George Thompson reported a meeting with the DNR was set to take place on January 24, but this date is not good for all of the board members. George will speak tomorrow with Keith Marquardt of WI DNR about other possible meeting dates. Amy Garbe is the new statewide trading coordinator and it is hoped she can also be in attendance.

Agenda item #5/ Discussion and action on commissioner vacancy – Darrel Pagel and Chad Fischer reported they both spoke with Dan Herzberg about serving as a commissioner and the duties of the position. Dan is a resident of the sanitary district and is an engineer with Graef USA of Green Bay. Darrel Pagel also spoke with the town chairman, Elmer Ragen, about Dan and that the sanitary district board feels he is an ideal candidate for the position. Dan would fill the commissioner position vacated by Dave Szela, which is due for re-election April 2020. A motion was made by Darrel Pagel to have Dan Herzberg, via appointment by the town board, fulfill the commissioner position vacated by Dave Szela, whose term expires April 2020. The motion was seconded by Chad Fischer and the motion carried with Fischer and Pagel in favor.

OVER

Agenda item #6/ Approval of Expenditures – A checkbook register of all of the expenditures over the last month was provided to each board member. The expenses and register were reviewed. Invoices and bank statements were also made available for review. Chad Fischer made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Darrel Pagel. The motion carried with all in favor.

A motion was made by Darrel Pagel to adjourn the meeting at 7:15 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor. The next meeting date is Monday, February 19, 2018 at 6:30 p.m.

Recorded by Terry Malcheski.