

Approved 3/9/2020

MEETING MINUTES

Little Suamico Town Board of Supervisors Regular Meeting

Little Suamico Town Hall, 5964 County Road S, WI 54171

MONDAY, FEBRUARY 10, 2020-6:00 P.M.

www.townoflittlesuamico.com

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen, Nikki Tolzman-Clerk/Treasurer and Attorney Howard Eslien

Board Members Absent: None

Others Present: 25 persons

CALL MEETING TO ORDER-The opening meeting statement was read and the Town Board of Supervisors monthly meeting was called to order at 6:00PM by Chairman Ragen at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA

- Change in Sequence –Typographical error corrected from Business item 1, 2, 3, 1, 2, 3a to 1b, 2b, 3b, 1, 2, 3a
- Removal of Items- None

Allen moved to approve the agenda with the noted changes, 1b, 2b, 3b, seconded by Pribyl. Motion carried, voice vote.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)-Pribyl made a motion to approve all four minutes (January 13, 2020 Regular meeting, January 16, 2020 Public Hearing, January 22, 2020 and February 3, 2020 Special meetings) as presented, seconded by Allen. Motion carried, voice vote.

CORRESPONDENCE–Ragen talked about the highwater situation and the meetings that have been held at Oconto County. There will be more sandbag supply information coming. Consider purchasing and having sandbags on hand from Oconto County Emergency Management for the potential spring highwater levels. More information can also be obtained from the Oconto County Emergency Management.

Business #1b: Tax Refund Request-Scott & Brittney Fassbender/02423290172411-Action May Be Taken-Brittney Fassbender of 772 Maple Leaf Trl, Sobieski presented to the Town Board supporting documentation that a palpable error was made and reasoning for their tax refund request with a corrected total assessment value of \$67,900. Ryan Raatz of R&R Assessing Services of Oconto Falls, shared their property visit communicative timeline. Following Board questions and discussion, Allen motioned to approve Fassbender’s request in the amount of \$4,617.08, seconded by Pribyl. Motion carried, voice vote.

Business #2b: Discussion with Little Suamico Days Committee-Action May Be Taken Deputy Clerk/Treasurer Appointment Acceptance-Action May Be Taken-Tracey Kramer of 1675 Fox Rd, Little Suamico represented Little Suamico Days Committee. He Thanked the Town Board for their part in the 2019 Little Suamico Days held Labor Day weekend at the Little Suamico Park on County Road J. Krumrei expressed the committees’ goal was to bring neighbors together to enjoy activities and social events from the surrounding area. The Little Suamico Youth Association would like to work with the Town Board regarding a donation back to the park to benefit the youth. The 2020 dates have been requested with the Town and reserved. There will be improvements/additions made this upcoming year, such as, a parade and Sunday community church event(s). The committee requested the park to hold an Easter Egg Hunt for 2020.

Ragen mentioned concern of the park being too wet. Future discussion will take place regarding insurance, parking and Labor Day weekend activities. No Action Was Taken.

Business #3b: Decision Regarding Petition to Remove and Abandon the Little Suamico Sanitary District #1 Boundaries All Lying Dar Ken Court South and North of County Trunk Highway S along the East Frontage Road-Action May Be Taken-A public hearing on January 16, 2020 and a special Town Board meeting on February 3, 2020 were held regarding this Petition request. Ragen shared the current use of this property within the 20-year Comprehensive Plan. Attorney Eslien expressed the WI statute 60.71 (6)(b) provided the Town Board had to consider three (3) determinations with the respect of three (3) items; 1-The proposed work was necessary, 2-The public health, safety, convenience or welfare would be promoted by the district and, 3-The property to be included in the district would be benefited by the district. In consideration of a removal if they found any of one of these points to be not applicable then they would have the opportunity to remove it, but not be bound to remove it. Based on the meeting that was conducted on February 3rd, the Town Board considered and determined as indicated in the Findings of Facts (attached) which was read by Attorney Eslien. Following further discussion, Allen motioned to approve the Findings of Fact and thereby deny the Petition to remove and abandon the sewer district all lying South of Dar Ken Court and North of County Trunk S along East Frontage Road from the Little Suamico Sanitary District #1 in the Town of Little Suamico, Oconto County, seconded by Ragen. Motion carried, voice vote. The Board allowed additional comments-Ken Pagel requested a delay in the pipeline extension north of County S until further development occurs.

Business #1: Resolution R2020-1 Budget Revision-Action May Be Taken-Tolzman explained the 2019 budget revision handouts and financial needs to the Town Board. Following discussion, Pribyl motioned to approve R2020-1 as presented, seconded by Allen. Motion carried, voice vote.

Business #2: 2019-21 Operator License Application Request(s)-Action May Be Taken-Tolzman indicated the two applications received were for James C Ratachic and Apryl L.A. Andrews. Pribyl motioned to approve the applications together, seconded by Allen. Motion carried, voice vote.

Business #3: Municipal Court-Action May Be Taken-Deputy LeBreck indicated Chapter 3 is still being worked on and will be ready by April. Bond conditions have been set forth. The updated version will be coming.

- a. Approval of Code of Ordinance-Chapter 3-Public Safety-No Action Was Taken-Postponed to possibly the next meeting, March 9, 2020.

Attorney Eslien left the meeting at 6:55pm.

Business #4: Community Policing Report- LeBreck reported there were 147 calls for service in January. Ambulance calls were high. Thank you to the First Responders and LSFd for their additional assistance. The interstate crashes were high during the storm. A big shout out to the LSFd for showing up and assisting while Deputy LeBreck's car started on fire on the interstate during one of the storms. The full activity report is available on the town website.

Business #5: Clerk/Treasurer Office Update-Action May Be Taken-Pribyl gave an update to the project. The update included information and estimated pricing on 4 cubicles, file cabinets and labor install, update lighting and carpet for the approximate cost of \$20,000. Some of the cabinet/counter labor would be completed by town employees. Looking to complete the project around late April. Allen thanked Pribyl for going ahead with the project research. Pribyl motioned to go ahead with the project, seconded by Allen. Motion carried, voice vote.

Business #6: Towns of Abrams & Little Suamico Firefighting Services Agreement-Action May Be Taken-Discussion took place with Chief Zuge regarding the agreement that was turned in the previous month. Tolzman recommended adding to 2(a)(2) "per firefighter". Tolzman will email the agreement to the town insurance agent for their review and input. No Action Was Taken. This item will be brought back to the March 9, 2020 meeting.

Business #7: Fire Department Report- Fire Chief Zuge reported 1 call for the month of January, Deputy LeBreck's car fire. Engine 1211 needs new tandem tires due to some deep thread cuts. Requested considering a guard rail install at Cross Rd near the Little Suamico River. Ragen indicated this is in the works with the TRIP D program. The DNR is also involved. The Town Board is invited to the LSF D audit on Wed, March 4th at 2:00pm at the fire department. He shared concerns regarding the snowplowing by Hugo's dry hydrant. Discussion regarding the LOSAP log in information took place between Zuge and Tolzman.

Business #8: Road Report-Ragen mentioned we are done with the brush cutting. Vision corners have been cleared. We are still waiting to hear on grant monies.

Business #9: Plan Commission Report-Ragen shared there has been interest in properties, including commercial. The 20-year Comprehensive Plan is still being updated through Oconto County.

Business #10: Approval of Paying Bills-Pribyl motioned to pay the bills, seconded by Allen. Motion carried, voice vote.

Business #11: Set Next Meeting Date-The next regular scheduled meeting will be held on Monday, March 9, 2020 at 6:00pm.

Business #12: Adjournment- Ragen adjourned the meeting at 7:29pm.

Respectfully Submitted,
Nikki Tolzman
Clerk/Treasurer