

Little Suamico Sanitary District #1
Minutes of Monthly Meeting - Monday, January 18, 2021

The monthly meeting was called to order at 6:30 p.m. Present were Doug Allen, Chad Fischer, Dan Herzberg, Terry Malcheski (by teleconference – Madison, WI), Troy Schaden, and Brian Gronski. Dennis Steigenberger of Cedar Corporation was not able to attend the meeting.

Approve agenda for January 18, 2021 – A motion was made by Chad Fischer to approve the agenda for the meeting. The motion was seconded by Dan Herzberg and the motion carried with Allen, Fischer, and Herzberg in favor.

Approve minutes from December 21, 2020 – Doug Allen made a motion to approve the minutes from the December 21, 2020 meeting as presented. The motion was seconded by Chad Fischer. The motion carried with Herzberg, Allen, and Fischer in favor.

Agenda item #1/Lilly/Lilac Road and East Frontage Road sewer extensions: Update, inquiry by Charity Bayer with regard to special assessments (deferred/future) and any other discussion and action with regard to Lilly/Lilac and East Frontage Road extensions – Charity Bayer, a realtor involved with property on East Frontage Road, had indicated she intended to attend tonight's meeting, but she did not show. Brian Gronski was present and is inquiring about the deferred special assessment. Charity had sent a surveyor's map of property on East Frontage Road and the total acreage differs from the GIS map (the parcel size used to determine the deferred special assessment). This matter will be deferred until the February meeting to discuss further with the engineer, Dennis Steigenberger. The special assessment resolution will need to be reviewed as well as any easement documents. Discussion took place with Brian Gronski about development along the East Frontage corridor and Oconto County's desire to not permit holding tanks. The town comprehensive plan identifies this area as commercial development, and the properties are in the sanitary district with a lift-station available to service the area. Dan Herzberg noted the town of Little Suamico does qualify for TIF District and this is being investigated. Oconto County Economic Development would need to participate.

Agenda item #2/Phosphorus reduction/plant upgrade update including: Approval of payment request from Staab Construction Corporation and any other needed discussion and action by the board relative to the phosphorus reduction/plant upgrade project – Via e-mail communication, Dennis Steigenberger provided an update of the project, which Dan Herzberg reviewed. Construction is on break for winter. A payment request in the amount of \$98,040.84 has been submitted by Staab Construction. Chad Fischer made a motion to approve the payment request and the motion was seconded by Doug Allen. The motion carried with all in favor. Dan Herzberg signed and will mail a copy of the request along with the payment.

Agenda item #3/Maintenance and operations report and any needed action by board – Troy Schaden reported LW Allen looked at all of the lift-stations. The heater at the Krause Road lift-station is not functioning and has some maintenance needs. Troy has discontinued discharging until April 1. Troy did experience some issues with the gate locks, and he was unable to gain entry. He took measures to ensure the situation can't occur again. Communication needs to be given to the contractor(s) via Cedar Corp representative that proper locking of the gates needs to occur. Staab had inquired about selecting color

samples for the building. The pond levels are good. There was a power outage at the East Frontage Road lift-station, due to a power line underground being damaged. Stordeur Sanitation came and pumped the lift-station.

Agenda item #4/Review and approval of expenditures and report from clerk and any needed action by board - A checkbook register noting all transactions since the December meeting was presented to each commissioner to review payments made to vendors. A motion was made by Chad Fischer to approve all the expenditures as noted. The motion was seconded by Doug Allen and the motion carried with all in favor.

Set next meeting date: Due to the spring election, the next meeting will be Monday, February 22, 2021 at 6:30 p.m. A motion was made by Dan Herzberg to adjourn this meeting at 7:21 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor. Minutes recorded by Terry Malcheski via telephone (Terry was in Madison, WI).