

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, May 15, 2023**

The meeting was called to order at 6:30 p.m. Present were Doug Allen, Chad Fischer, Dan Herzberg, Terry Malcheski, Troy Schaden, and Brandon Strelow from Cedar Corporation

Approve agenda for May 15, 2023– Chad Fischer made a motion to approve the agenda for the meeting. The motion was seconded by Doug Allen and the motion carried with Allen, Fischer, and Herzberg (all) in favor.

Approve minutes from April 17, 2023 – Doug Allen made a motion to approve the April 17, 2023, meeting minutes as presented, and Chad Fischer seconded the motion. The motion carried with Allen, Fischer, and Herzberg (all) in favor.

Agenda Item #1/Phosphorus reduction/plant upgrade including possible approval of payment request(s) and/or change request(s) from Staab Construction Corporation, execution of any needed documents for Clean Water Fund loan, and any other needed discussion and action by the board relative to this project – Brandon Strelow reported Nexom can supply the sanitary district with a quote for them to assist with plant start-up and shut-down and they can also assist with filters and limit requirements. Additional WET tests are now required by WI DNR. The communication issue between the PLC and the chemical skid is rectified. Phosphorus limit is between 1.0 and 2.0 and the limit is 0.075.

Agenda item #2/Lilly/Lilac Road and East Frontage Road sewer extensions. Update on status of project and any needed action by board. Review and possible action on implementing method/process of collecting deferred special assessments and any other needed action regarding Lilly/Lilac and East Frontage Road extensions – Lawn work and patchwork/paving still needs completion. June 15 is the due date for the contract. Brandon will coordinate the paving of Lilac with the patchwork to be completed on East Frontage Road. Dan Herzberg reported LS Tractor has connected and they didn't follow procedure for obtaining a permit. Dan will issue a permit to them after the fact, and they are to pay the connection and permit fees. They called to state they could smell sewer in their building, which alerted the district that they had connected unbeknownst to any district employee. The issue causing the smell is on their end and is not related to the connection at the right-of-way. They have multiple buildings and Dan explained to them however they connect their buildings within their property is their prerogative and they need to work with the county regarding their temporary holding tank. A call was received indicating there were sandbags in the ditch line near the 760 block of Lilly Rd. Dan inspected the area and found none.

Agenda item #3/Discussion and possible action on maintenance and operations report from plant operator – Troy Schaden the pump at the post office will be replaced in July. A new pump has been purchased for the mobile home park. Work on two reject pumps is still pending. Televising and cleaning of lift-stations has been done and a manhole rubber ring was found lodged in a line. Troy reported the inflow is 90,000 to 100,00 gallons a day. Sump pumps are likely a source of excess inflow. Sabel Mechanical fixed/replaced air release. WET test has been completed and maintenance is completed on the lawn mower.

Agenda item #4/Review and approval of expenditures and discussion and possible action on report from clerk/secretary board – The expenditures were reviewed, and each member was supplied with the details of the expenditures that occurred since the last meeting. Chad Fischer made a motion to approve the expenditures and the motion was seconded by Doug Allen. The motion carried with Allen, Fischer, and Herzberg all in favor.

Agenda Item #5/Set next meeting date - Dan Herzberg made a motion to adjourn the meeting at 7:20 p.m. and the motion was seconded by Doug Allen. The motion carried with all in favor. The next meeting is scheduled for **Monday, June 19, 2023, at 6:30 p.m.** Recorded by: Terry Malcheski -Clerk