

Little Suamico Sanitary District #1  
Minutes of Monthly Meeting  
Monday, July 16, 2018 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dan Herzberg, Darrel Pagel, Troy Schaden, Terry Malcheski, and George Thompson of Cedar Corporation. Also present: Tom VanAsten

**Approve agenda for July 16, 2018 meeting** – A motion was made by Chad Fischer to approve the agenda for the meeting. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Herzberg, and Pagel in favor.

**Approve minutes from June 18, 2018 meeting** – Dan Herzberg made a motion to approve the minutes from the June 18, 2018 meeting as presented. The motion was seconded by Chad Fischer. The motion carried with Fischer, Herzberg, and Pagel in favor.

Reading of Correspondence: It was noted an e-mail was received from Kevin Brehmer with Oconto County Zoning clarifying the septic issue at 5006 Ball Park Road and owned by Nancy Schaden. The e-mail was forwarded to all board members.

**Agenda item #1/Continued discussion and action regarding lateral requirements for converting an existing duplex on Riverview Dr. to a condominium. Property owner, Tom Van Asten, to present information from Town of Little Suamico regarding approval of proposed condo at 914-916 Riverview Dr. Mr. Van Asten is seeking further consideration from the sanitary district with regard to lateral requirements** – George Thompson spoke with engineer from Mach IV regarding the proposed conversion of Mr. VanAsten’s property from a duplex to a condominium. The ordinance of the Little Suamico Sanitary District #1 (LSSD#1) requires each unit to have its own lateral. The condo declaration forwarded to LSSD#1 by MachIV does not address the current one lateral as being a common element. MachIV indicated to George they are working on addressing the lateral in the agreement. LSSD#1 is concerned about enforcement issues. The current 4” pipe is in the center common wall and each unit connects via a Y. With regard to the well the condo agreement indicates each property owner is responsible to replace their own well. Similar language could be used for lateral fail and lateral fail would need to be defined. The board recommended tabling further discussion on this agenda item until the August 20, 2018 meeting so the lateral can be addressed in the condo agreement/bylaws. Tom VanAsten will convey this to Mach IV. George will have costs calculated to have two laterals service this property. .

**Agenda item #2/Maintenance and Operations Report discussion and action - to include update from Troy Schaden regarding capping off of site of former Hugo building on County S** – Troy Schaden gave the following report:

- The sampler refrigerator was repaired. This refrigerator will need replacing in the future.
- The yearly CMAR was submitted. Troy will get the July DMR submitted and Chad Fischer will validate.
- LSSD#1 has an agreement with Pensaukee Sanitary District #1 (PSD#1) that enables LSSD#1 to have use of one of their generators if needed. LSSD#1 pays PSD#1 \$1200 per year for access to a generator; however the plugs on the generators need addressing.
- Troy indicated Hugo building on County S is capped off. Troy inspected it on June 26, 2018. Troy left the disconnection permit with office personnel for Mr. Hugo to sign.
- Dan Herzberg noted LSSD#1 received a violation notice in April, due to exceeding ammonia levels. It was noted the ponds were still frozen in April due to late winter weather. The exceedance was reported on the DMR, but the number of exceedances wasn’t reported along with an explanation.

**Agenda item #3Discussion and action regarding infiltration and sump pumps connected – violation of Sewer Use Ordinance** – It is suspected there are sump pump violations in the sanitary district. Dan Herzberg will review the ordinance. Further discussion will be had at a later meeting to discuss ordinance enforcement. At future meetings

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the board will also review the ordinances and make recommendations for updating (i.e. condos, multi family, laterals, etc.).

**Agenda item #4 Phosphorus reduction and any needed action by board action** – George Thompson will meet this coming week with Troy at the treatment plant. George Thompson will contact Nexom Blue Pro regarding bench testing and the acceptance of their proposal.

**Agenda item #5/Approval of Expenditures** - A checkbook register, noting all of the expenditures since the prior meeting, was provided to each board member. The expenses and register were reviewed. Invoices and bank statements were also made available for review. Darrel Pagel made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Chad Fischer. The motion carried with all in favor. It was noted that Dan Herzberg and Terry Malcheski signed a new signature card for BMO Harris and a debit card in Dan's name was also ordered. The card can be used for supply purchases, etc.

**Adjournment of meeting** - A motion was made by Darrel Pagel to adjourn the meeting at 7:40 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor. The next meeting date is Monday, August 20, 2018 at 6:30 p.m.

Recorded by Terry Malcheski