

**Little Suamico Sanitary District #1
Minutes of Monthly Meeting
Monday, May 19, 2025**

The meeting was called to order by Dan Herzberg at 6:30 p.m. **Present:** Chad Fischer, Dan Herzberg, Troy Schaden, and Brandon Strelow from Cedar Corporation. Others present: Kathy and C.J. Greaves. Absent: Doug Allen and Terry Malcheski

Approve minutes from April 21, 2025 – Chad Fischer made a motion to approve the **April 21, 2025**, meeting minutes as presented. Dan Herzberg seconded the motion, and the motion carried with Fischer and Herzberg in favor.

Approve agenda for May 19, 2025 – Chad Fischer made a motion to approve the agenda for the meeting and a second was made by Dan Herzberg. The motion carried with Fischer and Herzberg (all) in favor.

Correspondence – none

Agenda Item #1 - Review Bids for Stub-lateral installation at Greaves property on East Frontage Road and possible award of contract – Cedar sent out the plans and specs to contractors including Advance, Degroot, PTS, Kruczek, and Richlen. Brandon Strelow reviewed the two bids received from Advance and De Groot. Advance was low bid of \$19,000.00 and DeGroot with a bid of \$25,000.00. This bid is for the lateral from the sanitary main to the right of way. Property owner is responsible from the lateral end to their building. Bids can be rejected if the property owner feels they can get a cheaper price, but the sanitary district must approve the contractor as the contract is between the sanitary district and contractor. At this time no decision was made and put on hold.

Discussion followed regarding communications between the sanitary district and Greaves. Correspondence from the sanitary district was sent to all property owners regarding public informational meetings, letters to property owners regarding lateral placements, sanitary permits for new building. Sanitary district did not receive any communications from the Greaves until after the project was completed. Greaves stated they felt that more communications should have been completed regarding costs of lateral under the roadway and lateral permitting to their building. Sanitary district maintains that the Greaves are responsible for lateral installation costs of \$19,000.00. Greaves disagree and may seek legal action.

Agenda item #2 - Discussion and possible action on proposed development near Allen Road and Mourning Dove and possible action

Sanitary District was contacted by a developer purchasing property. The developer supplied a rough drawing. Ordinances have been sent to the developer. No other action taken.

Agenda Item #3 - Ball Park Road sewer service versus on-site to properties west of the sewer-main line and possible action – Building permits were approved north of Ball Park Road. Conditions were attached that if a new sanitary system was installed that they would be responsible for the main costs and lateral connections to the system. Individuals would be installing a mound system at this time. If the sanitary system is in place in a few years, the individuals would need to connect once their mound system needs replacement. Discussed future expansion but no action was taken.

Agenda Item 4. - Lagoon Valve Replacement Project Update and Possible Action

Cedar gave an update on the lagoon valve replacement project. Working on setting up a pre-construction meeting. No action taken.

Agenda Item #5 - Maintenance and operations report: Update, discussion of any outstanding items and possible action - Discussed maintenance operations. The existing valve into the plant is not working

properly. Need to get pumps to transfer from pond 2 into the building. Troy will borrow Abrams sanitary pump to keep up. Abrams release numbers look to meet permit requirements. Discussed metering at the trailer park.

Agenda Item #6 - Update connections pending East Frontage and Lilly Lilac Road Sewer Extensions with possible action – No updates currently.

Agenda Item #7 - Update regarding easement at Zepnick Property (FKA Kusow property) and any needed action
– No updates currently.

Agenda Item #8-Report from clerk/secretary, review expenditures, 2024 audit results with possible action –A check register/record of the expenses that occurred since the April meeting was provided to each board member and reviewed. Chad Fischer made a motion to accept the expenses, and the motion was seconded by Dan Herzberg. The motion carried with all in favor.

Set Next Meeting Date – The next meeting will occur on Monday, June 16, 2025, at 6:30 p.m. Dan Herzberg made a motion to adjourn the meeting at 7:50 p.m. with a second by Chad Fischer and all in favor.

Recorded by Dan Herzberg