

Approved 8/12/19

MEETING MINUTES

Little Suamico Town Board of Supervisors Regular Meeting  
Little Suamico Town Hall, 5964 County Road S, WI 54171  
MONDAY, JULY 15, 2019-6:00 P.M.  
www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen and Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 21 persons

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CALL MEETING TO ORDER-The opening meeting statement was read and the Town Board of Supervisors monthly meeting was called to order at 6:00PM by Town Chairman Elmer Ragen at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA

- a. Change in Sequence –None
- b. Removal of Items- None

Allen moved to approve the agenda, seconded by Ragen. Motion carried, voice vote.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)-Allen motioned to approve the June 10, 2019 regular meeting minutes as printed, seconded by Ragen. Motion carried, voice vote.

CORRESPONDENCE–Ragen shared the Town Board has been invited to a couple of meetings in July and may be in attendance of. They are July 24<sup>th</sup> Town of How election demonstration and July 31<sup>st</sup> PASER/WISLR training in Kimberly.

Business #1: Troy C Schwartz - Agent: Nancy Cormier-Request a conditional use of parcel 024-041001531 to add a single family mobile home more than 15 years old located in Sec 10, T26N, R20E-Action May Be Taken-Agent Nancy Cormier of W10276 Dreamland Ave, Crivitz, presented Schwartz’s CUP request to place a mobile home more than 15 years old at 1814 Cross Rd to the Town Board. Additional pictures were submitted into record. Pribyl arrived at 6:07PM. Discussion took place with Cormier and the Town Board regarding age of home, inspection of home, lean-to porch and roof. Public input was taken and noted below. The Town Board closed testimony and went into deliberation. Troy Schwartz of 1814 Cross Rd stated he needs the CUP approved before he can do anything with it. Following Board discussion, a motion was made by Allen, seconded by Pribyl to postpone for 30 days having it officially inspected by a UDC inspector to ensure it is safe and habitable to live in. Motion carried, voice vote.

1. Mike Trudell: Concerns with the age of the home and neighbors.
2. Frank Nowak: Concerned of what the neighbors think.
3. Dennis Schreiner: 1817 Cross Road is concerned and uncertain what the regulations are for this property.

Business #2: Paul Nelson-Owner of Vintage Works, LLC- Request a conditional use of parcel 024-172301422A12 to conduct a retail or wholesale business involving sales of goods and/or services located in Sec 23, T26N, R20E-Action May Be Taken-Karen Nelson, 6699 Tower Drive Rd, Lena and co-owner of Vintage Works presented their CUP request to be able to build Vintage Works and operate out of the building on Executive Circle. Vintage Works is an engineering and design for fabrication of metal products to be sold to customers. Most of the work is outsourced. Some machines are on site and are used to fix things that are wrong. This business is currently located in Abrams. Nelson requested a change in hours and outdoor dumpster fencing from what was discussed with the Plan Commissioners. No public input was stated. A motion

was made by Allen with approval of this request and to pass it onto Oconto County with the following conditions, seconded by Pribyl. Motion carried, voice vote.

1. Hours 6:30am to 10 pm, 7 days per week for deliveries
2. Employee hours are 24/7
3. Pavement installed when construction of building is complete
4. No outside dumpster storage without fencing
5. Must install dusk to dawn lighting
6. Must have all approved permits before construction starts

Business #3: Approval of the Appointed Little Suamico Sanitary District #1 Commissioner Vacancy Nominee-Action May Be Taken- Dan Herzberg, LSSD #1 president requests the Town Board to accept their recommendation and approve the appointment of Doug Allen to fill the vacant commissioner seat. A motion was made by Pribyl, seconded by Ragen to approve the appointment. Allen abstained. Motion carried, voice vote.

Business #4: 2019-21 Operator License Application Request(s)-Action May Be Taken-Tolzman read the applicant names; Donna M Gotthardt, Jody A Jarvey, Cassandra A Sendra, Aaron J Bishop, Kim M Destiche and Amanda L Hendricks. Allen moved for approval of the read list, seconded by Pribyl. Motion carried, voice vote.

Business #5: Smoke Eaters Booster Club Temporary Class "B" Retailer's License Application-Action May Be Taken-Allen moved to approve the application, seconded by Pribyl. Motion carried, voice vote.

Business # 6: Little Suamico Youth Sports Booster Club Class "B"/"Class B" Retailer's License Application-Action May Be Taken- Pribyl made a motion to approve the application, seconded by Allen. Motion carried, voice vote.

Business #7: Municipal Court Update-Action May Be Taken- Allen gave an update on the municipal court. Discussion took place. No action was taken.

Business #8: Deputy Clerk/Treasurer Position-Action May Be Taken-A special meeting will be held on Tuesday, August 6<sup>th</sup> at 8:30am to discuss further. No action was taken.

Business #9: Fire Department Report- Asst Chief Todd Zuge reported 5 calls in June; 1 blown transformer and 4 mutual aids which consisted of 1 Pulaski- structure fire and 3 car accidents in Abrams on the highway. Discussion took place regarding receiving compensation for the continual Abrams assists. A meeting is being setup with Tim Magnin, Oc Cty EMS Director, LS and Abrams to discuss this concern. Ragen will also contact the Abrams Chairman. If interested in joining the fire department, please contact Todd Zuge. The department is in need of firefighters. LSFD filed for a DNR grant in the amount of \$6,721 for boots, chainsaws and cases, leaf blower, bolt cutter, wildland rake and dry hydrant material and installation. This is a 50/50 grant and is usually awarded in August.

Business #10: Law Enforcement Activity Report-A brief activity report for the month of June was made available at the meeting and is also available on the Town website for viewing.

Business #11: Road Report-Ragen shared the ditches have been cut, however some ditches have water in them due to the high water table that still exists. The newer blacktopped roads will be checked and crack sealed where necessary. The following quotes were received for town road repair:

- Sandalwood culvert-\$6,000
- Sandalwood to Lower \$17,000
- Lade Beach from Tibbet Creek up to Fox Ln-\$30,000
- South end of Mourning Dove-\$132,000 + approx. \$3,000 for culvert material

Further discussion regarding the road quotes will take place at the special meeting on Tuesday, Aug 5th at 8:30am.

Business #12: Plan Commission Report-Ragen reported new business in the Town is a continuous effort along with Paul at OCEDC. There has been discussion with a tractor implement business wanting to move into the Town. There is has also been interest by another company in purchasing 2 lots in Executive Circle to manufacture inside the building, go out and install commercial sprinkler system. The Town has been experiencing a lot of home growth.

Business #13: Approval of Paying Bills-Pribyl made a motion to pay the bills, seconded by Allen. Motion carried, voice vote.

Business #14: Set Next Meeting Date-The next regular scheduled meeting will be held on Monday, August 12, 2019 at 6:00pm.

Business #15: Adjournment- Meeting adjourned by Chair at 7:35pm.

Respectfully Submitted,  
Nikki Tolzman  
Clerk/Treasurer