

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Wednesday, February 15, 2023**

The meeting was called to order at 6:30 p.m. Present were Doug Allen, Chad Fischer, Dan Herzberg, Terry Malcheski and Brandon Strelow from Cedar Corporation. Absent: Troy Schaden

Approve agenda for February 15, 2023– Dan Herzberg made a motion to approve the agenda for the meeting. The motion was seconded by Doug Allen and the motion carried with Allen, Fischer, and Herzberg (all) in favor.

Approve minutes from January 16, 2023 – Dan Herzberg made a motion to approve the minutes from the January 16, 2023, meeting as presented, and Doug Allen seconded the motion. The motion carried with Allen, Fischer, and Herzberg (all) in favor.

Agenda Item #1/Phosphorus reduction/plant upgrade including possible approval of payment request(s) and/or change request(s) from Staab Construction Corporation, execution of any needed documents for Clean Water Fund loan, and any other needed discussion and action by the board relative to this project – Brandon Strelow reported Staab is making progress with replacement of parts, equipment and painting damaged by the ferric leak. The skid is on site for install in near future in time for a mini startup in April.

Agenda item #2/Lilly/Lilac Road and East Frontage Road sewer extensions. Update on status of project and any needed action by board. Review and possible action on implementing method/process of collecting deferred special assessments and any other needed action regarding Lilly/Lilac and East Frontage Road extensions – Brandon reported pipe installation on East Frontage Road is completed. Restoration will be completed in spring. Asphalt patching of E. Frontage and final paving of Lilly/Lilac will be completed in spring. DeGroot submitted payment request #4 in the amount of \$97,616.81. The payment request was reviewed and a motion to accept by Chad Fischer and motion seconded by Doug Allen. The motion carried with all in favor and Dan Herzberg executed signatures on all copies. The E Frontage Road and Lilly/Lilac Road projects are both coming in under budget. Brandon will inquire though of the county to confirm costs of paving. Attorney Gagnon will be consulted regarding deferred acreage assessment on East Frontage Road properties. Per the board, deferred special assessment is due to the developer at the time the project on E. Frontage Road is fully completed (restoration work, paving/patching, etc.) and final payment has been made to the contractor, DeGroot.

Agenda item #3/Discussion and possible action on maintenance and operations report from plant operator – Troy Schaden couldn't attend tonight's meeting, but he did provide an update via e-mail. Charity Bayer connection on E. Frontage is completed and inspected by Troy. Great Lakes cleaned lift-stations. Pump replacement will need to be considered at next budget process. The valves at the treatment plant still need attention and it is proving difficult to locate a diver to be involved with the work. Brandon indicated he will consult with Michels via email to inquire if they have the capability. The issue is 0% visibility and insurance coverage. Brandon will also consult with WI DNR. Discussion took place regarding other possible solutions.

Agenda item #4/Review and approval of expenditures and discussion and possible action on report from clerk/secretary board – The expenditures were reviewed, and each member was supplied with the details of the expenditures that occurred since the last meeting. Dan Herzberg made a motion to approve the expenditures and the motion was seconded by Doug Allen. The motion carried with Allen, Fischer, and Herzberg all in favor.

Agenda Item #5/Set next meeting date - Dan Herzberg made a motion to adjourn the meeting at 7:30 p.m. and the motion was seconded by Doug Allen. The motion carried with all in favor. The next meeting is scheduled for **Monday, March 20, 2023.**

Recorded by: Terry Malcheski -Clerk