

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, January 15, 2024**

The meeting was called to order at 6:30 p.m. by Dan Herzberg. Present were Chad Fischer, Dan Herzberg, Terry Malcheski, Troy Schaden, and Others present: Jeff Van Lanen, Dennis Leja, Jennifer Stewart, Dean LaFleur, and Curt Haffeman. Absent: Doug Allen and Brandon Strelow

Approve minutes from December 18, 2023– Chad Fischer made a motion to approve the December 18, 2023, meeting minutes as presented. Dan Herzberg seconded the motion and the motion carried with Fischer and Herzberg in favor.

Approve agenda for January 15, 2024– Dan Herzberg made a motion to approve the agenda for the meeting and to address first the agenda item, *East Frontage Road deferred specials report, update, possible action*. The motion was seconded by Chad Fischer and the motion carried unanimously.

Agenda Item #3/ East Frontage Road deferred specials report, update, possible action - Dennis Leja has 15.40 acres with a deferred special assessment and Jeff Van Lanen has 4.48 acres with a deferred special assessment. The deferred special assessments are related to costs associated with constructing a lift-station on East Frontage Road, south of County S. At the time the lift-station was placed, the developer, Sobieski Land Development, paid all the costs associated with placing the lift-station on East Frontage Road and an agreement was entered into between the developer and the Little Suamico Sanitary District to assess all the properties that can be serviced by the lift-station. The Little Suamico Sanitary District fulfilled the special assessment requirements as outlined in WI state statute and levied deferred specials on the benefitted properties. The deferred special assessment became due when the sanitary district developed East Frontage Rd. with sanitary sewer. A sewer extension to East Frontage Road was completed in 2023 and the clerk sent letters to all the property owners notifying them the deferred specials were now due with the completion of the East Frontage Road sewer extension. The Little Suamico Sanitary District made payment in full in 2023 to Sobieski Land Development for the deferred special assessments and to reimburse the developed for the costs they paid associated with the lift-station placement. The acreage owned by D. Leja and J. Van Lanen does not have frontage on East Frontage Road and they have inquired as to whether their deferred special assessment can remain in deferred status until they develop their properties. After discussion took place, Dan Herzberg made a motion to continue the deferred status of the 15.40 acres owned by Dennis Leja and the 4.48 acres owned by Jeff Van Lanen until the property is sold or developed. The motion was seconded by Chad Fischer and the motion carried with Herzberg and Fischer both in favor.

Agenda item #1/Discussion with Commissioners of Abrams Sanitary District #1 regarding their facility plan process for phosphorus reduction and possible action – Curt Haffeman, commissioner from Abrams Sanitary District, and their engineer, Dean LaFleur, attended the meeting to discuss with LSSD#1 the concept of regionalization, as they are in the facility plan process with WI DNR to reduce phosphorus. Regionalization is one of their alternatives in their facility plan. Their engineer estimates about \$6 million to construct pipe to Little Suamico and about \$5 million for pipe to Oconto. Much discussion was had, including whether Little Suamico has the capacity to accept the waste from Abrams. For regionalization, an intermunicipal agreement is needed. Abrams indicated they would not pretreat their waste for phosphorus reduction prior to pumping to Little Suamico.

Agenda item #2/Maintenance and operations report: Update, discussion, possible action – Troy Schaden reported still waiting on the pumps. The valve that was repaired still does not shut all the way. Troy pumped down the dosing tank. The valve outside has not been repaired yet and it is essential to have this repaired soon. The board indicated to inquire of DeGroot if they can place another valve in up the line.

Agenda item #4/Review and approval of expenditures. Report from clerk/secretary and possible action by board – Each board member was supplied a check register, and all the expenditures were reviewed. Chad Fischer made a motion to approve the expenditures and the motion was seconded by Dan Herzberg. The motion carried with all in favor.

Agenda Item #5/Set Next Meeting Date – Chad Fischer made a motion to adjourn the meeting at 7:40 p.m. and the motion was seconded by Dan Herzberg. The motion carried with all in favor. The next meeting is scheduled for **Monday, February 19, 2024, at 6:30 p.m.** Troy Schaden is unable to attend that meeting.