

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, January 21, 2019

The meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Darrel Pagel, Dan Herzberg, Terry Malcheski, and George Thompson of Cedar Corporation. Troy Schaden was unable to attend the meeting.

Approve agenda for January 21, 2019 meeting – A motion was made by Chad Fischer to approve the agenda for the meeting. The motion was seconded by Darrel Pagel and the motion carried with Fischer, Pagel, and Herzberg in favor.

Approve minutes from December 17, 2018 meeting – Chad Fischer made a motion to approve the minutes from the December 17, 2018 meeting as presented. The motion was seconded by Dan Herzberg. The motion carried with Herzberg, Fischer, and Pagel all in favor.

Agenda Item #1/Maintenance and operations report and any needed action, to include update on Hugo Asphalt sewer connection and any needed action:

- In the absence of Troy Schaden, Chad Fischer provided the report. There was an alarm last week at the lfit-station on Lilac Rd. A sensor was out and a new relay will be replaced this week. The plant shut down went well.
- Dan Herzberg reported there is no update to report with regard to Hugo Asphalt re-connection of the new building to the existing lateral connection. As of today the building is still in the construction process and has not yet made the re-connection. A town resident has inquired about the state approved plumbing plans for this building. Dan Herzberg spoke with a secretary at Hugo Asphalt and she indicated she would try to have an electronic copy sent, but Dan has not yet received. He will follow up with Hugo Asphalt. The sanitary district does not require the plans.
- George Thompson presented an advisory/consulting agreement to assist with operational issues, etc. Two copies were provided. As noted at budget time (October 2018) the contract price and servicing details remain the same. The yearly advisory fee will remain at \$5750.00. Dan Herzberg signed both copies of the agreement.

Agenda item #2/Phosphorus reduction and any needed action by board –George Thompson reported work is being done with regard to a cost ratio analysis and responding to other comments issued by Wisconsin DNR. Keep as a standing agenda item.

Agenda item #3/Violations at 1270 County J as reported to LSSD #1 via Oconto County – discussion and any needed action – Oconto County Zoning contacted the sanitary district to notify of a violation at 1270 County J that impacted the sanitary district. Dan Herzberg visited the location and there are no disturbances of the lateral to the right of way. There are no violations that are of any concern to the sanitary district.

Agenda item #4/Discussion and action regarding infiltration and sump pumps connected – violation of Sewer Use Ordinance – No report. Keep as a standing agenda item.

Agenda item #5/Ordinance Review/Adoption – Discussion and any needed action – No report. Keep as a standing agenda item.

Agenda item #6/Review current permits and discuss possible revisions/modifications, includes any needed action by board – No action this month. Keep as a standing agenda item. Dennis Steigenberger can assist with this at a future meeting.

Agenda item #7/Approval of Expenditures and report from clerk and any needed action – A checkbook register of all of the expenditure from the last month was provided to each board member. The expenses were reviewed.

Invoices and bank statements were also made available for review. Chad Fischer made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Darrel Pagel. The motion carried with all in favor.

The next meeting date is Monday, February 18, 2019 at 6:30 p.m. A motion was made by Dan Herzberg to adjourn the meeting at 6:55 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.