

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, May 20, 2019

The meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dan Herzberg, Terry Malcheski, Troy Schaden, and Dennis Steigenberger Cedar Corporation. Additional attendees: Andy Selner

Approve agenda for May 20, 2019 meeting – A motion was made by Dan Herzberg to approve the agenda for the meeting. The motion was seconded by Chad Fischer and the motion carried with Fischer and Herzberg in favor.

Approve minutes from April 15, 2019 meeting – Chad Fischer made a motion to approve the minutes from the April 15, 2019 meeting as presented. The motion was seconded by Dan Herzberg. The motion carried with Herzberg and Fischer in favor.

Agenda Item #1/Discussion and any needed action regarding sewer service for a property on Lake St – Andy Selner was present to inquire about sewer service to a lot on Lake St. Andy is representing the property owner. The proposal is to construct a home that can be utilized as a duplex in the future. The property has one sewer lateral. If a duplex is constructed, two laterals would be required. The depth and distance was reviewed and a grinder pump may be needed. The main would have to be tapped to install another lateral. Dennis Steigenberger will send record drawing to Andy. A bid request needs to be made to the sanitary district by the property owner/developer. Cedar Corporation prepares the bid proposal packet and will provide a price to do this for the next meeting. Andy will validate the current zoning with Oconto County.

Agenda item #2/Maintenance and operations report to include update on Hugo Asphalt connection with any needed action by board – Dan Herzberg indicated he spoke with an inspector with the state of Wisconsin and all is copacetic with Hugo Asphalt property/connection. All signatures have been obtained on the permit (plumber, property owner, and district).

As for the operations and maintenance of the sanitary district, Troy Schaden reported the Krause Road lift-station has some need for attention. He is in the process of setting up cleaning for the lift-stations/lines. It is hoped to coordinate this with other local sanitary districts in an attempt to reduce the expense. The weeds at the treatment plant need attending to and Chad Fischer will inquire of prior commissioner Dave Szela as to the method he used. Troy has a generator and will have available for LSSD to use at an hourly rate.

Agenda item #3/Phosphorus reduction to include action on contract from Cedar Corporation for design work – Dennis Steigenberger presented the contract from Cedar Corporation. Dan Herzberg made a motion to accept the contract (project 04911-0024, Addendum 5, date May 15, 2019). The motion was seconded by Chad Fischer and the motion carried with Fischer and Herzberg in favor. Dan signed the contract on behalf of the sanitary district. Dennis Steigenberger reported Cedar Corporation will have a status report to WI DNR by June 30, 2019.

Agenda item #4Discussion and any needed action by board regarding commissioner vacancy – There has been little interest expressed with regard to fulfilling the position of commissioner. A notice will be placed on the 2nd quarter sewer service invoices. Chad Fischer is going to speak with one of his neighbors that may be interested in serving.

Agenda item #5Discussion and action regarding infiltration and sump pumps connected – violation of Sewer Use Ordinance – Dan Herzberg reported he read a newspaper article about another sanitary district that was experiencing a lot of infiltration. Dennis Steigenberger indicated the article didn't paint an accurate picture of what was happening in this sanitary district with regard to infiltration. Dennis indicated the LSSD system is fairly good compared to others. This topic can be removed from upcoming agendas, unless the need arises to discuss again.

Agenda item #6 Ordinance Review/Adoption – Discussion and any needed action - No action. This topic can be removed from future agendas until a need arises to discuss again.

Agenda item #7/Review current permits and discuss possible revisions/modifications, includes any needed action by board – It was suggested to add to the current permit if a commercial building is constructed the sanitary district must be provided state approved plans. The sanitary district will reiterate to the town that their inspector is not able to approve any connections/plumbing on behalf of the sanitary district. Dennis Steigenberger will have a draft of a revamped permit for the next meeting. With regard to permits and connections, Dan Herzberg indicated he did receive an inquiry about a property on East Frontage Rd connecting to the sanitary sewer. There is a deferred special assessment on the property. A developer agreement activates the deferred special assessment becoming due. Dennis Steigenberger will do an estimated calculation of what the cost would be to bring sewer to the property. Dennis will have this for the June meeting.

Agenda item #8/ Review 2018 financial audit reports and any needed action – At the April meeting, the audit reports were distributed to the commissioners for their review and there weren't any questions or comments about the reports.

Agenda item #8/Approval of Expenditures and report from clerk and any needed action - A checkbook register of all of the expenditure from the last month was provided to each board member. The expenses were reviewed. Invoices and bank statements were also made available for review. Chad Fischer made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Dan Herzberg. The motion carried with all in favor.

Set next meeting date: The next meeting date is Monday, June 17, 2019 at 6:30 p.m. A motion was made by Chad Fischer to adjourn the meeting at 8:10 p.m. and the motion was seconded by Dan Herzberg. The motion carried with Fischer and Herzberg in favor.

Recorded by Terry Malcheski.