

Approved 10/14/2019

MEETING MINUTES

Little Suamico Town Board of Supervisors Regular Meeting
Little Suamico Town Hall, 5964 County Road S, WI 54171
MONDAY, SEPTEMBER 9, 2019-6:00 P.M.
www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen and Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 22
persons

CALL MEETING TO ORDER-The opening meeting statement was read and the Town Board of Supervisors monthly meeting was called to order at 6:00PM by Town Chairman Elmer Ragen at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA

- Change in Sequence –None
- Removal of Items- None

Allen moved to approve the agenda as printed, seconded by Pribyl. Motion carried, voice vote.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)-Pribyl motioned to pass both, 8/12 Regular meeting and 8/28 Special meeting minutes at the same time with no corrections, seconded by Allen. Motion carried, voice vote.

CORRESPONDENCE–The Clerk/Treasurer office will be closed on Wednesday, September 11th for training. The Building Inspector will hold regular hours of 11am-1pm on Wed, September 11th. A Thank you card to the Town of Little Suamico from the John Zak family in memory of Fire Chief John Zak was read.

Business #1: Frank Pomprowitz-Agent Jared Schmidt, Robert E Lee & Assoc.-Request a land division for parcel 024-162201921A located in part of the NE ¼ of the NW ¼ of Sec 22, T26N, R21E-Action May Be Taken=Jared Schmidt of Robert E Lee & Associates, 1250 Centennial Centre Blvd, Hobart presented the land division request on behalf of Mr. Pomprowitz and WPS for the relocation of an existing transmission station that currently sits just south of the town hall It would move east and sit on a newly created 4 acre parcel that is owned by Mr. Pomprowitz. Kory Rentmeester with WPS was also present. The current station would be decommissioned and come down to native grade and the property would be given back to Mr. Pomprowitz. A new roughly 1-acre station would be constructed on the 4-acre parcel. The additional land is needed for drainage, grading, storm water management and some restraining environmental concerns. This station will be used to service the main line. Further discussion with the Town Board took place regarding other location site options and access points. This location selection was the most beneficial for many reasons. The perimeter of the station will be fenced. No public comment took place. The Board closed testimony and went into deliberation. Allen motioned to send the land division request on to Oconto County with no objection, seconded by Pribyl. Motion carried, voice vote.

Business #2: Village Tractor & Repair, LLC-Owner Kevin Bartlett- Request a rezone from Forestry and Rural Residential to General Commercial for parcel 024-081401332B and 024-081401432C located in part of the NW ¼ of the SW ¼ of Sec 14, T26N, R21E-Action May Be Taken-Kevin Bartlett, owner/operator of LS Village Tractor with locations in Bonduel and Suamico presented his rezone request from Forestry and Rural Residential to General Commercial to be able to move his Suamico business to this location after his recent purchase of the land. No public comment took place. The Board

closed testimony and went into deliberation. Pribyl, with no objection, motioned to send it onto Oconto County, seconded by Allen. Motion carried, voice vote.

Business #3: Village Tractor & Repair, LLC-Owner Kevin Bartlett- Request a conditional use of parcels 024-081401332B and 024-081401432C to conduct equipment sales and service located in part of the NW ¼ of the SW ¼ of Sec 14, T26N, R21E-Action May Be Taken-Kevin Bartlett requested the conditional use to repair and conduct sales of small compact tractors on his property located at E Frontier Rd. Operate as is to start using the existing buildings with a potential future cold storage building. Once sewer/sanitary project is through, they may look into further expansion. No public comment took place. The Board closed testimony and went into deliberation. Bartlett was called back up and asked about any future blacktop of the driveway. Allen motioned to move this application onto Oconto County with no objection with the following conditions, seconded by Pribyl. Motion carried, voice vote.

- Hours of operation Monday thru Friday 8a.m. to 5 p.m. Saturday 8 a.m. till 12 p.m. Deliveries would be during normal business hours
- Waste disposal would be transported to their Bonduel site until a new cold storage building is constructed
- Downward light required
- Sign installed per Oconto County Ordinances
- Buildings constructed must conform to all applicable codes
- Dusk to dawn lighting required
- A hard surface driveway shall take place following the construction of the new building being established. If not completed after 2 years and construction of building, an extension shall be requested by the owner

Business #4: Review Petition for Discontinuance of Roads in Wildflower Acres II Plat-Action May Be Taken Deputy Clerk/Treasurer Position-Action May Be Taken-Randy Oettinger with Mach IV Engineering & Surveying at 2260 Salscheider Court, Howard presented on behalf of Dave Perrett, a request to discontinue roads located in the Wildflower Acres II Plat. The roads to be discontinued are all of Coneflower Lane and part of Laitrus Trail. A vast majority of the lots have reverted to wetlands and are not buildable. Mr. Perrett requests to discontinue the roads and eventually combine the undeveloped lots into one parcel. Discussion with the Board regarding cul de sacs, ditching and drainage plan took place. Bob Mach with Mach IV was also present. Mr. Mach further discussed the ditching and drainage concerns with the Town Board and will investigate the existing drainage plan and the possibility to drain to County Road J. No public comment took place. Following closed testimony and board deliberation, a motion by Allen was made to accept the petition for discontinuance of all of Coneflower Lane and part of Laitrus Trail, seconded by Pribyl. Motion carried, voice vote.

Business #5: Resolution R2019-3 to Discontinue Public Way-Action May Be Taken-Discussion continued regarding the discontinuance. None of the requested roadways are on the gas tax listing. Public comment from Frank Nowak of 6550 Allen Rd regarding acreage size, location of roadways and property ownership was had. The Board closed testimony and went into deliberation. Pribyl motioned to approve Resolution R2019-3 for the discontinuance of all of Coneflower Lane and part of Laitrus Trail along with Mr. Perrett's requirement to file the proper CSM, Rezone and legal transfer of recordings, seconded by Allen. Roll call vote took place. Ragen-Yes, Pribyl-Yes, Allen-Yes. All in favor, motion carried.

Business #6: Review Proposed 3 Year Recycling Agreement between Oconto County and Town of Little Suamico-Action May Be Taken-Board discussion regarding the single stream recycling acceptance and disposal from our recycling center and the state grant availability, hauling fees, anticipated upcoming options and future costs, and production sales all took place for the renewal of the 3 year single stream recycling agreement for January 1, 2020 through December 31, 2022 with Oconto County took place. A motion to renew the 3-year agreement with Oconto County was made by Pribyl, seconded by Allen. Motion carried, voice vote.

Business #7: 2019-21 Operator License Application Request(s)-Action May Be Taken-A motion to accept both operator license applications, Deborah L Maxwell and Sie M Louangsiongkham, was made by Allen, seconded by Pribyl. Motion carried, voice vote.

Business #8: Municipal Court Discussion-Action May Be Taken-LeBreck shared the Village of Suamico has been notified to move forward. A letter was sent by both municipalities requesting joint court services for record purposes. The Village of Suamico's attorney is in the process of drafting a joint ordinance to accept both townships. The Board and LeBreck discussed the creation of town ordinances and the titling of such for organizational purposes. Pribyl motioned to go forward to work off this format with the code of ordinance and follow Town of Chase structure, seconded by Allen. Motion carried, voice vote.

Business #9: Discuss Clerk/Treasurer Office-Action May Be Taken-Ragen explained the need to remodel the office space at the town hall. Options will be looked into by Tolzman and Ragen that can help redesign the space to get the best use. No action was taken.

Business #10: Discuss LSF 1211 Generator Repair-Action May Be Taken-Interim Chief Zuge presented the quote from Elite Power Solutions, LLC in the amount of \$5,695.00 to the Town Board with explanation for the request. The quote does not include installation cost. A motion by Pribyl was made to approve \$5,695.00 for the replacement of the generator and have the pump tested, seconded by Allen. Motion carried, voice vote.

Business #11: Fire Department Report- Zuge thanked the community, Village of Suamico Fire Dept. and the Pulaski Fire Dept for the additional coverage during the funeral and the help from the WI State Firefighters Memorial Association. Also on October 12th at 3:33pm in Wisconsin Rapids John Zak will be remembered by the WI State Firefighter Memorial Assoc during the memorial dedication. Reported were 4 calls in the month of August; 1 Abrams MABAS call for a house fire on Geano Beach, canceled CO2 call, RV fire on Hwy 41, and a brush fire in the trailer court on E Frontage Rd. The concrete slab in front of the bays needs section repair. Hose testing is complete. On September 30th pump testing from EVS on both engines will take place. Last weekend LSF hosted Fire n Irons with pancake and sausage breakfast to support children's burn center. Over 109 bikes road for the event. Open House will be held on September 21st. There will be bands, beer and food. LSF, LS Town Board met with Abrams FD and Abrams Town Board regarding responding to Abrams calls. Another meeting will be held in November. LSF is still waiting to hear on the DNR grant status. Zuge reported a down stop sign by Winding Brook and Wood Brook and trees down east of the tracks on Allen Road.

Business #12: Law Enforcement Activity Report-On September 21st, the Sheriff's office will hold the K9 fundraiser at the Patriot Golf Course in Abrams. A third K9 officer is expected to be added in October. LeBreck discussed in detail the activity report for August. August brought 160 calls for service last month. September current activity was also shared, including discussion and types of arrests/warrants that took place in the community/county.

Business #13: Road Report-Ragen reported the Mourning Dove construction project will be starting in the next week or so along with some fall grass cutting throughout the town. The LRIP program is this year. Cross Road by the bridge may fall within this program. Ragen will start the process. Snow removal budgets for the rest of the year are limited due to this past spring. Oconto County is well supplied for the year on salt.

Business #14: Plan Commission Report-Ragen reported Enneper Trucking is working on their site. The business in Executive Circle will be starting their process soon. A couple more rezones should be coming in.

Business #15: Approval of Paying Bills-Pribyl motioned to pay the bills, seconded by Allen. Motion carried, voice vote.

Business #16: Set Next Meeting Date-The next regular scheduled meeting will be held on Monday, October 14, 2019 at 6:00pm.

Business #17: Adjournment- Meeting adjourned by the Chair at 7:36pm.

Respectfully Submitted,
Nikki Tolzman
Clerk/Treasurer