

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, May 18, 2020

The monthly meeting was called to order at 6:30 p.m. Present were: Chad Fischer, Dan Herzberg, Doug Allen, Troy Schaden, Terry Malcheski, and Dennis Steigenberger of Cedar Corporation.

Approve agenda for May 18, 2020 meeting – A motion was made by Chad Fischer to approve the agenda for the meeting. The motion was seconded by Doug Allen and the motion carried with Fischer, Herzberg, and Allen in favor.

Approve minutes from March 16, 2020 - Dan Herzberg made a motion to approve the minutes from the March 16, 2020 meeting as presented. The motion was seconded by Doug Allen. The motion carried with Fischer, Herzberg, and Allen in favor. A meeting was not held in April due to the COVID 19 Pandemic.

Agenda item #1/ Discussion and action regarding Spring Election for Sanitary District Commissioner –In the April 2020 election, Chad Fischer was re-elected to fulfill another six-year term which will expire April 2026. It is noted that Dan Herzberg's term expires April 2022 and Doug Allen's term expires April 2024.

Agenda item #2/ Discussion and any needed action regarding East Frontage Road and/or Lilly/Lilac Road sewer extensions – Little Suamico Tractor on East Frontage Road will be expanding and will be assembling equipment on site. They plan to construct another building. The design work for the Lilly/Lilac Road extension is wrapping up and will be submitted to WI DNR. The WI DNR has ninety days to review. At this time, due to the COVID 19 pandemic, the board determined to delay construction indefinitely.

Agenda item #3/Phosphorus reduction/plant upgrade and any needed action by board – WI DRN has conditionally approved the facility plan. By September 30, 2021, the district must comply with permit requirements. The goal is to have the plant operational by August 2021. The board discussed the bidding process and construction timeline and determined a bid opening will be conducted at 3:00 p.m. on Thursday, September 10, 2020 at the Little Suamico Town Hall. Dan Herzberg will attend the bid opening. Bid award will take place at the district's monthly meeting to be held on Monday, September 21, 2020. June 30, 2020 is the deadline to apply for Clean Water Fund loan. The interest rate is the rate in effect at the time of application approval. The rate as of March 2020 was 1.54%. A motion was made by Chad Fischer to authorize Cedar Corporation to proceed with the Clean Water Fund loan application at a contract cost of \$7,500.00. The motion was seconded by Dan Herzberg and the motion carried with Allen, Fischer, and Herzberg all in favor. Herzberg signed the contract with Cedar Corporation.

Agenda item #4/ Maintenance and Operations Report and any needed action – Troy Schaden provided the following report:

- Influent is about 20,000 gallons above normal. Pond depth will need to be addressed in November.
- A wet test was conducted, but a report has not yet been received.
- Lift-stations are operating normally.

Agenda item #5/ Approval of expenditures and report from clerk and any needed action by board – The expenditures and associated invoices were reviewed. A motion was made by Chad Fischer to approve the expenditures and the motion was seconded by Doug Allen. The motion carried with all in favor.

Agenda item #6/Set next meeting date – **The next meeting will be Monday, June 15, 2020 at 6:30 p.m.**

Adjournment of meeting - A motion was made by Dan Herzberg to adjourn the meeting at 7:10 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski