

Approved
MEETING MINUTES
Little Suamico Code of Ordinance Committee Meeting
Little Suamico Town Hall, 5964-A County Road S, Sobieski, WI 54171
Wednesday April 16th, 2024 - 6:00 P.M.
www.townoflittlesuamico.com

Committee Members Present: John Link, Dave Daniels, Branden Ness, Kory Rentmeester, Ed Galkowski, Ron Bertrand, Paula Leier-Engelhardt (alternate), Tim Roskoms (alternate)

Committee Members Absent: John Kwiatowski

Others Present: Elizabeth Paape, Beth Trudell, Lisa Glinski, Bryan Lauritzen

CALL MEETING TO ORDER- Pledge of Allegiance, then meeting was called to order at 6:01 pm by Chairman Link at the Town Hall. The Committee meeting agenda notice was properly posted.

APPROVAL OF AGENDA- Kory Rentmeester motioned to accept the agenda and Branden Ness seconds the motion. Unanimous vote.

APPROVAL OF MINUTE(S) Minutes of last meeting were read, and Kory Rentmeester motioned to accept and Dave Daniels seconds the motion. Unanimous vote.

CORRESPONDENCE:

- a. Comments received from Reviewers: no comments were received via emails
- b. Public comments: we received positive feedback at the Annual meeting thanking all the committee members. Two new email addresses were added to our Reviewer list

BUSINESS:

1. List of Complaints: A complaint was received about fireworks being used while a burn ban is in place. Another complaint was more storage tents and more Junk being brought onto a specific property. Place and address not disclosed at this meeting.
2. Oconto County Sheriff's report: A one-page Annual Report with an Incident list was handed out at the annual meeting.
3. Discussion of Ordinances.
 - Lisa Glinski was invited to clarify items for the Park Commission Ordinance Chapter 7.
 - 7.01 (6) Add to rental agreement for Parks was mentioned and discussed to include extended time past 10:00pm as noted in the 7.01 Park Rules and Regulations (2), or use of vehicles to move or install equipment for an approved event. John Link highlighted in green possible changes/additions in the listed ordinance. It was also suggested only one agreement or use at a time for the park, as we cannot have ballgames going on when someone may want a family event and possibly use of the ball diamonds.
 - 7.01 (7) Park Commission would like to change fee from \$10.00 to \$100.00.
 - 7.01 (9) Would like a fireworks permit added to Ordinance and check with our attorney on verbiage regarding the carrying of guns/firearms. Signage would most likely be added regarding such ordinance.
 - 7.01 (12) (b) The Park Commission would like to have the Ordinance state that dogs shall be leashed, and that all dogs shall be cleaned up after, picking up waste/poop.
 - 7.02 (6) 1. And 2. The Park Commission would like to have impact fees added to Ordinance at \$650 per structure and \$325 per dwelling. A lengthy discussion ensued about fees and revenue generated to improve our Park system including but not limited to new playground facilities, kayak launch, etc. Impact fees can be charged once there is a Park Plan in place. The Park Commission is working on establishing plans for a park west of HWY. 41. May have to amend Ordinances as we go and with Attorney and Town Board approval immediately as building season is approaching.
 - 7.02 (6) It was asked how much revenue is collected during Little Suamico Days; the answer was just the \$100 permit only. It was suggested to instead charge a percentage of gross

revenue generated by the permitted event to help raise revenue for Park improvements when a major event is issued a permit. John Link highlighted in green, that very suggestion, in the ordinance.

- 7.02 (10) Is this statement needed? Will need to ask attorney. This section allows any developer or property owner upon whom an impact fee is imposed the right to contest the amount, collection, or use of the fee to the Town Board. After some discussion it was decided to leave it as written.

4. Chapter 8:

- Building Inspector Bryan Lauritzen was on hand to answer questions. Building Permits are issued through the Town. Land use, sanitary, driveway and fire numbers are issued through the County. Plans are needed and forms from the State (ESLA) either paper, hybrid, or online applications are used. Online are more effective and time stamped.
- 8.02 (1) Building Permits required in excess of \$500.00 seems low for today's inflation rates. Bryan noted that Abrams uses like replacement instead of a dollar amount. The Committee recommends to eliminate a dollar amount and go to a like replacement system instead.
- 8.05 (2) Ron Bertrand brought up easements and the use of. With all the ordinances on the use and installation of driveways he feels easements should be more fully noted on parcels, deeds, or titles so when someone purchases a property and there is clearly an easement elsewhere, that another older easement couldn't be used maliciously against the new owner. Kory Rentmeester made the comment that it's on the purchaser. Ron still thinks all easements should be Fully Disclosed to the new owner for legal purposes. Nothing new will be added.
- The Ordinance Committee asked Bryan if he would review Chapter 8 and give his recommendations of the Ordinances to the Committee for any changes. He agreed... Thank you Bryan!!

5. Set Next Meeting Date

- Next meeting will be May 20th, 2025, Tuesday at 6:00 pm Town Hall

6. Adjournment

- 7:38pm Branden Ness motioned to adjourn, and Ed Galkowski seconded. Passed.

If you are an individual with a disability and need a special accommodation while attending any meeting, as required by the Americans with Disabilities Act, please notify the Clerk at 826-7655 at least 24 hours prior to the start of the meeting so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authorities, duties, and responsibilities of any other governmental body.

Respectfully Submitted,

Ron Bertrand