

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, August 21, 2023**

The meeting was called to order at 6:30 p.m. Present were Doug Allen, Chad Fischer, Dan Herzberg, Terry Malcheski, Troy Schaden. Brandon Strelow from Cedar Corporation was unable to attend tonight's meeting.

Approve agenda for August 21, 2023– Dan Herzberg made a motion to approve the agenda for the meeting. The motion was seconded by Doug Allen and the motion carried with Allen, Fischer, and Herzberg (all) in favor.

Approve minutes from July 17, 2023 – Dan Herzberg made a motion to approve the July 17, 2023, meeting minutes as presented, and Doug Allen seconded the motion. The motion carried with Allen and Herzberg in favor; Fischer abstained.

Agenda Item #1/Phosphorus reduction/plant upgrade including possible approval of payment request(s) and/or change request(s) from Staab Construction Corporation, execution of any needed documents for Clean Water Fund loan, and any other needed discussion and action by the board relative to this project – Troy noted the WI DNR will tour the plant the morning of August 22, 2023. Troy indicated new reject pumps should be installed soon. The phosphorus level is getting close to the daily limit of 0.075. The levels have been averaging between 0.15 and 0.35. Approximately 55,000 gallons of inflow.

Agenda item #2/Lilly/Lilac Road and East Frontage Road sewer extensions. Update on status of project and any needed action by board. Review and possible action on implementing method/process of collecting deferred special assessments and any other needed action regarding Lilly/Lilac and East Frontage Road extensions – Brandon Strelow provided via email an update on the project and note the project is coming in slightly under contract price. The final payment request from DeGroot in the amount of \$46,661.19 is submitted for approval. A motion was made by Chad Fischer to approve the payment request and the motion was seconded by Doug Allen. The motion carried with all in favor and Dan Herzberg executed signatures on the document. An invoice in the amount of \$26,986.80 has been received from Oconto County Highway Dept. for paving Lilac and Lilly Roads. Funds will be requested via the loan with Associated Bank to make payment to Oconto County Highway Dept. Dan Herzberg made a motion to approve the invoice and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Agenda item #3/Discussion and possible action on maintenance and operations report from plant operator –The operations report was supplied by Troy Schaden. The lift-station #5 at Rustic Acres Mobile Home Park keeps getting clogged with adult diapers (five occurrences in the last three months). New grinder pumps have been placed into this lift-station. This lift-station only services the mobile home park. The secretary will notify the mobile home park they are to inform their residents only toilet paper to be placed into the sanitary sewer system and if future clogs, damage to pumps, or repairs are needed due to inappropriate items being placed into this lift-station those costs will be invoiced to the mobile home park.

Agenda item #4/Review and approval of expenditures and discussion and possible action on report from clerk/secretary board – The expenditures were reviewed, and each member was supplied with the details of the expenditures that occurred since the last meeting. Dan Herzberg made a motion to approve the expenditures and the motion was seconded by Chad Fischer. The motion carried with all in favor.

Agenda Item #5/Set next meeting date – Chad Fischer made a motion to adjourn the meeting at 6:55 p.m. and the motion was seconded by Doug Allen. The motion carried with all in favor. The next meeting is scheduled for **Monday, September 18, 2023, at 6:30 p.m.** Recorded by: Terry Malcheski -Clerk