

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, September 19, 2022**

The meeting was called to order at 6:30 p.m. Present were Doug Allen, Chad Fischer, Dan Herzberg, Terry Malcheski, Troy Schaden, and Brandon Strelow from Cedar Corporation. Also present were: Judy, Mike and Ron Ostrenga.

Approve agenda for September 19, 2022– Doug Allen made a motion to approve the agenda for the meeting. The motion was seconded by Chad Fischer and the motion carried with Allen, Fischer, and Herzberg (all) in favor.

Approve minutes from August 15, 2022 – Doug Allen made a motion to approve the minutes from the August 15, 2022, meeting as presented, and Chad Fischer seconded the motion. The motion carried with Allen, Fischer, and Herzberg (all) in favor.

Agenda Item #1/Discussion and possible action on items related to sewer extensions on East Frontage Road, Lilac Road, and Lilly Road. Any other needed action associated with this agenda item. – Brandon Strelow reported DeGroot is scheduled to start on 9/26/2022 and they will begin with Lilly/Lilac Road first due to need for paving to be completed before winter weather. There may be a delay with manufacturing of manholes. DeGroot's intent is to do the crossing work at County S and East Frontage Road within a day. Staking of laterals will begin this week. The board addressed questions from the Ostrenga family regarding the payment of the special assessment and lateral quantities and locations.

Agenda item #2/Discussion and possible action on phosphorus reduction/plant upgrade including payment request(s) and/or change request(s) from Staab Construction Corporation, disbursement request/documents for Clean Water Fund loan, and any other needed discussion and action by the board relative to this project.– Brandon Strelow indicated Nexom has chosen a possible vendor for the chemical pumps and Cedar Corporation has requested the specifications and references. Brandon will continue to coordinate with Staab the work they need to do regarding the ferric damages and Cedar Corporation will inspect that work.

Agenda item #3/Discussion and possible action on maintenance and operations report from plant operator – Troy Schaden reported the second pond is pumped down as a valve/pipe structure in the pond needs to be repaired. This structure could be 50 years old and may need replacement. The WI DNR reported to Troy they are going to do a second WET test. The pump in the mobile home park lift-station needs attention and Sabel Mechanical will supply a quote. The county will be contacted to have them cut grass in the ditches and around ponds.

Agenda item #4/Review and approval of expenditures and discussion and possible action on report from clerk/secretary board – The expenditures were reviewed and each member was supplied with the details of the expenditures that occurred since the last meeting. Chad Fischer made a motion to approve the expenditures and the motion was seconded by Doug Allen and the motion carried with Allen, Fischer and Herzberg all in favor. A draft of the 2023 budget was reviewed and the board supplied input. It was noted in the original plant proposal the chemical quantity per month was estimated at 800 gallons a month. For budget purposes this is the quantity to use for 9 months of discharging. The public budget hearing will be held on Monday, October 17, 2022.

Agenda item #5/Set next meeting date: **The next meeting will occur on Monday, October 17, 2022, at 6:30 p.m.**

Dan Herzberg made a motion to adjourn the meeting at 7:40 p.m. and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Terry Malcheski – Clerk/Secretary