

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, April 15, 2019

The meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dan Herzberg, Terry Malcheski, Troy Schaden, and Dennis Steigenberger Cedar Corporation.

Approve agenda for April 15, 2019 meeting – A motion was made by Dan Herzberg to approve the agenda for the meeting. The motion was seconded by Chad Fischer and the motion carried with Fischer and Herzberg in favor.

Approve minutes from March 18, 2019 meeting – Chad Fischer made a motion to approve the minutes from the March 18, 2019 meeting as presented. The motion was seconded by Dan Herzberg. The motion carried with Herzberg and Fischer in favor.

Correspondence Received: A customer inquired about the sewer rates. Dan Herzberg will telephone them to discuss.

Agenda Item #1/Maintenance and operations report and any needed action and includes update, if any, on status of Hugo Asphalt sewer connection and any needed action – Troy Schaden reported discharging at the plant has begun. There were some power outages in Little Suamico. The relay in Lilac Rd. lift-station was replaced. Troy will try to coordinate the cleaning of lift-stations with other area sanitary districts in an effort to get a more favorable rate from the vendor. Dan Herzberg reported he received an e-mail from the office manager at Hugo Asphalt inquiring as to whether the issue with their connection and inspection has been resolved. The plumber was going to send plans, but they have not been received yet. Dan reported a citizen lodged a complaint/inquiry with WI DNR with a concern that a local business, serviced by the sanitary district, was possibly placing blood product materials into the sewer and/or dumping on the property. Dan met with a WI DNR representative at the property and no such findings were found. The DNR has closed the matter.

Agenda item #2/Discussion and any needed action by board regarding commissioner vacancy – No inquiries have been received with regard to the vacant commissioner position.

Agenda item #3/Discussion and update regarding sewer connection inquiry for lot on Lake St – Dennis Steigenberger reported he did contact the builder after the March meeting and no response has been received back from them. Dennis provided them with the sewer depth, conditions, and other particulars that would need to be met.

Agenda item #4/Phosphorus reduction and any needed action by board – Dennis Steigenberger reported the due date of 12/31/19 for the plans and specifications has been approved by the WI DNR. Dennis provided the WI DNR representative with an update of the progress that has been and will be made by 6/30/19. Dennis reported he would like to present the contract for the design work at the May meeting. Dennis will email to Dan and Chad one week prior to the meeting for their preview.

Agenda item #5/Discussion and action regarding infiltration and sump pumps connected – violation of Sewer Use Ordinance – Dan Herzberg reported he did research ordinance of another sanitary district (City of Marion) and they provide notification of violation with a stipulation the violation has to be corrected or there is an additional \$50.00 per month charge. Recommendation is for the sanitary district to continue to monitor.

Agenda item #6/Review current permits and discuss possible revisions/modifications, includes any needed action by board – No action this month. Keep as a standing agenda item. Dennis Steigenberger can assist with this at a future meeting.

Agenda item #7/Approval of Expenditures and report from clerk and any needed action - A checkbook register of all of the expenditure from the last month was provided to each board member. The expenses were reviewed. Invoices and bank statements were also made available for review. Chad Fischer made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Dan Herzberg. The motion carried with all in favor.

The next meeting date is Monday, May 20, 2019 at 6:30 p.m. A motion was made by Chad Fischer to adjourn the meeting at 7:00 p.m. and the motion was seconded by Dan Herzberg. The motion carried with Fischer and Herzberg in favor.

Recorded by Terry Malcheski.