

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, November 18, 2019 – 6:30 p.m.

Approve agenda for November 18, 2019 meeting – A motion was made by Chad Fischer to approve the agenda for the meeting and the motion was seconded by Douglas Allen. The motion carried with Allen, Fischer and Herzberg in favor.

Approve minutes from October 21, 2019 meeting – Dan Herzberg made a motion to approve the minutes from the October 21, 2019 meeting. The motion was seconded by Chad Fischer and carried with Allen, Fischer and Herzberg in favor.

Agenda item #1/Update and any needed action on stub lateral installation for Allen Road property proposed to be developed by Scott Laughrin (parcel 024-202600212A2 or 024-202600212A1) and any needed action by board– No action needed. Information with regard to estimated project costs of \$20,000 and bid package preparation cost of \$950 was sent to the parties. A bid package request form was sent to them for signature.

Agenda Item #2/Update and any needed action regarding contract awarded to DeGroot for sewer main tap to service a property on Lake St – Connection via two saddles was made on Tuesday, November 12, 2019. Troy Schaden inspected the connection and needs to sign the permit.

Agenda item #3/Continued discussion and any needed action regarding extending sewer service to 756 Lilac Road and East Frontage Road. At October 2019 meeting the board authorized Cedar Corp to proceed with plans and specifications for submission to WI DNR and bid process – any needed action by board – Dan Herzberg reported the party that purchased property on East Frontage Road for a tractor repair business is attempting to secure a permit for a temporary holding tank. They need to submit a request to the sanitary district to develop on the property. There has been some indication property owners on East Frontage Road will be petitioning to be removed from the sanitary district. Dennis Steigenberger reviewed briefly what the requirements are per WI state statute to do this. The petition of 51% of landowners or land mass is addressed via a hearing with the town board. At the October meeting the sanitary district board authorized Cedar Corp to proceed with plans. At the December 16, 2019 meeting action will be taken by the sanitary district board with regard to Preliminary Resolution Authorizing Special Assessments for East Frontage Road sewer extension. The board authorized Cedar Corp to proceed with surveying. Dennis reminded the board the special assessment hearing for East Frontage and Lilac Road can take place prior to bids or after the bid process and the board indicated they prefer to have the special assessment hearing after the bids are received.

Agenda item #4/Phosphorus reduction/plant upgrade and any needed action by board. – Dennis Steigenberger reported the ITA (intent to apply) was submitted to Clean Water Fund. An e-mail was received today indicating the municipalities on the list and LSSD#1 is on the list. Preliminary plans need to be submitted to WI DNR by the end of December. The floor plans for the proposed structure at the treatment plant were reviewed. The board indicated they prefer to have a steel hip roof. The connectors in the gravel filter on the west side will be replaced and others will be assessed for replacement once bids are received. The soil boring report was reviewed and rock areas have been identified. All seems to be copacetic with regard to proposed site for the new building.

Agenda item #5/Maintenance and operations report and any needed action by board – Troy Schaden reported the DNR is requesting sludge depth for both ponds. Overall operations are going well with a few minor lift-station maintenance issues. Discharging is still proceeding at approximately 20,000 gallons a day. Rustic Acres and Krause Road lift-stations seem to run the most. Krause Road lift-station has gone up ever since Cross Road was upgraded with curb and gutter. It is suspected there are sump pumps discharging into the sewer.

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Oconto County inquired whether 5435 Allen Road owned by Clay and Chassey Kallman would be required to connect to the sewer. Dan Herzberg signed the Verification of Development in Sanitary District form and indicated this property was granted a variance in June 2018.

WPS/We Energies inquired of 2020 projects. A reply will be sent to them indicating the proposed projects of Lilly/Lilac and East Frontage Road.

Agenda item #6/Approval of expenditures and report from clerk and any needed action by board– A checkbook register of all of the expenditures from the last month was provided to each board member. The expenses were reviewed. Invoices and bank statements were also made available for review. Dan Herzberg made a motion to approve the expenditures as outlined in the checkbook register. The motion was seconded by Chad Fischer. The motion carried with all in favor.

On November 16, 2019 as required under WI state statute the listing of parcels with delinquent sewer charges was submitted to Oconto County. The delinquent charges are approximately \$28,000 and there weren't any special assessments. A levy of \$15,000.00 was also reported to the town clerk and Oconto County.

The next meeting date is Monday, December 16, 2019. A motion was made by Chad Fischer to adjourn the meeting at 7:35 p.m. and the motion was seconded by Dan Herzberg. The motion carried with all in favor.

Recorded by Terry Malcheski.