

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, August 19, 2024**

The meeting called to order by Dan Herzberg at 6:30 p.m. Present were Doug Allen, Dan Herzberg, Terry Malcheski, Troy Schaden and George Thompson from Cedar Corporation. Absent: Chad Fischer

Approve minutes from July 15, 2024 – Doug Allen made a motion to approve the July 15, 2024, meeting minutes as presented. Dan Herzberg seconded the motion, and the motion carried with Allen and Herzberg in favor.

Approve agenda for August 19, 2024 – Dan Herzberg made a motion to approve the agenda for the meeting. Doug Allen seconded the motion, and the motion carried with Allen and Herzberg in favor.

Agenda item #1/Maintenance and operations report: Update, discussion, possible action – Dan Herzberg reported he has not heard back from the property owner at 980 Creek Court regarding the infiltration discussed with them at the July meeting. Troy Schaden reported flows into the lift-station at Riverview Estates are in the normal range. Dan will follow up with the property owner as to how they rectified the infiltration and what was the source.

An adjacent property had trees cleared/trimmed from their property. The trees were hanging over the driveway at the treatment plant. The tree removal equipment utilized the driveway of the treatment plant, which resulted in damage to the blacktop. The property owner did not seek approval from the sanitary district to utilize the driveway. A letter may need to be sent to the property owner for them and/or their contractor to rectify the damage done. Dan will attempt to reach out to the property owner. The district may need to involve the district's insurance provider.

Troy reported Great Lakes TV Seal may televise and clean this week. There is an air-release valve that is faulty. The phosphorus limit was met in July. The sludge depth at the treatment plant should be calculated and further investigate options available to remove sludge. The district has been allocating \$10,000 per year for sludge removal and there is approximately \$200K saved to date for this purpose.

George Thompson indicated a preliminary estimate to replace valve(s) at the treatment plant is #255,600.00. He will present the scope of work and estimate for engineering at the September meeting. This work would not start before June 1, 2025.

Agenda Item #2/Report from clerk/secretary: Review of expenditures with possible action, review current financial status, and update on website and possible action by board regarding these items - Each commissioner was provided an expense/checkbook register. The expenses that occurred since the last monthly meeting were reviewed. Dan Herzberg made a motion to approve expenditures, and the motion was seconded by Doug Allen. The motion carried with all in favor. The clerk reported there are properties from the recent sewer extensions on East Frontage, Lilac and Lilly Roads that still need to connect. The clerk will send a list of those properties to Dan and Dan will contact Oconto County regarding these properties as some of them do have holding tanks.

Agenda Item #3/Set Next Meeting Date – The next meeting will occur on Monday, September 16, 2024, at 6:30 p.m. Dan Herzberg made a motion to adjourn the meeting at 7:15 p.m. with a second by Doug Allen and all in favor.

Recorded by Terry Malcheski