

Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, June 15, 2020

The monthly meeting was called to order at 6:30 p.m. Present were Doug Allen, Chad Fischer, Dan Herzberg, Terry Malcheski, and Dennis Steigenberger of Cedar Corporation.

Approve agenda for June 15, 2020 meeting – A motion was made by Chad Fischer to approve the agenda for the meeting. The motion was seconded by Doug Allen and the motion carried with Fischer, Herzberg, and Allen in favor.

Approve minutes from May 18, 2020 – Chad Fischer made a motion to approve the minutes from the May 18, 2020 meeting as presented. The motion was seconded by Doug Allen. The motion carried with Fischer, Herzberg, and Allen in favor.

Agenda item #1/ Discussion and any needed action regarding East Frontage Road and/or Lilly/Lilac Road sewer extensions – Dennis Steigenberger reported private wells need to be located as the locations need to be reported on the plans that are submitted to WI DNR. The board authorized Cedar Corporation to proceed with locating the private wells.

Agenda item #2/ DNR - Revised Bacteria Water Quality Standards and any needed action by board – Dan Herzberg reported the WI DNR has revised their water quality standards. The new standard will only be applicable to LSSD if disinfecting of the effluent is needed before discharging to the stream. Chlorine is used to disinfect the effluent. This is not currently addressed in the current discharge permit which is good through September 30, 2023.

Agenda item #3/Phosphorus reduction/plant upgrade and any needed action by board – Dennis Steigenberger reported LSSD is still on track for a September 10, 2020 bid opening. The plans will be made available to bidders at least three weeks prior to bid placement. A publication will be placed in the newspaper. The deadline for applying for the Clean Water Fund loan is not June 30, as indicated in previous minutes, but rather application can be made at any time. The deadline for applying for principal forgiveness (hardship) is September 30th.

Agenda item #4/ Maintenance and Operations Report and any needed action – Troy Schaden was unable to attend the meeting but indicated via text message to Dan Herzberg that a call was received from a concerned resident regarding water in the ditch line at Executive Circle. The caller was concerned there was a potential mainline sewer leak. Troy investigated and it is not a leak, as there is clear water bubbling up from the grass which is indicative of saturation/excess water from rainfall.

Agenda item #5/ Review and approval of 2019 audit/financial statements – At a previous meeting the 2019 audit report/financial statements were provided to each board and they reviewed them. There aren't any questions or concerns.

Agenda item #6/ Discussion and action regarding placement of accounts at financial institutions – Terry Malcheski reported Associated Bank is working with the district to restructure the accounts to reduce fees and hopefully gain some interest on the deposits. As a result, the board indicated at this time to maintain the current banking institutions (Associated Bank and BMO). An update will be provided at the July meeting.

Agenda item #7/Approval of expenditures and report from clerk and any needed action by board – The expenditures and associated invoices were reviewed. A motion was made by Dan Herzberg to approve the expenditures and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Agenda item #8/Set next meeting date – The next meeting will be Monday, July 27, 2020 at 6:30 p.m.

Adjournment of meeting - A motion was made by Dan Herzberg to adjourn the meeting at 7:00 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Recorded by Terry Malcheski