

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, September 17, 2018 – 6:30 p.m.

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Troy Schaden, Terry Malcheski, and George Thompson of Cedar Corporation. Excused absence: Dan Herzberg

Approve agenda for September 17, 2018 meeting – A motion was made by Chad Fischer to approve the agenda for the meeting. The motion was seconded by Darrel Pagel and the motion carried with Fischer and Pagel in favor.

Approve minutes from August 20, 2018 – Darrel Pagel made a motion to approve the minutes from the August 20, 2018 meeting as presented. The motion was seconded by Chad Fischer. The motion carried with Fischer and Pagel in favor.

Agenda item #1/Maintenance and Operations Report discussion and action – A notice of non-compliance was received from WI DNR for exceeding the suspended solid limit set in the discharge permit. George Thompson has drafted a response to the notice. The draft copy was reviewed by all. It is noted in the reply a new sampler refrigerator has arrived and will be installed 9/16/18. Other factors affecting suspended solid exceedance (duckweed, transition of plant operator duties, etc.) were also addressed in the response. George will send via e-mail to Dan Herzberg (president) for his signature. Troy Schaden reported the pipes in the sand-filter will be replaced this week. Flows into the lift-stations and into the lagoons are maintaining acceptable measurements.

Agenda item #2/Phosphorus reduction and any needed action by board – George Thompson provided an updated/edited draft of the Facilities Plan for Wastewater Treatment, which is due to WI DNR by 9/30/18. The plan addresses proceeding with reactive sand filter, user fees, project costs, and assumes borrowing for all costs. The bench test has been completed, but results are pending. Darrel Pagel made a motion to accept the draft of the plan as presented and approved it for submission to WI DNR. The motion was seconded by Chad Pagel and the motion carried with Fischer and Pagel in favor. George Thompson noted a notice of Intent to Apply (ITA) and a Priority Evaluation and Ranking Formula (PERF) must be submitted online to DNR for each project that is seeking an EIF loan. The deadline for all ITAs/PERFs is October 31 for the following state fiscal year (SFY) funding cycle. All ITAs/PERFs must be submitted annually online because they will only be valid for one state fiscal year (July 1st through June 30th). George will send an e-mail to Dan Herzberg (president) regarding submitting PERF online. Chad Fischer made a motion to authorize submitting necessary document(s) to WI DNR and the motion was seconded by Darrel Pagel. The motion carried with Fischer and Pagel in favor.

Agenda item #3Discussion and action regarding infiltration and sump pumps connected – violation of Sewer Use Ordinance – It was noted Hugo Trucking is rebuilding on County S. Mr. Hugo noted in e-mail he was going to have a wash bay for trucks. Dan Herzberg replied to Mr. Hugo that the truck bay wash can't discharge to the sewer. They will need to have a holding tank for this. Troy Schaden noted the indoor plumbing has been plumbed. He will contact Mr. Hugo about inspecting and ensure the sewer connection is as per the permit issued to Mr. Hugo a few weeks ago. Troy will provide an update on this connection at the October meeting. No further action on this topic and it will remain as a standing agenda item.

Agenda item #4/Ordinance Review/Adoption – Discussion and any needed action – No action regarding this topic and it will remain as a standing agenda item.

Agenda item #5/Review the sanitary district and sewer service area boundaries relative to the property located in the SW corner of County S and I 41 – There is a 15 acre parcel west of highway 41 and south of county S that is in the process of selling. Per the Oconto County Land Information website, the parcel is not coded as being in the Little Suamico Sanitary District. A reply as such was provided to the title company. George Thompson reviewed the map and the boundaries of the district. A portion of the parcel is in the boundary and the entire parcel is in the

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sewer service area. Until a party contacts the sanitary district and makes an inquiry about sanitary sewer service, no further action on this matter is needed.

Agenda item #6/ Present draft of 2019 budget for input from commissioners. Budget to be adopted at a future budget hearing – date to be determined in agenda item #8 (below) – A draft of the budget for 2019 was provided to all members. The budget will be adopted at the October meeting. It was noted there are funds available to apply toward the principal balance of the current Clean Water Fund loan. An inquiry will be made to the Dept of Administration (clean water fund) as to how a principal payment on the loan will affect the remaining amortization schedule.

Agenda item #7/ Approval of Expenditures – The expenditures and associated invoices were reviewed. Bank statements were made available for review. Chad Fischer made a motion to approve the expenditures as presented. The motion was seconded by Darrel Pagel and the motion carried with Pagel and Fischer in favor.

Agenda item #8/ Set next meeting date - Due to a scheduling conflict for Dan Herzberg, the meeting scheduled for Monday, October 15, 2018 (includes budget hearing) will be rescheduled to Monday, October 22, 2018 at 6:30 p.m. and will include adoption of budget and its associated components (user rate, levy, etc.). A motion was made by Chad Fischer to change the meeting to October 22, 2018 at 6:30 p.m. The motion was seconded by Darrel Pagel and the motion carried with Pagel and Fischer in favor.

Adjournment of meeting - A motion was made by Darrel Pagel to adjourn the meeting at 7:36 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor. The next meeting date is Monday, October 22, 2018 at 6:30 p.m.

Recorded by Terry Malcheski