

APPROVED  
MEETING MINUTES  
Little Suamico Town Board of Supervisors Meeting  
Little Suamico Town Hall, 5964 County Road S, WI 54171  
MONDAY June 9, 2025-6:00 P.M.  
[www.townoflittlesuamico.com](http://www.townoflittlesuamico.com)

Board Members Present: Dale Mohr, Liz Paape, Tracey Krumrei, Penny Helmle, Dave Pribyl, and Deputy Clerk/Treasurer Kari Blaser

Board Members Absent: n/a

Others Present: 18 in attendance

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Pledge of Allegiance

CALL MEETING TO ORDER-The opening meeting statement was read, and the Town Board of Supervisors monthly meeting was called to order at 6:00pm by Chairperson Mohr at the Town Hall. The meeting agenda notice was properly posted.

APPROVAL OF AGENDA-

- a. Change in Sequence- None
  - b. Removal of Items- None
- Paape made a motion to approve the agenda, seconded by Helmle. Approved by unanimous vote.

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

05/02/2025 Minutes [Special]- Pribyl motioned to approve minutes, seconded by Krumrei. Paape abstained, since she was not present at 05/02/2025 meeting. Approved by unanimous vote.

05/06/2025 Minutes [Special]- Helmle motioned to approve minutes, seconded by Pribyl. Krumrei abstained, since he was not present at 05/06/2025 meeting. Approved by unanimous vote.

05/12/2025 Minutes – Krumrei motioned to approve minutes, seconded by Pribyl. Approved by unanimous vote.

CORRESPONDENCE- None

BUSINESS:

1. Little Suamico Fire Department Report- Chief Zuge went over the six calls for the month of May. Chief Zuge stated they received the donation of Milwaukee Tools from Midwest Restoration. He also mentioned that a volunteer at the Fire Department is researching and applying for various grants for Fire equipment that is always needed.
2. Community Policing Report- Deputy Baeten was not present initially, his report was available to take at the entry table. Paape mentioned she will follow up with Officer Baeten regarding the current dog bite calls.
3. Park Commission Report – Chairperson Karls was not present. Krumrei reported the Friends of the Park (FOP) are researching and applying for Grants for the kayak launch and playground equipment as they are a 501c3. He mentioned they received a \$3k grant for inclusive playground equipment. The FOP has purchased new basketball hoops that will be installed this week, during the installation they will also replace some bad concrete and install the new park sign, which is repurposed from the Town Hall. They will also be looking at options for adding shade trees to the park. Security Cameras have been installed at the park and are in operation. The .06-mile walking trail has been mowed and marker signs are in place.
4. Ordinance Committee Report- John Link spoke regarding progress being made on reviewing the Ordinances.
  - Detailed discussion of existing Ordinance Chapter 3 Public Safety
    - Most of the existing ordinances had been discussed previously by the Ordinance Committee
    - Many of the existing Chapter 3 ordinances are duplicated in the draft Code of Ordinances book being put together by the OC
    - Most of the “detailed descriptions” included in the existing Chapter 3 are unnecessary since the entire State Statute was incorporated by reference.

- Following our discussion, the Ordinance Committee identified several individual Sections of Chapter 3 that we feel require immediate action by the Town Board of Supervisors.
  - The Ordinance Committee recommends that the Town Board of Supervisors consider rescinding the following five sections of the existing Chapter 3:
    - 38.03 – Curfew
    - 38.04 – Contribution to the Delinquency of a Minor
    - 38.05 – Regulation of Firearms and Weapons
    - 3.29 – Loitering in School and Playground Areas Prohibited
    - 3.35 – Abandoned or Unattended Refrigerators, Etc. Prohibited
- Next Ordinance Committee meeting is next Tuesday June 17 at 6:00 PM here in the Town Hall.

A motion was made by Pribyl to have the Town Attorney draft an Ordinance to rescind the five sections, 38.03, 38.04, 38.05, 3.29, 3.35, of Chapter 3, and be placed on the agenda at the next Town Board meeting for action. Motion was seconded by Helmle and approved by unanimous vote.

5. Approval for 2025-26 Alcohol Beverage License & Cigarette and Tobacco Products License Applications. A motion was made by Paape and seconded by Krumrei to approve the list as presented. Approved by unanimous vote.
6. Municipal Recycling Agreement- Discussion was had regarding the continuation of the agreement with the County or if the Town should take over the process. A request was made to start tracking the income from the recycling on a quarterly basis and provide to the Board so an educated decision could be made when the next contract comes for renewal in three years. A motion was made by Pribyl to renew the current contract with the County for Recycling, seconded by Paape. Approved by unanimous vote.
7. Bid award for 2025 Flobengo Lane (LRIP) Wis DOT Grant – Two bids were received for the work on Flobengo Lane in conjunction with the LRIP Grant. Northeast Asphalt for \$47,315.00 and Oconto County for \$47,134.00. Discussion was had. A motion was made by Helmle to accept the bid from Northeast Asphalt, seconded by Pribyl. Approved by unanimous vote. A verbal open records request was made by a representative of Northeast Asphalt for the bid from Oconto County.
8. Ditch mowing for Town of Little Suamico contract – Two bids were received for 2025 ditch mowing. Zablocki for \$14k and Kapla for \$18k. Discussion was had. A motion was made by Paape for approval of the bid from Zablocki after he signs the bid and provides the Town with his Certificate of Insurance, seconded by Pribyl. Approved by unanimous vote.
9. Fire Truck Fund Balance Allocation – Discussion was had regarding formulating a plan and payments for large purchases for the Fire Department, i.e.: trucks. A motion was made by Paape to allocate a \$50,000.00 fund balance from the 2024 Town's budget, seconded by Helmle. Approved by unanimous vote.
10. Sexual Offender Appeals Committee &
11. Sexual Offender Ordinance proposed changes - These two topics were discussed as jointly. The current Town Ordinance will be amended to change to a 5-person Appeal Committee, Committee members will be appointed on merit. A motion was made by Krumrei to send the proposed changes to the Town Attorney for initial draft, seconded by Pribyl. Approved by unanimous vote.
12. Road grading plan – Discussion was had on the continued grading of Rost, Heiser, and Memorial roads. A town elector sent a message to the Board with concerns on possible illicit activity on Rost Road, and not grading this road could possibly deter this activity. No actual evidence of this illicit activity was provided. Krumrei asked the Board to forward all calls received regarding the road grading issue to him. A motion was made by Krumrei to forego grading on Rost, Heiser, and Memorial roads for 2025, seconded by Paape, approved by majority vote, Pribyl was opposed.
13. Discuss room design for Town Hall meeting room – The new floor plan in the hall for the Board meeting of a U shape and theatre formation was well received and will be continued going forward.
14. Approval of Bills – Motion was made by Paape to approve bills as presented, seconded by Helmle. Approved by unanimous vote.

15. Announcements/General Information/Supervisor Comment - Chairperson Mohr addressed the Lena Library events held at the Town Hall. All events are provided and serviced by the Library and the Town does not have any connection to these events except to provide the space. He also mentioned the OPENBOOK review will be held on June 26, 2025, and the BOARD OF REVIEW will be held on July 15, 2025. Any questions about an assessment should be directed to R&R Assessing. Pribyl mentioned that more than one Board member should attend the Board of Review training yearly in case the one trained Board member cannot be present at that year's review.
16. Set Next Meeting Date – July 14, 2025, 6:00 pm
17. Public Comment- 2 minutes per person to make a comment. This is not a Q&A session. This is strictly for the public to make comments to the board.
  - a. Frank Nowak
  - b. John Link
18. Supervisor Report &
19. Chairperson Report – Each Supervisor reported on what they have worked on for the month. All reports will be posted on the Town of Little Suamico website.
20. Adjournment - Paape motioned to adjourn at 8:20 pm, seconded by Helmle. Approved by unanimous vote.

If you are an individual with a disability and need a special accommodation while attending any meeting, as required by the Americans with Disabilities Act, please notify the Chairperson at 920-606-9685 or the Clerk at 920-826-7655 at least 24 hours prior to the start of the meeting so that appropriate accommodations can be made.

People who are members of another governmental body, but who are not members of this board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authorities, duties, and responsibilities of any other governmental body.

Respectfully Submitted, Kari Blaser Deputy Clerk/Treasurer.