

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, March 19, 2018 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dan Herzberg, Darrel Pagel, Ken Yost, Terry Malcheski, and George Thompson of Cedar Corporation.

Approve agenda for March 19, 2018 meeting – A motion was made by Chad Fischer to approve the agenda for the meeting. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Herzberg, and Pagel in favor.

Approve minutes from February 26, 2018 meeting – Darrel Pagel made a motion to approve the minutes from the January 15, 2018 meeting as presented. The motion was seconded by Chad Fischer. The motion carried with Fischer, Herzberg, and Pagel in favor.

Reading of Correspondence: Dan Herzberg noted he received NR101 (WI DNR) effluent information, which will be used to assess the fee for effluent in 2017. The effluent data will be reviewed and validated and sent back to the DNR. Invoice will then follow at a later date.

Agenda item #1/Maintenance and Operations – Ken Yost noted the following:

- There was a power outage on March 6 at about 5 a.m. and then again at 7 a.m. All of Sobieski was affected. No issues with pumping.
- Recycling of water was started on the 15th of March. The ponds are still significantly frozen.
- Chad Fischer reported Tom VanAsten (owner of a duplex at 914/916 Riverview) contacted the sanitary district regarding the sewer lateral requirements if this duplex is converted to condominium. George Thompson will review the ordinance and provide information to Chad for relay back to Tom. An update will be provided at the April maintenance and operation report.
- With regard to Ken's upcoming retirement, Darrel Pagel indicated he spoke with Troy Schaden about providing service to the sanitary district. He currently is not certified, but a May 2, 2018 test date is available. He can work with Ken during transition time. It is thought he would be a contracted vendor with his own liability and worker compensation policies. Darrel will contact him to see if he can attend the April meeting to discuss further.

Agenda item #2/Phosphorus reduction, review cost analysis prepared by Cedar Corp. and any needed action by board – George Thompson reviewed a cost analysis study and the timeline for the phosphorus reduction project. LSSD#1 needs to submit revised plans and specifications to WI DNR, proceed with bid process, and probably start construction 2020. Options were reviewed (reactive sand filtration versus multi discharge variance (MDV) with reactive sand filtration) and Darrel noted a concern with regard to the current treatment plant life expectancy. It was noted there are some pipes in the current sand filter that need repairs, but this is not affecting the functionality of the system. The cost analysis indicated there are significantly higher yearly operation & maintenance (O&M) costs years 2018-2026 with the MDV plus reactive sand filter. Board members indicated the current treatment plant needs/repairs should be assessed at this time and put improvement/repair costs into the phosphorus reduction project. After reviewing the cost analysis and discussing the options of either the reactive sand filter versus MDV with reactive sand filter, a motion was made by Dan Herzberg recommending the district proceed with reactive sand filtration – phase 1 and approved George Thompson communicating this decision to WI DNR. The motion was seconded by Chad Fischer and the motion carried with Herzberg, Fischer, and Pagel in favor.

Agenda item #3/continued discussion and action with regard to analysis of flow data by Cedar Corp –Ken reported the flows at this time aren't out of the ordinary. The flows will continue to be monitored, especially during the spring melt. Ken will contact Great Lakes for televising of lines if he notes significant/abnormal flows. The board authorized Ken to proceed in this manner.

OVER

Agenda item #4/ Approval of Expenditures – A checkbook register noting all of the expenditures since the prior meeting was provided to each board member. The expenses and register were reviewed. Invoices and bank statements were also made available for review. Dan Herzberg made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Chad Fischer. The motion carried with all in favor. It was noted the \$1200 yearly fee to Pensaukee Sanitary District for access to one of their generators is due. Pensaukee Sanitary District inquired if the LSSD#1 would be interested in purchasing one of their generators. The board indicated at this time LSSD#1 does not have a place to store the generator, but perhaps that will change with construction of a new building at the treatment plant. At this time the board approved sending a check in the amount of \$1200 to Pensaukee Sanitary District for access to one of their generators if the need arises.

A motion was made by Chad Fischer to adjourn the meeting at 7:45 p.m. and the motion was seconded by Darrel Pagel. The motion carried with all in favor. The next meeting date is Monday, April 16, 2018 at 6:30 p.m.

Recorded by Terry Malcheski.