

Approved
MEETING MINUTES
Little Suamico Town Board of Supervisors Special Meeting
Little Suamico Town Hall, 5964 County Road S, WI 54171
MONDAY, JUNE 17th, 2024-6:00 P.M.
www.townoflittlesuamico.com

Board Members Present: Dale Mohr, Tracey Krumrei, Liz Paape, and Lisa Glinski- Clerk/Treasurer

Board Members Absent:

Others Present: 3 in attendance

CALL MEETING TO ORDER-The opening meeting statement was read, and the Town Board of Supervisors special meeting was called to order at 5:00pm by Chairman Mohr at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA-

- a. Change in Sequence- Supervisor Paape asked to discuss Agenda item 12a prior to Agenda item 12.
- b. Removal of Items- None
Paape motioned to approval amended Agenda, seconded by Krumrei. Approved by unanimous vote.

BUSINESS:

1. Approve ditch cutting from Kapla Enterprises- Chairman Mohr went over the contract from Tom Kapla. Paape motioned that the Town should consider additional bids in the interim of Tom getting his contract back to the Town as Paape stated the contract needed more detail and it was confusing. She stated it needs to have each cost, time, and signature spots, seconded by Krumrei. Approved by unanimous vote.
2. Update on Road bids from Oconto County- Mohr stated that Bill Elias went out last week to inspect and he is hoping to have roads estimates by the next meeting. Topics regarding Oconto County came up; is Oconto County the only ones who can do roads, Paape stated the Town should go out for bids and that the roads should all be inspected by an engineer. Glinski stated they better put a lot more money in the budget for engineering. Krumrei stated, "sounds like we're already in bed with Oconto County for 2024, but the Town should go out for roads bids in January-February for 2025."
3. Review of last year's assignment list spreadsheet- The Town Board went over the Action Plan spreadsheet as to what was complete and what needs to be done. Paape discussed Chairman Mohr working on some things with Jaime from Economic Development.
4. ARPA funds for Park Lights- Discussion was had and Krumrei motioned to approve bid from Electrical Synergies in amount of \$19,510.28 to repair light poles at Park, seconded by Mohr. Approved by unanimous vote.
5. Discuss of ARPA fund projects timeline- Clerk went over items below timelines that she knew.
 - a- Generator- Should be installed in July.
 - b- Lawnmower- Delivered
 - c- Digital Sign- Should be installed in July.
 - d- Corridor Study- Started
 - e- Live Streaming of Town Meetings- Waiting on Nsight to contact- There will be \$5318.30 left of ARPA Funds for this project.
6. Approve fee for "Push Outs" for website- Krumrei motioned to approve enhancements for push outs, seconded by Paape. Approved by unanimous vote.
7. Road Discussion

- a- Redtail- Mohr discussed that Redtail was complete.
 - b- Cross Road- Glinski stated that she is still waiting for a response from the attorney. Mohr stated to have the attorney send letters to all involved to try to get some kind of resolution. Add Cross Road to July's meeting.
 - c- Union Lane- Discussion was had regarding the road right of way. It was decided that Mohr will contact Viehbacher to survey the other side of the road right of way the Town doesn't own and see if the property owner will sell to the Town. Add Union Lane to July's meeting.
8. Discuss contracted services- After discussion Paape stated that all contracted services need to go out for bid.
 9. Discuss leaning trees- Mohr discussed that he has contacted a tree service to get an estimate on cutting back some trees in a subdivision. It was stated that this should go out for bid as well by Paape and Krumrei. Mohr also stated that if a tree is leaning into the road the Town can ask the homeowner to cut it down, but they can't be forced to do so.
 10. Discuss adding alternate maintenance workers- The Board discussed adding more maintenance workers and after discussion it was decided to hold off and see if some of the problems are communication/supervisor issues.
 11. Meeting compensation for Plan Commission and Park Commission- Mohr discussed another Plan Commission taking over as the Chair and that the stipend should be increased. Krumrei motioned to accept increase for Plan Commission and have same stipend for Park Commission, \$90.00 for Chair and \$75.00 for secretary and all others \$40.00 a meeting, seconded by Paape. Approved by unanimous vote.
 12. Ordinance Adoption and Review Process- Paape asked to have it out for the public for 3 weeks instead of 4 and Mohr stated the Plan Commission will need to review some of them so the Town will allow for the public to view it 4 weeks and then they will be able to write down their changes or speak about them at a Public Meeting.
 - a- Review of current changes- The Town Board went over the changes thus far. Paape said that Kevin Rathburn has the book and is not charging the Town.
13. Adjournment- 7:39pm

If you are an individual with a disability and need a special accommodation while attending any meeting, as required by the Americans with Disabilities Act, please notify the Chairman at 920-606-9685 or the Clerk at 920-826-7655 at least 24 hours prior to the start of the meeting so that appropriate accommodations can be made.

People who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authorities, duties, and responsibilities of any other governmental body.

Respectfully Submitted, Lisa Glinski Clerk/Treasurer.