

Little Suamico Sanitary District #1  
Minutes of Monthly Meeting  
Monday, March 16, 2020

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dan Herzberg, Doug Allen, Troy Schaden, Terry Malcheski, and Dennis Steigenberger of Cedar Corporation.

**Approve agenda for March 16, 2020 meeting** – A motion was made by Dan Herzberg to approve the agenda for the meeting. The motion was seconded by Chad Fischer and the motion carried with Fischer, Herzberg, and Allen in favor.

**Approve minutes from February 24, 2020** - Chad Fischer made a motion to approve the minutes from the February 24, 2020 meeting as presented. The motion was seconded by Doug Allen. The motion carried with Fischer, Herzberg, and Allen in favor.

**Agenda item #1/Discussion and any needed action with regard to East Frontage Road and/or Lilly/Lilac Road sewer extensions** – Dennis Steigenberger reported survey data for Lilac and Lilly Roads has been compiled. Sewer depth on Lilac and Lilly Roads may limit service to basements. The commissioners authorize Cedar Corporation to contact the property owners on Lilly and Lilac Roads to inquire about basement depths to determine if the basements can be serviced by the proposed extension. If private wells are within 50' of the mainline sewer then special piping will need to be placed. Dan Herzberg noted he is trying to obtain data from Oconto County with regard to existing holding tanks and their inspection information. Terry Malcheski noted a special assessment inquiry was received from a title company for 762 Lilac Road. A reply was sent to the title company informing them there is a potential for a future assessment on this property as well as other costs related to the proposed sewer extension. Elevations and topography have been completed for East Frontage Road. The district agreed to delay extending the sewer to this area if they can, but it is noted that Oconto County Zoning placed a two year limit on the holding tank that is currently servicing Little Suamico Tractor. If any further development occurs along East Frontage Road this will also impact the amount of time the district can delay extending sewer service to this area.

**Agenda item #2/Phosphorus reduction/plant upgrade and any needed action by board** – Dennis Steigenberger presented resolutions for execution - 1) *Declaration of Official Intent* and 2) *Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing*. Declaration of Official Intent is assigned resolution #03162020-01 and Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing is assigned resolution # 03162020-02. A motion was made by Chad Fischer to execute these resolutions and the motion was seconded by Dan Herzberg. The motions carried with Allen, Fischer and Herzberg all in favor. Dennis Steigenberger reviewed the timeline for bidding and awarding the contract (Fall 2020). The current interest rate for borrowing from Clean Water Fund is 1.54%. The application to borrow from Clean Water Fund will be submitted after bids are received in September 2020. The WI DNR received the facility plan in January 2020 and they have 90 days to review, but they can request an extension to review. Dennis noted an electrical engineer from Cedar Corporation needs to make a site visit to assess all the lift-stations. The engineer will contact Troy Schaden to arrange a visit for possibly the week of March 30<sup>th</sup>.

**Agenda item #3/ Maintenance and Operations Report and any needed action** – Troy Schaden provided the following report:

- Inflow has doubled.
- A wet test will be conducted next week.
- Discharging can begin at the end of March.
- Badger Labs submitted a quote to Troy, as Oconto Utility Commission will no longer be providing laboratory services. The Badger Labs quote will be shared with the commissioners via email.
- A new influent sampler will be needed by summer.

**Agenda item #4/ Approval of expenditures and report from clerk and any needed action by board** – The expenditures and associated invoices were reviewed. A motion was made by Dan Herzberg to approve the expenditures and the motion was seconded by Doug Allen. The motion carried with all in favor.

**Agenda item #5/Set next meeting date** – **The April meeting will be held on Monday, April 27, 2020 at 6:30 p.m.**

**Adjournment of meeting** - A motion was made by Dan Herzberg to adjourn the meeting at 7:30 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski.