

Approved 10/12/2020

MEETING MINUTES

Little Suamico Town Board of Supervisors Regular Meeting

Little Suamico Town Hall, 5964 County Road S, WI 54171

Monday, September 14, 2020

Following Adjournment of Plan Commission Meeting

[www.townoflittlesuamico.com](http://www.townoflittlesuamico.com)

Board Members Present: Elmer Ragen, David E. Pribyl, Douglas Allen and Nikki Tolzman-Clerk/Treasurer

Board Members Absent: None

Others Present: 7 persons

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CALL MEETING TO ORDER-The opening meeting statement was read, and the Town Board of Supervisors monthly meeting was called to order at 6:29PM by Chairman Ragen at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA

- Change in Sequence –None
- Removal of Items- None

Allen moved to approve the agenda as printed, seconded by Pribyl. Motion carried, voice vote.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)-Pribyl motioned to approve the minutes (June 29, 2020 Special meeting) as presented, seconded by Allen. Motion carried, voice vote.

Business #1: Petitioner, Hemper Fi, LLC, Owner Rich Otradovec-Agent Jared Schmidt, Robert E Lee & Associates-Request a land division for Parcel 024-081400212 located in part of the NW ¼ of the NE ¼ of Sec 14, T26N, R20E-Action May Be Taken-Agent Jared Schmidt of Robert E Lee & Associates presented Otradovec's land division request to the Board. Schmidt described to subdivide 10.1 acres into 2 lots consisting of one 2-acre lot and the remaining 8.1-acre lot. No public input was stated. The Board closed testimony and went into deliberation. A motion was made by Pribyl with no objection to move this request onto Oconto County, seconded by Allen. Motion carried, voice vote.

Business #2: Petitioner, Hemper Fi, LLC, Owner Rich Otradovec-Agent Jared Schmidt, Robert E Lee & Associates-Request a rezone from Agriculture (Ag) to Rural Residential (RR), Parcel 024-081400212 located in part of the NW ¼ of the NE ¼ of Sec 14, T26N, R20E-Action May Be Taken-Jared Schmidt with Robert E Lee & Associates presented Otradovec's rezone request for both lots to be zoned RR per the Plan Committee request and County Zoning requirements. Both to be conforming lots. No public input was stated. The Town Board closed testimony and went into deliberation. Allen moved to pass this onto the County with no objection, seconded by Pribyl. Motion carried, voice vote.

Business #3: Discuss Engineering Design Services for Cross Rd-Action May Be Taken-Board discussion took place regarding the rebuild of Cross Road to Allen Road, including a review of the engineering proposal submitted by Robert E Lee & Associates. Ragen indicated this is a Trip D funded project, therefore requires an engineering firm. An REL proposed an estimated engineering cost of \$55,000. Allen moved to proceed with REL for a total of \$55,000, seconded by Pribyl. Motion carried, voice vote.

Business #4: Discuss State of Emergency Proclamation-Action May Be Taken-Board discussion took place regarding the current COVID-19 status in the community, county, and state. Discussion followed about the office and park remaining closed as well as the need for extending the State of Emergency which is currently set to expire October 1, 2020.

Discussion also took place regarding the permanent installation of a drop box for the public. Pribyl motioned to extend the State of Emergency Proclamation until December 1, 2020, seconded by Allen. Motion carried, voice vote.

Business #5: Review 2021-22 Assessor Contract-Action May Be Taken-R&R Assessing Services provided a maintenance contract for 2021-22 to the Town Board. Ragen shared information regarding the Town's 2020 Changes in Equalized Value, Class Comparison, the Wisconsin allowable level of assessment range and the potential necessary need for a future revaluation. Allen moved for the approval of the assessor contract from January 1, 2021 to December 31, 2022 in the maintenance amount of \$2,730 per month, seconded by Pribyl. Motion carried, voice vote.

Business #6: Review of Recycling Center Fees-Action May Be Taken-Board discussion took place with the Clerk/Treasurer regarding single stream recycling newly incurred fees from Oconto County, tires expenses and current financial status. Options were discussed, including door to door pickup. Further review of recycling costs will be considered at the upcoming September budget meeting. No Action was Taken.

Business #7: Set Next Meeting Date-The next meeting date was set for October 12, 2020.

Business #8: Adjournment- The meeting was adjourned by Chair Ragen at 7:27pm.

Respectfully Submitted,  
Nikki Tolzman  
Clerk/Treasurer