

Little Suamico Sanitary District #1  
Minutes of Monthly Meeting  
Monday, February 26, 2018 – 6:30 p.m.  
Rescheduled from February, 19, 2018

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dan Herzberg, Darrel Pagel, Ken Yost, Terry Malcheski, and George Thompson of Cedar Corporation. The meeting scheduled for February 19, 2018 was canceled due to inclement weather and travel conditions.

**Approve agenda for February 26, 2018 meeting** – A motion was made by Darrel Pagel to approve the agenda for the meeting. The motion was seconded by Chad Fischer and the motion carried with Fischer, Herzberg, and Pagel in favor.

**Approve minutes from January 15, 2018 meeting** – Chad Fischer made a motion to approve the minutes from the January 15, 2018 meeting as presented. The motion was seconded by Darrel Pagel. The motion carried with Fischer and Pagel in favor. Herzberg abstained.

Reading of Correspondence: None

**Agenda item #1/ Discussion and action on commissioner vacancy – Update on action by town board appointing Dan Herzberg as commissioner. Any needed discussion and action by the sanitary district board with regard to Dan's appointment** – On February 13, 2018, Dan Herzberg was sworn into the position of commissioner by the town clerk, Nikki Tolzman. Dan is fulfilling the vacancy left by the resignation of Dave Szela, whose term will expire in April 2020. Chad Fischer made a motion to appoint Dan Herzberg president of the sanitary district commission. The motion was seconded by Darrel Pagel. The motion carried with all in favor.

**Agenda item #2/Maintenance and Operations** – Ken Yost noted the following:

- Lift-station #4 pumps tripped out due to pumps clogging with materials that the district suspects are adult incontinent products. These products were found in the influent manhole.
- Ken Yost reported he is resigning his position effective July 1, 2018. A candidate will be sought to replace Ken. Chad Fischer is currently doing the monthly DMR report with the DNR (online reporting).

**Agenda item #3/ Update and report of meeting held with WI DNR representatives on Tuesday, February 13, 2018 with regard to Water Quality Trading Plan and phosphorus reduction and to include any needed action by board** – On February 13, 2018 the board members (Fischer, Herzberg, and Pagel) attended a meeting with members of the WI DNR. Representatives from Cedar Corp, including George Thompson, also attended. The meeting was held at the DNR Green Bay office and notice of the meeting was posted. The state's/DNR's approach to water quality trading was reviewed, which has evolved over the last two years. They reiterated that the district needs to meet their points outlined in their report. If stream bank improvements are done as part of water quality trading, they (WI DNR) will require at least monthly inspections of the stream banks. Rip rap requirements were also discussed. If water quality trading is pursued the district would like to address the need for monthly inspections, especially in winter months. It was noted the municipality of Sparta was required to have annual inspections. George Thompson pointed out there are a lot of unknown risks with water quality trading. George reevaluated the other options: chemical sand filter, straight trading, chemical and trading, and multi discharge variance and did a cost analysis of these options. George recommends not moving ahead with water quality trading without an approved plan. All board members are in agreement with this recommendation. The timeline for implementation and the options to achieve phosphorus reduction were reviewed and discussed in detail. It was noted reactive sand filtration will get the phosphorus to 0.075, as some pilots have been done and are succeeding at doing this. If the reactive sand filter option was approached the district would have until 9/30/2021 to comply. The impact of phosphorus reduction on the user fee was discussed. It was noted effective January 1, 2018 the user rate increased to \$56.00 per month/per RUE. If by 2020 the district can contribute capital of \$400,000 to put into the project, this would help to keep the monthly user rate down as it would decrease the

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amount of debt retirement costs rolled into the monthly user fee. The current available cash-on-hand of the district was reviewed and after discussing the various options, impact of user rates, and the current-cash-on hand, the board determined that water quality trading approach is no longer an option. The board also determined not to proceed with chemical treatment with water quality trading. The options of multi discharge variance with sand filtration or a reactive sand filtration system will be reviewed by George Thompson and he will have a cost analysis for the March meeting. George will contact Keith Marquardt of WI DRN and inform him that water quality trading is no longer a consideration for the sanitary district and that Cedar Corp is assisting the district with compiling costs for the other alternatives noted. George will let Keith know an answer with regard to how the district will proceed will be supplied to the DNR after the March 19 meeting.

**Agenda item #4/Continued discussion and action with regard to analysis of flow data by Cedar Corp** – There was no data to review at this meeting, but this will be a standing agenda item. If flows increase, Ken will have Melissa Blvd. televised.

**Agenda item #5/ Approval of Expenditures** – A checkbook register of all of the expenditures over the last month was provided to each board member. The expenses and register were reviewed. Invoices and bank statements were also made available for review. Chad Fischer made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Dan Herzberg. The motion carried with all in favor.

A motion was made by Darrel Pagel to adjourn the meeting at 7:55 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor. The next meeting date is Monday, March 19, 2018 at 6:30 p.m.

Recorded by Terry Malcheski.